SWEETWATER
UNION HIGH SCHOOL DISTRICT

Monday, December 10, 2012
Organizational Board Meeting - 6:30 p.m.

Board Room
Administration Center
1130 Fifth Avenue
Chula Vista, CA 91911

A. Opening Procedures

Subject **1. Call to Order - Swearing-in for re-elected board members**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type

The board president will call the meeting to order.

The swearing-in will be held for re-elected board members Bertha J. López and Pearl Quiñones.

File Attachments

5. Swearing In Ceremony for Bertha Lopez - 12 10 12.MP3 (592 KB)

6. Swearing In Ceremony for Pearl Quinones - 12 10 12.MP3 (777 KB)

7. Bertha Lopez' Speech - 12 10 12.MP3 (338 KB)

8. Pearl Quinones Speech - 12 10 12.MP3 (1,539 KB)

A. Opening Procedures

Subject **2. Roll Call**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type

Roll call will be held for the board members, superintendent and student board representative.

File Attachments

1. Roll Call - 12 10 12.MP3 (65 KB)
4. Opening Procedures - 12 10 12.MP3 (59 KB)
9. Roll Call - 12 10 12.MP3 (63 KB)

A. Opening Procedures

Subject **3. Closed Session (Meeting Notice)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type

The meeting will be adjourned to closed session to discuss the items as posted on the meeting notice.

File Attachments

12 10 12 Meeting Notice.pdf (17 KB)
2. Closed Session Speakers - 12 10 12.MP3 (1,303 KB)
3. Closed Session Items - 12 10 12.MP3 (199 KB)
11. Closed Session Actions - 12 10 12.MP3 (344 KB)

A. Opening Procedures

Subject **4. Moment of Silence**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type

A moment of silence will be held.

File Attachments

10. Moment of Silence & Pledge of Allegiance - 12 10 12.MP3 (147 KB)

A. Opening Procedures

Subject **5. Pledge of Allegiance**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type

The Pledge of Allegiance will be recited.

B. Board Presentations / Announcement of Awards

Subject **1. Recognition of Pearl Quinones for serving as president of the board of trustees in 2012**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type

File Attachments

12. Board Recognition of Pearl Quinones - 12 10 12.MP3 (524 KB)

B. Board Presentations / Announcement of Awards

Subject **2. Recognition of Jim Cartmill for serving as vice president of the board of trustees in 2012**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type

File Attachments

13. Board Recognition of Jim Cartmill - 12 10 12.MP3 (323 KB)

C. Bond Oversight Committee Report

Subject **1. Bond Oversight Report**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type

A monthly report on the Bond Oversight Committee will be provided to the board.

File Attachments

14. Bond Oversight Committee Report - 12 10 12.MP3 (2,002 KB)

D. Public Communication

Subject **1. Public Communication**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type

This is the point on the agenda where members of the public may address the board on any matter not on the agenda and have three minutes each to do so. The board of trustees cannot legally take action on matters not posted on the public agenda, but will refer the matter to the superintendent's office for review and report.

File Attachments

19. Public Communication - 12 10 12.MP3 (1,479 KB)
20. Public Communication - 12 10 12.MP3 (746 KB)
21. Public Communication - 12 10 12.MP3 (1,539 KB)
22. Public Communication - 12 10 12.MP3 (550 KB)
23. Public Communication - 12 10 12.MP3 (543 KB)
24. Public Communication - 12 10 12.MP3 (399 KB)

E. Formation and Approval of Consent Agenda

Subject **1. Approval of Consent Agenda**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type

All items not requiring a roll call vote or items that are pulled for discussion will be approved under the consent agenda.

File Attachments

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

F. Superintendent Discussion Items

Subject **1. Adoption of Minutes. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Fiscal Impact No

Adoption of Minutes:
Regular Board Meetings: October 15, 2012, and November 13, 2012; and
Special Board Meeting of the Sweetwater Financing Corporation: November 13, 2012.

File Attachments

10 15 12 Unadopted Minutes.pdf (36 KB)
Certificated Agenda October.pdf (124 KB)
Classified Agenda October.pdf (144 KB)
11 13 12 Unadopted Minutes.pdf (38 KB)
Certificated Agenda November.pdf (131 KB)
Classified Agenda November.pdf (161 KB)
11 13 12 Unadopted Minutes - fin corp.pdf (22 KB)
25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

F. Superintendent Discussion Items

Subject **2. Calendar of Board of Trustees Meetings – 2012-2013. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Fiscal Impact No

SWEETWATER UNION HIGH SCHOOL DISTRICT

Calendar of Board of Trustees Meetings – 2012-2013

Meeting Date	Subject	Reports
Meeting dates for 2013 to be approved on December 10, 2012		

SOUTH BAY REGION BOARDS OF EDUCATION
SUB-COMMITTEE MEETING DATES

No meetings planned for 2012-2013		

SOUTH BAY REGION BOARDS OF EDUCATION
JOINT SCHOOL BOARDS MEETING DATES

No meetings planned for 2012-2013		

DISTRICT ENGLISH LEARNER ADVISORY COMMITTEE (DELAC)

Thursday, January 24	9:00 a.m. – 11:30 a.m.	Parent Center 466 Moss Street, CV
Thursday, February 21	" "	" "
Thursday, March 14	" "	" "
Thursday, April 18	" "	" "
Thursday, May 9	" "	" "
May TBD – End of Year Recognition	4:00 p.m. – 6:00 p.m.	TBD

DISTRICT ADVISORY COMMITTEE (DAC)/TITLE I-SCE COMMITTEE MEETINGS

TBD for 2012-2013		

DAC/GATE MEETINGS

Wednesday, December 19	7:00 p.m. – 8:30 p.m.	Parent Center 466 Moss Street, CV
Wednesday, January 23	" "	" "
Wednesday, February 27	" "	" "
Wednesday, March 13	" "	" "
Wednesday, April 24	" "	" "

Wednesday, May 22	" "	" "

PREGNANCY PREVENTION MEETINGS

ASB PRESIDENTS' MEETINGS

SAN DIEGO COUNTY SCHOOL BOARDS ASSOCIATION

Wednesday, January 16	6:00 p.m. – 8:00 p.m.	SDCOE - Jack Port Board Room #508
Wednesday, February 20	" "	" "
Wednesday, March 20	" "	" "

SCHEDULED EVENTS

None.		

File Attachments

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

F. Superintendent Discussion Items

Subject **3. Report on board requests for information and policy direction to staff. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Board requests for information and policy direction to staff.

Superintendent's Recommendation:

Report on board requests for information and policy direction to staff.

Analysis:

In the context of board meetings, members of the board have raised individual interests on policy issues, concerns, and requests for information. The following is a status update from staff on matters identified.

POLICY ISSUES

Date Requested	Issue	Board Member
None.		

REQUESTS FOR INFORMATION

None.

PROCESS ISSUES

None.

File Attachments

39. Item F-3 - 12 10 12.MP3 (2,022 KB)

F. Superintendent Discussion Items

Subject **4. Approve Report on Consultant Agreements totaling $5,000 and under. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Consultant Agreements totaling $5,000 and under.

Superintendent's Recommendation:

Approve Report on Consultant Agreements totaling $5,000 and under.

Analysis:

In accordance with Board Policy 3600, the board has authorized administrative employment of consultants without prior approval if fees for individual services do not exceed the sum of $5,000 and has previous budget authorization. The following consultants were approved through such administrative action granted under this authority. All of these consultant contracts are on file in the office of the chief financial officer.

It is important to note that the consultants' report total dollar value has been categorized into "annual" consultants' contracts and "one-time" contracts. "Annual" contracts are those that are not likely to return to the board as this is the contract for annual services. Those marked as "one-time" may return to the board during the year as their services are used by other school sites or departments. In this report, 57 percent of the expenditures are annual. Forty-three percent are one-time expenditures for this reporting period.

Note: A separate agenda item (K-1) contains a comprehensive list of all consultant contracts above $5,000 which expressly require board of trustees' approval.

Fiscal Impact:

None.

File Attachments

F-4 Backup.pdf (87 KB) 40. Item F-4 - 12 10 12.MP3 (475 KB)

F. Superintendent Discussion Items

Subject **5. * Hold Annual Organizational Meeting per Board Bylaw 9100, for election of board of trustee officers. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action

Fiscal Impact No

Issue:

Annual Organizational Meeting for election of officers.

Superintendent's Recommendation:

Hold Annual Organizational Meeting per Board Bylaw 9100, for election of board of trustee officers for the following offices:

(a) President

(b) Vice President

(c) Designate Deanne Vicedo as Clerk of the Board of Trustees of the Sweetwater Union High School District

(d) Designate Edward M. Brand, Ed.D, as Secretary of the Board of Trustees of the Sweetwater Union High School District

(e) Elect two members of the board of trustees to serve on the audit subcommittee from January to December 2013 (currently Jim Cartmill and Arlie N. Ricasa are the elected members - staff recommends they continue to serve in 2013)

Analysis:

Board Bylaw 9100 states that the Annual Organizational Meeting is to be held in December at the first regular board meeting. In accordance with this policy, election of officers is to be held.

The current president of the board shall preside at the organizational meeting. The newly elected president of the board shall assume the chair at the next board meeting.

Fiscal Impact:

None.

File Attachments

48. Item F-5 - 12 10 12.MP3 (1,663 KB)

F. Superintendent Discussion Items

Subject **6. Approve calendar of regular governing board meetings of the Sweetwater Union High School District Board of Trustees for the year 2013. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Fiscal Impact No

Issue:

Calendar of regular governing board meetings for the year 2013.

Superintendent's Recommendation:

Approve calendar of regular governing board meetings of the Sweetwater Union High School District Board of Trustees for the year 2013.

Analysis:

Education Code Sections 35140 and 72003 provide that the governing board of a school district shall by rule and regulation fix the time and place for its regular governing board meetings at its Annual Organizational Meeting. Board meetings are usually held in the Board Room at the Administration Center.

The proposed meeting dates for 2013 are as follows:

Monday, January 28	Regular Meeting/Board Workshop
Tuesday, February 19	Regular Meeting
Monday, March 11	Regular Meeting
Monday, April 15	Regular Meeting
Monday, May 13	Regular Meeting
Monday, June 17 (Supt. Evaluation)	Regular Meeting Budget Public Hearing and Adoption
Monday, July 15	Regular Meeting/Board Workshop
Monday, August 19	Regular Meeting
Monday, September 16	Regular Meeting
Monday, October 21	Regular Meeting
Monday, November 18	Regular Meeting
Monday, December 16 (Superintendent's Mid-Year Evaluation)	Organizational Meeting (Tentative pending board approval 11/18)

Fiscal Impact:

None.

File Attachments

41. Item F-6 - 12 10 12.MP3 (104 KB)

F. Superintendent Discussion Items

Subject **7. * Provide nominations to the California School Boards Association for representatives to the CSBA Delegate Assembly; and appoint one Sweetwater District board member, representing the SUHSD, to serve as delegate, April 1, 2013, to March 31, 2015. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action

Fiscal Impact No

Issue:

Nominations for representatives to the California School Boards Association's (CSBA) Delegate Assembly.

Superintendent's Recommendation:

Provide nominations to the California School Boards Association (CSBA) for representatives to the CSBA Delegate Assembly; and appoint one Sweetwater District board member, representing the Sweetwater Union High School District, to serve as delegate, April 1, 2013, to March 31, 2015.

Analysis:

School Boards, which are CSBA members by January 1, are eligible to nominate board members for CSBA's Delegate Assembly. Delegate Assembly nominations within each geographic sub-region or area must be made by boards within that sub-region or area. Each board may nominate as many individuals as it chooses. Nominations for CSBA's Delegate Assembly will be accepted until Monday, January 7, 2013. All nominees must serve on a CSBA member board.

Region 17, San Diego County, currently has seven vacancies for the title of representative. The current delegates' terms expire in 2013, and are up for re-election.

Due to the Sweetwater District ADA, two board members are automatically entitled to serve as members of the CSBA Delegate Assembly, and may serve for two years or longer at the board's discretion. Presently, Arlie N. Ricasa and Bertha López are the Sweetwater District appointed CSBA Delegates. Mrs. Ricasa's term expires March 31, 2013, and Ms. López' term expires March 31, 2014. Mrs. Ricasa is presently up for re-appointment.

Additionally, the Sweetwater District may also have one elected member of the CSBA Delegate Assembly allowing three members (two appointed and one elected) to the assembly from the district.

The board may elect one board member to serve as CSBA Delegate Assembly Member from April 1, 2013, to March 31, 2015.

CSBA delegates serve two-year terms. Those delegates elected or appointed in 2013, will serve immediately upon election to March 31, 2015. Two delegate assembly meetings are usually held each year – one in May prior to the Legislative Action Conference, and one preceding the CSBA Annual Education Conference in December.

Fiscal Impact:

None.

File Attachments

F-7 Backup.pdf (135 KB) 42. Item F-7 - 12 10 12.MP3 (515 KB)

F. Superintendent Discussion Items

Subject **8. Authorize acceptance of grant funding for 7-12 programs. (F/I: See below.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Dollar Amount $372,350.00

Issue:

Grant funding for 7-12 programs.

Superintendent's Recommendation:

Authorize acceptance of grant funding for 7-12 programs.

Analysis:

Each grant project includes an evaluation component, and outcomes will be summarized in the annual grant report. A description of these programs is listed below.

1. Sweetwater Union High School District was awarded the California Employment Consortium for Youth and Young Adults funding to implement Partnership of Job Placement.

2.The California Department of Education has awarded funding for the California Partnership Academies at Castle Park, Chula Vista, Otay Ranch, Southwest and Sweetwater High Schools.

1. The Tarjan Center
The Tarjan Center has awarded Special Services a grant through the California Employment Consortium for Youth to conduct activities related to documenting best practices in integrated competitive employment.

Department/division responsible:	Maria Castilleja, Executive Director – Curriculum & Instruction.
Personnel:	None.
Fiscal Impact:	
Income:	$20,000
Matching funds:	None.
Expenditure:	From grant – not to exceed amount funded.

2. California Partnership Academies
The California Department of Education has awarded funding for the California Partnership Academies at Castle Park, Chula Vista, Otay Ranch, Southwest and Sweetwater High Schools. This funding is to be used for the career pathway(s) specified at each school.

	Jose Brosz, Lead Principal.
Department/division responsible:	Ramon Leyba, Director/Lead Principal.
	Maria Castilleja, Executive Director - Curriculum & Instruction.
Personnel:	None.
Fiscal Impact:	
Income:	$58,725 – CPH (Biotechnology Research and Development Academy) $58,725 – CVH (Performing Arts Academy) $58,725 – ORH (Criminology and Justice Academy) $58,725 – SOH (Health Care Plus Academy) $58,725 – SUH (Academy of Health and Fire Science) $58,725 – SUH (Academy of Welding and Environmental Science)
Matching funds:	None.
Expenditure:	From grant – not to exceed amount funded.

File Attachments

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

G. Instructional Support Services Discussion Items

Subject	**1. Approve attendance of forty (40) parents at the Advanced Parent Training Level 2 Spanish conference on February 22; March 1 and 8; April 26; and May 10, 17, 24 and 31, 2013, in Chula Vista. (F/I: $3,800; EIA-LEP Funds.)**
Meeting	Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	$3,800.00
Budgeted	Yes
Budget Source	EIA-LEP Funds

Issue:

Parent conference attendance.

Superintendent's Recommendation:

Approve attendance of forty (40) parents at the Advanced Parent Training Level 2 Spanish conference on February 22; March 1 and 8; April 26; and May 10, 17, 24 and 31, 2013, in Chula Vista, California.

Analysis:

Forty (40) parents from the District English Learner Advisory Committee (DELAC), District Advisory Committee (DAC)-Title I; and from sites' English Learner Advisory Committee (ELAC) to attend the Advanced Parent Training Level 2 Spanish conference, February 22; March 1 and 8; April 26; and May 10, 17, 24 and 31, 2013, in Chula Vista, California. Conference is in Spanish only.

The 40 parents attending the training will be elected and approved to attend by the District English Learner Advisory Committee (DELAC); District Advisory Committee (DAC) – Title I; and by the respective sites' English Learner Advisory Committee (ELAC).

Parents will attend the eight (8) full day sessions; share ideas with other parents at the training; network; collect information to share at the district and school sites; and distribute to the staff and other parents.

Fiscal Impact:

Total expenditure of $3,800, will be paid from district funds; Economic Impact Aid-Limited English Proficient (EIA-LEP) Funds; sites' Economic Impact Aid (EIA-LEP) Funds; or other site funding.

File Attachments

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

G. Instructional Support Services Discussion Items

Subject **2. Approve the revisions to the Single Plans for Student Achievement (site plans) for the 2012-2013 school year. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Fiscal Impact No

Issue:

Revisions to the Single Plans for Student Achievement.

Superintendent's Recommendation:

Approve the revisions to the Single Plans for Student Achievement (site plans) for the 2012-2013 school year.

Analysis:

All schools receiving categorical funding are required to update their Single Plan for Student Achievement annually and submit for board approval. In addition, the board must approve any major plan revisions. The School Site Councils must have approved the site plans prior to submission to the board. The site plans must include information on the programs and expenditures for the required categorical funds as well as an explanation of how those programs and expenditures are supported by data and designed to improve academic achievement at the sites.

All 2012-2013 site plans were submitted and approved by the board on June 11, 2012. The current revisions include updated data based on the state data release and related action plan updates to address the results of the analysis of the data.

For schools identified as Program Improvement (PI) by the California Department of Education, the site plans must be revised within 90 days of their identification as PI. For schools entering Year 3 PI, Corrective Action will also be revising their site plans. The official release of the Program Improvement schools occurred on October 11, 2012.

Year 1 Program Improvement schools for 2012-2013 are: Montgomery High School; Olympian High School; and Options Secondary School.

Year 3 Program Improvement schools for 2012-2013 are: Chula Vista High School; Chula Vista Middle School; Hilltop Middle School; Montgomery Middle School; and San Ysidro High School.

On-going Program Improvement schools for 2012-2013 are: Castle Park High School – Year 5; Castle Park Middle School – Year 5; Hilltop High School – Year 2; Mar Vista High School – Year 5; Mar Vista Middle School – Year 5; National City Middle School – Year 2; Southwest High School – Year 5; Southwest Middle School – Year 5; and Sweetwater High School – Year 2.

Each PI school has revised their plan to meet the requirements of the particular year of Program Improvement they are in. After revision, the plans undergo a comprehensive Peer Review. As a result of this review, these plans have been rated as compliant and each has strong, targeted actions to move the school forward and raise student achievement.

All Single Plans for Student Achievement (Site Plans) revisions for 2012-2013 are on file in the board conference room.

Fiscal Impact:

None.

File Attachments

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

H. Student Services Discussion Items

Subject	**1. Report on excursions and field trips. (F/I: $75,000, VAPA.)**
Meeting	Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	$75,000.00
Budgeted	Yes
Budget Source	VAPA budget

Issue:

Excursions and field trips.

Superintendent's Recommendation:

Report on excursions and field trips.

Analysis:

In accordance with Board Policy 6153, school-sponsored trips are designed to promote and enhance classroom learning experiences. Such trips shall encourage new interests among students; make them more aware of community resources; and help them relate their school experiences to the outside world. The following excursions and field trips were approved by the superintendent and/or his designee. All excursions and field trips are on file in the office of student support services.

Fiscal Impact:

Expenditure of $75,000, to be paid from the VAPA budget.

File Attachments

H-1 Excursions and Field Trips-Backup.pdf (8 KB)

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

K. Fiscal Services Discussion Items

Subject **1. Approve Report on Consultant Agreements Over $5,000. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Consultant Agreements Over $5,000.

Superintendent's Recommendation:

Approve Report on Consultant Agreements Over $5,000.

Analysis:

This report continues staff's commitment to provide detailed information on consultants. This summary report and its backup materials continue the iterative process of developing a reporting and accountability mechanism available for the board of trustees to approve all consulting agreements over $5,000 that had been previously reported by individual departments throughout the agenda. The supplemental information included identifies the consultant's name, executive committee member responsible, description of services rendered, justification, and dollar amount, as well as whether the expenditure is likely to encompass the **entire year's work** or is simply a one-time expenditure.

The summary report has been formatted to include a breakdown by major operational divisions within the school district including:

* Superintendent
* Division of Fiscal Services
* Adult Ed/State & Federal Programs/Student Services
* Curriculum
* Grants / Communications
* Human Resources
* Instructional Services
* Facilities

This report has also been categorized into "annual" consultants' contracts versus "one-time" contracts. "Annual" contracts are those that are not likely to return to the board, as this is the contract for annual services. Those marked as "one-time" may return to the board during the year as their services are used by other school sites or departments. In this report there are 28 percent for those annual contracts above $5,000. Seventy-two percent are one-time expenditures.

All consultant agreements are on file in the office of the chief financial officer.

Fiscal Impact:

None.

File Attachments

K-1 Backup.pdf (118 KB) 43. Item K-1 - 12 10 12.MP3 (958 KB)

44. Item K-1 - 12 10 12.MP3 (1,325 KB) 45. Item K-1 - 12 10 12.MP3 (1,241 KB)

46. Item K-1 - 12 10 12.MP3 (567 KB)

K. Fiscal Services Discussion Items

Subject **2. Ratify warrants in payment of salaries and invoices written from the funds of the district, and checks in payment of invoices written from the cafeteria account for the month of November 2012. (F/I: See below.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Warrants in payment of salaries and invoices.

Superintendent's Recommendation:

Ratify warrants in payment of salaries and invoices written from the funds of the district, and checks in payment of invoices written from the cafeteria account for the month of November 2012.

Analysis:

Education Code Section 42631 requires that all payments from the funds of the school district be made on the written order of the governing board. Education Code Sections 42632 and 42633 permit the governing board to designate an officer or employee of the district to sign orders rather than a majority of the members of the board.

The attached listing was prepared from warrant registers on file in the accounting department showing payment for goods and services by warrants which have been approved by the County of San Diego Auditor and Controllers Office. The listing also shows checks written from the cafeteria account in payment of invoices for food, supplies, and equipment replacement.

Fiscal Impact:

Expenditure of $25,369,037.50 for the month of November 2012.

File Attachments

K-2 Backup.pdf (18 KB) 25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

K. Fiscal Services Discussion Items

Subject **3. Approve/ratify donations to the district in accordance with Resolution No. 2501, and accept Report on Donations. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Donations to the district.

Superintendent's Recommendation:

Approve/ratify donations to the district in accordance with Resolution No. 2501, and accept Report on Donations.

Analysis:

In accordance with annual board Resolution No. 2501, the board authorizes the acceptance of donations in the form of money and/or equipment on behalf of the district. This resolution addresses all types of allowable donations that can be made to the district whether to a site or directly to the administration center. Staff recommends acceptance of the donations listed in the attached report.

Fiscal Impact:

None.

File Attachments

K-3 December 2012 Donations Backup.pdf (11 KB)

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

K. Fiscal Services Discussion Items

Subject **4. Approve professional conference and workshop expenses of district employees. (F/I: See below.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Professional conference and workshop expenses.

Superintendent's Recommendation:

Approve professional conference and workshop expenses of district employees.

Analysis:

The board of trustees has authority, under Education Code Sections 35044, 35172, and 44032, to reimburse employees for necessary travel expenses.

Board Policy 3350, Travel Expenses, and Administrative Regulation 3351, Reimbursement for Travel and Other Expenses Incurred for Conferences, Meetings, Classroom/School Visitations, and Other Professional Growth Activities, provides greater flexibility to the traveler while not violating the district's existing internal controls.

Under the auspices of that policy, fiscal services will provide a monthly report to the board listing those conference and workshop expenses over $1,500 requiring prior approval of the board of trustees. However, all board and superintendent's travel and conferences will be taken before the board for approval.

Fiscal Impact:

Expenditure of $4,190, from Categorical Funding, and $2,102.79, from the General Fund.

File Attachments

K-4 Conferences Backup.pdf (14 KB)

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

K. Fiscal Services Discussion Items

Subject **5. Authorize staff to proceed with the preparation of formation documents to be presented to the board for consideration. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Formation of Proposed Community Facilities District No. 18.

Superintendent's Recommendation:

Authorize staff to proceed with the preparation of formation documents to be presented to the board for consideration.

Analysis:

In 1998, the district entered into a Mitigation Agreement with McMillin – D.A. America Otay Ranch, LLC ("McMillin"), which included three specific planning areas (SPA 1, 2, and 3). These areas are generally south of Telegraph Canyon Road, SPA 1 and 2 being west of SR-125 and SPA 3 being east of SR-125 and south of Birch Road. Concurrent with this action, Community Facilities District No. 11 was formed which covered SPA 1 and 2. SPA 1 and 2 contain approximately 2,220 dwelling units. The Mitigation Agreement authorized the formation of a new community facilities district to cover SPA 3 when development plans were known.

McMillin has requested the formation of the proposed CFD No. 18 to cover SPA 3. The area within the CFD has been projected to contain 2,983 dwelling units and a maximum of 3.5 million square feet of non-residential development. The tax rates to be established are consistent with those of CFD No. 11.

The schedule to accomplish the formation is generally as follows:

- At the January 2013, board meeting, the board will be presented with several resolutions to initiate the formation of a community facilities district including the establishment of special taxes, the establishment of a bond authorization to allow for future indebtedness, and the adoption of a proposed boundary map.

- At the March 2013, board meeting, a Public Hearing will be held. Resolutions are then presented to form the community facilities district. Thereafter an election is called of the property owner(s) and the results are certified. As the sole proprietor of CFD No. 18, McMillin is requesting the election be held and results certified at the March 2013, board meeting. The first reading of an ordinance to allow the taxation of property within proposed CFD No. 18 takes place.

- At the April 2013, board meeting, there will be a second reading and adoption of the ordinance.

Fiscal Impact:

A deposit has been received from McMillin in the amount of $25,000, which has been estimated to cover the expenses incurred by the district to accomplish the above and cover expenditures to date. The deposit is to be reimbursed from proceeds of any future bonds related to CFD No. 18 consistent with applicable law, but without interest.

File Attachments

47. Item K-5 - 12 10 12.MP3 (187 KB)

K. Fiscal Services Discussion Items

Subject **6. * Approve the 2012-2013 First Interim Report certifying the district's solvency with a positive certification. (F/I: See below.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action

Issue:

First Interim Report, 2012-2013.

Superintendent's Recommendation:

Approve the 2012-2013 First Interim Report certifying the district's solvency with a positive certification.

Analysis:

AB1200 requires school districts to prepare an assessment of their projected financial position and to certify the district's solvency twice during each school year. The First Interim Report uses actual financial data as of October 31, 2012, and projections for the remainder of the year to provide this assessment.

In order for a budget to be a valuable tool, the data must be periodically updated. The district's adopted budget represented staff's best estimate at the time of adoption in June 2012. Since the budget adoption, several factors have had an impact on the budget. It is the intention of this interim financial report to provide details explaining these factors and to include them in the current financial status of the district.

The First Interim Report also contains information related to the 2013-2014 and 2014-2015 fiscal years. For 2013-2014 this begins our budget development process. The Board is asked to take action and certify whether or not it will be able to meet its financial obligations for the current and subsequent two years. A Positive Certification means that all obligations will be met. A Qualified Certification means that a district may not be able to meet all of its financial obligations. A Negative Certification means a district cannot meet all of its financial obligations.

The interim report presented here is for the General Fund only. The changes to the financial condition of the General Fund are as a result of the following:

- Passage of Proposition 30.
- Examination of income and expenditures for 2012-2013.
- Removal of budget solutions unique to 2012-2013.
- Projected changes related to business necessity in 2013-2014 and 2014-2015.

Fiscal Impact:

The district will meet its financial obligations for 2012-2013. For 2013-2014, the district will need $13.3 million in adjustments to have a balanced budget. Additional adjustments will be necessary for 2014-2015.

File Attachments

K-6 Backup.pdf (21 KB) 15. Item K-6 - 12 10 12.MP3 (1,255 KB)

16. Item K-6 - 12 10 12.MP3 (1,687 KB) 17. Item K-6 - 12 10 12.MP3 (1,903 KB)

18. Item K-6 - 12 10 12.MP3 (691 KB)

L. Human Resources Discussion Items

Subject **1. Approve/ratify certificated personnel actions processed by the Human Resource Services Division, including: hires, re-hires, promotions, transfers, terminations, and assignment changes. (F/I: See below.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Employment, change of status, and separations of certificated personnel.

Superintendent's Recommendation:

Approve/ratify certificated personnel actions processed by the Human Resource Services Division between the dates of October 24, 2012, through November 20, 2012, including: hires, re-hires, promotions, transfers, terminations, and assignment changes.

Analysis:

A report on this item is attached.

Fiscal Impact:

Funding has been appropriated within the 2012-2013, respective budgets.

File Attachments

Certif Agenda December 2012 backup.pdf (157 KB)

26. Item L-1- 12 10 12.MP3 (402 KB)

L. Human Resources Discussion Items

Subject **2. Approve/ratify classified personnel actions processed by the Human Resource Services Division, including: hires, re-hires, promotions, transfers, terminations, and assignment changes. (F/I: See below.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Employment, change of status, and separations of classified personnel.

Superintendent's Recommendation:

Approve/ratify classified personnel actions processed by the Human Resource Services Division between the dates of October 24, 2012, through November 20, 2012, including: hires, re-hires, promotions, transfers, terminations, and assignment changes.

Analysis:

A report on this item is attached.

Fiscal Impact:

Funding has been appropriated within the 2012-2013, respective budgets.

File Attachments

Classified Agenda December 2012 backup.pdf (152 KB)

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

L. Human Resources Discussion Items

Subject **3. Establish a new classification and job description for a Labor Relations Specialist and revise the 222 Day Management Salary Schedule for placement of this position at Range 6. (F/I: See below.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

New classification and job description of classified management position of Labor Relations Specialist.

Superintendent's Recommendation:

Establish a new classification and job description for a Labor Relations Specialist and revise the 222 Day Management Salary Schedule for placement of this position at Range 6.

Analysis:

In an effort to better meet the district's needs, the job description and classification of Labor Relations Specialist needs to be adopted. The job of Labor Relations Specialist is done for the purpose/s of assisting with the planning, implementing, directing and maintaining the district's negotiations, labor relations and contract management including processing grievances; assisting the chief negotiator for the district; assisting with the implementation of the district's employer-employee relations program; and the administration of the district's grievance procedure.

Fiscal Impact:

Expenditure of $70,188, to be paid from the Human Resources Services Division Fund, and expenditure of $35,000, to be paid from the General Fund.

File Attachments

L-3 Backup.pdf (73 KB) 27. Item L-3 - 12 10 12.MP3 (1,495 KB)

28. Item L-3 - 12 10 12.MP3 (363 KB)

L. Human Resources Discussion Items

Subject **4. Adopt the SUHSD's initial proposal to the Sweetwater Education Association/CTA/NEA (SEA), the teacher bargaining unit. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Initial proposal to the SEA.

Superintendent's Recommendation:

Adopt the Sweetwater Union High School District's initial proposal to the Sweetwater Education Association/CTA/NEA (SEA), the exclusive representative of the teacher bargaining unit.

Analysis:

A public hearing was held on the board's initial proposal at the October and November board meetings; and the board will adopt its initial proposal to exclusive representatives at the December public board meeting.

The public was given a sufficient amount of time to acquaint itself with the contents of the board's initial proposal and comment.

The board will meet its obligations under Government Code Section 3547. Negotiations may commence after the December Board Meeting.

Fiscal Impact:

None.

File Attachments

SEA Proposal from SUHSD.pdf (67 KB)

29. Item L-4 - 12 10 12.MP3 (1,042 KB)

30. Item L-4 - 12 10 12.MP3 (430 KB)

L. Human Resources Discussion Items

Subject **5. Adopt the SUHSD's initial proposal to the California School Employees Association (CSEA), Chapter 258, operations-support unit; Chapter 471, office-technical unit; and Chapter 731, paraprofessional unit. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Initial proposals to the CSEA.

Superintendent's Recommendation:

Adopt the Sweetwater Union High School District's initial proposals to the California School Employees Association (CSEA) Chapter 258, the exclusive representative of the operations-support services bargaining unit; Chapter 471, the exclusive representative of the office-technical and business services bargaining unit; and Chapter 731, the exclusive representative of the paraprofessional bargaining unit.

Analysis:

A public hearing was held on the board's initial proposals at the October and November board meetings; and the board will adopt its initial proposals to exclusive representatives at the December public board meeting.

The public was given a sufficient amount of time to acquaint itself with the contents of the board's initial proposals and comment.

The board will meet its obligations under Government Code Section 3547. Negotiations may commence after the December Board Meeting.

Fiscal Impact:

None.

File Attachments

CSEA-258-Proposal from SUHSD.pdf (64 KB)

CSEA-471 Proposal from SUHSD.pdf (64 KB)

CSEA-731-Proposal from SUHSD.pdf (63 KB)

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

L. Human Resources Discussion Items

Subject **6. Adopt the SUHSD's initial proposal to the Sweetwater Counseling and Guidance Association/CTA/NEA (SCGA), the counselor unit. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Initial proposal to the SCGA.

Superintendent's Recommendation:

Adopt the Sweetwater Union High School District's initial proposal to the Sweetwater Counseling and Guidance Association/CTA/NEA (SCGA), the exclusive representative of the counselor bargaining unit.

Analysis:

A public hearing was held on the board's initial proposals at the October and November board meetings; and the board will adopt its initial proposals to exclusive representatives at the December public board meeting.

The public was given a sufficient amount of time to acquaint itself with the contents of the board's initial proposals and comment.

The board will meet its obligations under Government Code Section 3547. Negotiations may commence after the December Board Meeting.

Fiscal Impact:

None.

File Attachments

SCGA Proposal from SUHSD.pdf (62 KB)

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

L. Human Resources Discussion Items

Subject **7. Adopt the SUHSD's initial proposal to the National Association of Government Employees (NAGE), the supervisory unit. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Initial proposal to the NAGE.

Superintendent's Recommendation:

Adopt the Sweetwater Union High School District's initial proposal to the National Association of Government Employees (NAGE), the exclusive representative of the supervisory bargaining unit.

Analysis:

A public hearing was scheduled to be held on the board's initial proposal at the October board meeting but was reconvened on the November board meeting; and the board will adopt its initial proposal to exclusive representatives at the December public board meeting.

The public was given a sufficient amount of time to acquaint itself with the contents of the board's initial proposals and comment.

The board will meet its obligations under Government Code Section 3547. Negotiations may commence after the December Board Meeting.

Fiscal Impact:

None.

File Attachments

NAGE Proposal from SUHSD.pdf (62 KB)

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

M. Planning and Facilities Discussion Items

Subject **1. Accept progress report on construction spending and ratify revised budgets. (F/I: See below.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Construction spending and budget adjustments.

Superintendent's Recommendation:

Accept progress report on construction spending and ratify revised budgets.

Analysis:

The Proposition O project list is funded by $180,000,000 in General Obligation Bonds issued under Proposition O, funding remaining from Proposition BB and state grant funding. The district received approximately $61.7 million in matching state grant funds. The district is in the last stages of the first round of projects and completion of the additional projects approved by the board.

The financial report includes:

- Project Budget – both original and revised
- Project Expenditures
- Project Funding Sources
- Recommended Budget Adjustments (as necessary)

The single budget adjustment is for the Mar Vista HS Title IX project. Bids came in over budget and ratification of the budget adjustment is needed in order to complete the project in time for softball season. This project scope has expanded beyond a team room to include concrete block dugouts, a new scoreboard, fencing, a fire hydrant and fire lane. Staff has reviewed the bids and recommends the budget increase rather than changing the scope. This budget adjustment does not affect Proposition O funding for projects from future bond sales.

The second page of the financial analysis shows completed projects.

Fiscal Impact:

Contingency Funds in the amount of $246,000 are being transferred to project funding resulting in zero net fiscal impact.

File Attachments

M-1 Prop O Financials Dec 2012 back up.pdf (106 KB)

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

M. Planning and Facilities Discussion Items

Subject **2. Ratify Amendment No. 1 to the Project Agreement with the K-12 Public School Districts and Community Colleges Facility Authority for the Montgomery High School Gymnasium Upgrade and Modernization Project. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Amendment No. 1 to the Project Agreement for the Montgomery High School Gymnasium Upgrade and Modernization Project.

Superintendent's Recommendation:

Ratify Amendment No. 1 to the Project Agreement with the K-12 Public School Districts and Community Colleges Facility Authority for the Montgomery High School Gymnasium Upgrade and Modernization Project.

Analysis:

On May 7, 2012, the district adopted Resolution No. 4140, Making Certain Findings and Approving the Design-Build Process for the Montgomery High School Gymnasium Upgrade and Modernization Project. The board also adopted Resolution No. 4141 to become a member of the K-12 Public School Districts and Community Colleges Facility Authority (JPA). The next step was ratification of the agreement with the JPA for the design and construction of the project, which was approved on the October Board Agenda.

This first amendment modifies the at-risk commitment of the district if the district were unable to obtain funding. Even though the risk increases from 2.5 percent to 9.4 percent, the board approved the financing mechanism at the November 13, 2012, board meeting and, therefore, the risk is minimal. The amendment does not change the fiscal impact of the entire contract.

The amendment is needed in order to allow the design-build team to continue the design process (with guaranteed funding) in order to complete the project within the original schedule.

Fiscal Impact:

None.

File Attachments

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

M. Planning and Facilities Discussion Items

Subject **3. Ratify contract for the Softball Facilities Upgrade at Mar Vista High School. (F/I: See below.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Ratification of contract.

Superintendent's Recommendation:

Ratify contract for the Softball Facilities Upgrade at Mar Vista High School.

Bid Package	Description	Company	Amount
23-2326-GP	Mar Vista High School Softball Facilities Upgrade	Nuera Contracting and Consulting LP	$400,579.00
TOTAL:			$400,579.00

Analysis:

Staff recommends the ratification of the above contract for the construction of Mar Vista High School, Softball Facilities Upgrade. This project includes existing dugouts, fencing, electrical and other miscellaneous site structures.

Bids for the above-referenced project were received on November 5, 2012. A total of six bids were received. The submission from the apparent low bidder, Haley Construction Services, Inc., was deemed non-responsive to bid terms and conditions. The second low bidder G.A. Dominguez withdrew their bid due to a clerical error. Nuera Contracting and Consulting LP, was the third low bidder with a bid price of $400,579.00. Therefore, it is recommended that the district enter into a contract with the apparent low bidder.

Project	Architect	Project Manager
Mar Vista High School – Softball Facilities Upgrade	Roesling Nakamura Terada Architects	Linda Clark

Fiscal Impact:

Expenditure of $400,579.00, to be paid from the Proposition O Fund.

File Attachments

31. Item M-3 - 12 10 12.MP3 (250 KB)

M. Planning and Facilities Discussion Items

Subject **4. Approve the Agreement Between the City of National City and the Sweetwater Union High School District For the Joint Use of a Multi-Purpose Field and Athletic Facility Located at Sweetwater Union High School in National City, California, and the First Amendment to said Agreement. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Joint Use Agreement with the City of National City.

Superintendent's Recommendation:

Approve the Agreement Between the City of National City and the Sweetwater Union High School District for the Joint Use of a Multi-Purpose Field and Athletic Facility Located at Sweetwater Union High School in National City, California, and the First Amendment to said Agreement.

Analysis:

The City of National City has awarded $200,000.00 of federal Community Development Block Grant ("CDBG") entitlement funds from the U.S. Department of Housing and Urban Development to the district to renovate and develop a multi-purpose field and athletic facility at Sweetwater High School.

This agreement ensures accessibility and availability to the community, particularly low and moderate income residents of National City. The agreement will continue for a period of ten years, from 30 days after the filing of a Notice of Completion with the County of San Diego.

The First Amendment stipulates an extension in the term, from June 30, 2012, to June 30, 2014, and up to $200,000.00 be expended on project costs no later than March 31, 2013, in order to meet CDBG grant requirements.

This is part of the funding for the Sweetwater High School Track & Field project, approved by the board of trustees on November 14, 2011, Board Agenda Item M-8.

Fiscal Impact:

None.

File Attachments

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

M. Planning and Facilities Discussion Items

Subject **5. Approve the addition of consultants to the list of pre-qualified consultants and authorize staff to negotiate contracts with the additional pre-qualified firms for professional services through June 30, 2013, subject to ratification by the board. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Pre-qualified consultants for professional services.

Superintendent's Recommendation:

Approve the addition of consultants to the list of pre-qualified consultants and authorize staff to negotiate contracts with the additional pre-qualified firms for professional services through June 30, 2013, which contracts shall be subject to ratification by the board.

Analysis:

On March 8, 2010, the board of trustees approved an updated list of pre-approved consultants. On March 12, 2012, the board of trustees approved extending the expiration date for the pre-approved consultants' list to June 30, 2013.

The district has established a list of firms for as-needed professional services with a maximum annual fee per consultant of $200,000.00. Consultants would provide as-needed professional services at any school district site.

Projects envisioned for this Request for Proposals are those that exceed the ability of the district maintenance department or small projects in the modernization or new construction programs. Typical projects include: marquees, senior lawns, baseball batting cages, baseball/softball dugouts, concession stands, fire alarm and fire sprinkler system upgrades, drainage system corrections, pre-engineered buildings and foundations, track and field improvements, stadium bleacher repairs, telescopic bleacher replacements, and Americans with Disabilities Act upgrades. Division of the State Architect (DSA) access compliance review is also required for any project using public funds.

Following a review by staff, staff recommends the following firms be added as pre-qualified firms to perform as-needed professional services:

Architectural Services: Platt/Whitelaw Architects, Inc.
Inspector of Record Services: The IOR Group, Inc.
Geotechnical: Group Delta Consultants, Inc. (formerly Geotechnics, Inc.)

Fiscal Impact:

None.

File Attachments

33. Item M-5 - 12 10 12.MP3 (323 KB)

M. Planning and Facilities Discussion Items

Subject **6. Authorize staff to formally solicit construction firms for Lease-Leaseback Services for the Proposition O (Prop O) National City Middle School Project 2. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Lease-Leaseback Services for National City Middle School Project 2.

Superintendent's Recommendation:

Authorize staff to formally solicit construction firms for Lease-Leaseback Services for the Proposition O (Prop O) National City Middle School Project 2.

Analysis:

The Project:

The scope of the work for National City Middle School Project 2 entails construction of a new two-story classroom building, demolition of buildings 200, 400 and 500, demolition of two portable classrooms, and extensive site work including a new quad and parking. This project was designed in conjunction with Project 1 and will utilize the elevator built for Project 1. Project 2 was approved by the Division of the State Architect in 2011 and will need to be updated to meet current technology standards (SmartBoards and wifi for tablets).

Lease-Leaseback Delivery Method:

The recommended construction delivery method is lease-leaseback. The lease-leaseback delivery method is a public-private collaboration between school districts, architects, contractors and the trades. Although it was originally designed to provide financing flexibility, it is increasingly used to provide timing flexibility and quality control. The lease-leaseback delivery method is being used more frequently by school districts throughout the state. Over fifteen districts in San Diego County have used or are using the lease-leaseback delivery method for construction services. Our district has used this contracting method successfully at Sweetwater High, Chula Vista High, Montgomery High and Montgomery Middle Schools.

Lease-Leaseback Procedure:

Under this delivery method, the district selects a Contractor and works with the Contractor and the Architect in the pre-construction phase in order to build a collaborative team, minimize unknowns in the process prior to the start of construction, reduce bid mistakes and allow the contractor to assemble a competent team. During construction, the district leases the site to the Contractor pursuant to a site lease. The Contractor agrees to construct the facilities improvements in accordance with the approved design pursuant to a construction agreement (or lease-leaseback agreement) and to lease the site back to the district pursuant to a sublease. The cost of the project is guaranteed not to exceed a Guaranteed Maximum Price ("GMP") as negotiated between the district and the Contractor. Depending on the timing of the process, a Preliminary GMP may be established early in the process. The cost of the project is paid to the Contractor in the form of sublease payments. At the completion of the Project, and the payment of all remaining sublease payments, title to the site reverts to the district. The lease-leaseback contract will also go through a validation procedure.

Lease-Leaseback Delivery Method Advantages and Disadvantages:

Advantages

This best value procurement method provides a highly qualified contractor at a fair and reasonable cost. The Contractor is at risk for performance and completion of the project. There is a fixed price to the district for the Project (change orders do occur but are minimal compared to traditional low-bid method). The Contractor provides professional expertise in managing large construction projects. This reduces the burden on the district's staff and reduces the district's need for outside consultants. The Contractor is allowed to implement cost-saving ideas first through value engineering in the pre-construction phase and then through coordinating the scope of work for each subcontractor. The Contractor is allowed to self-perform work as necessary. The collaborative nature of the team minimizes change orders. Enhanced flexibility in contracting allows for consideration of criteria in addition to "lowest bid." There

are incentives for the Contractor to achieve cost savings to the district on the overall project.

Disadvantages

There is increased documentation in the contracting and validation processes. There may be added costs for financing, however, on this project financing was approved separately in November 2012. Sublease payments must be budgeted.

Procedure for Selecting Lease-Leaseback Contractor:

An RFQ will be widely advertised in local papers, trade publications, and the district web site and distributed to potential firms.

Proposal Review

Each proposal will be evaluated by a screening committee on the experience of the contractor, including experience with lease-leaseback projects and with proficiency in completing LEED certified or CHPS verified projects, size of jobs completed, financial strength of company, the experience of proposed team members as presented in the RFQs, and proposed methods and strategic plan with respect to the Project.

Fiscal Impact:

None. Lease payments will be made through bond anticipation note proceeds and ultimately repaid by Proposition O Bond Funds.

File Attachments

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

N. Purchasing Discussion Items

Subject **1. Ratify purchase orders and non purchase order requisitions issued, and purchase order adjustments for the period of November 1, 2012, through November 31, 2012. (F/I: See below.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Ratification of purchases.

Superintendent's Recommendation:

Ratify purchase orders and non purchase order requisitions issued for the period of November 1, 2012, through November 30, 2012, and purchase order adjustments for the period of November 1, 2012, through November 30, 2012.

Analysis:

For the period of November 1, 2012, through November 30, 2012, 605 purchase orders were written for a total of $900,515.59 and 129 non purchase order requisitions were written for a total of $34,838.90.

All transactions between the district and any other entity or person involving the transfer of property or rendering of a service are contracts and subject to approval or ratification by the board of trustees. Since the final responsibility for purchasing cannot be delegated by the board of trustees in accordance with state law, all purchase orders must be approved or ratified by the board with specific evidence of such action indicated in the official board minutes.

All purchases comply with the appropriate state codes and district Regulation No. 3304, Payment for Goods and Services.

During the period of November 1, 2012, through November 30, 2012, 27 purchase order adjustments (change orders) were issued for a total of $145,771.31. The change orders were issued to adjust the amount encumbered on purchase orders in excess of 10 percent or $50.

Purchase orders and the purchase order report are available for inspection in the office of the purchasing manager.

Fiscal Impact:

Expenditure of $900,515.59 for purchase orders and $34,838.90 for non purchase order requisitions for the period of November 1, 2012, through November 30, 2012.

File Attachments

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

N. Purchasing Discussion Items

Subject **2. Accept bid and award Contract No. 23-2329-GP to cover the lockers at BVM with plywood, to R-JS General Construction, the lowest responsive bidder meeting bid terms. (F/I: $33,975, Deferred Maint. Fund.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Bid No. 23-2329-GP - Cover Bonita Vista Middle School Lockers with Plywood.

Superintendent's Recommendation:

Accept bid and award Contract No. 23-2329-GP to cover the lockers at Bonita Vista Middle School with plywood during the period December 24, 2012, through January 11, 2013, to R-JS General Construction, the lowest responsive bidder meeting the district's bid terms, conditions, and specifications.

Analysis:

This bid is to cover the lockers at Bonita Vista Middle School as required by the maintenance department during the period December 24, 2012, through January 11, 2013.

Seventy-seven firms were notified and the bid was advertised in the newspaper for two weeks as required by Public Contract Code Section 20112. Six bids were returned.

The lowest responsive bidder meeting the district's bid terms, conditions and specifications is R-JS General Construction for $33,975.

Fiscal Impact:

Expenditure of $33,975, has been appropriated within the 2012-2013 deferred maintenance budget and General Maintenance Fund.

File Attachments

32. Item N-2 - 12 10 12.MP3 (1,556 KB)

N. Purchasing Discussion Items

Subject **3. Reject Bid #23-2331-GP - Fencing, in its entirety. (F/I: None.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Bid #23-2331-GP - Fencing: Chain Link and Ornamental Iron.

Superintendent's Recommendation:

Reject Bid #23-2331-GP - Fencing: Chain Link and Ornamental Iron, in its entirety.

Analysis:

This bid provides for the purchase and repair of chain link and ornamental iron fencing at various sites throughout the district.

Fourteen firms were notified and the bid was advertised in the newspaper for two weeks as required by Public Contract Code Section 20112. One bid was returned.

The bid submitted exceeds staff's estimate as well as historical data based on similar bids. Staff recommends that the bid be rescinded. The project will be rebid at a later date for more competitive pricing.

Fiscal Impact:

None.

File Attachments

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

O. Operations/Other Business Discussion Items

Subject **1. Approve/ratify the agreement between San Diego County school districts and the Sweetwater Union High School District for shared student transportation services for the period of July 1, 2012, through June 30, 2014. (F/I: See below.)**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type Action (Consent)

Issue:

Agreement for shared student transportation services.

Superintendent's Recommendation:

Approve/ratify the agreement between San Diego County school districts and the Sweetwater Union High School District for shared student transportation services for the period of July 1, 2012, through June 30, 2014.

Analysis:

Occasionally it is necessary for the SUHSD transportation department to utilize the school bus services of other San Diego County school districts. This agreement provides reciprocal services between SUHSD and forty-one other San Diego County school districts in order to meet transportation requirements.

Fiscal Impact:

Income and expenditure to be determined based on services provided and services rendered. All funds are within the adopted budget.

File Attachments

San Diego County Schools Contract backup-dw.pdf (109 KB)

25. Formation & Approval of Consent Agenda - 12 10 12.MP3 (406 KB)

P. Policy Review

Subject	**1. Approve revised Board Bylaw 9270, Conflict of Interest. (F/I: None.)**
Meeting	Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.
Access	Public
Type	Action (Consent)
Fiscal Impact	No

Issue:

Revised Board Bylaw 9270.

Superintendent's Recommendation:

Approve revised Board Bylaw 9270, Conflict of Interest.

Analysis:

It is the goal of the superintendent and staff to review the district's board policies and bring new or revised policies to the board of trustees for approval.

This bylaw is being revised to include language regarding Gifts, as recommended by Eric Hall & Associates in the Proposition O Audit. The list of designated officials has also been revised to reflect current position titles in the organization. The Conflict of Interest Code and designated positions must be revised biennially, and sent to the Clerk of the Board of Supervisors by November 16, 2012.

Fiscal Impact:

None.

File Attachments

BB 9270 Unadopted Revised.pdf (38 KB)
34. Item P-1 - 12 10 12.MP3 (1,097 KB)
35. Item P-1 - 12 10 12.MP3 (1,298 KB)
36. Item P-1 - 12 10 12.MP3 (1,347 KB)
37. Item P-1- 12 10 12.MP3 (1,050 KB)
38. Item P-1 - 12 10 12.MP3 (655 KB)

[redacted]

T. Board Communication

Subject **1. Board Communication**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type

The individual board members will have the opportunity to share information with the staff and public, as they desire.

U. Adjournment

Subject **1. Adjournment**

Meeting Dec 10, 2012 - Organizational Board Meeting - 6:30 p.m.

Access Public

Type

File Attachments

49. Adjournment - 12 10 12.MP3 (89 KB)

SWEETWATER UNION HIGH SCHOOL DISTRICT

NOTICE OF SPECIAL MEETING

Written notice is hereby given in accordance with Education Code Section 35144 and Government Code Section 54956 that the following special meeting of the Governing Board of the Sweetwater Union High School District will be held and in accordance with Government Code Section 54954.3(a), the board will provide an opportunity for members of the public to directly address the legislative body concerning any item that has been described in the notice for the meeting before or during consideration of that item.

DATE: Monday, December 10, 2012

TIME: 5:00 p.m.

PLACE: Board Conference Room
Administration Center
1130 Fifth Avenue
Chula Vista, CA 91911

(The regular meeting scheduled for December 10, 2012, begins at 6:30 p.m.)

Items to be considered are noted on the reverse side of this page.

Board of Trustees

Jim Cartmill
Bertha J. López
John McCann
Pearl Quiñones
Arlie N. Ricasa

Superintendent

Ed Brand, Ed.D.

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Sweetwater Union High School District, in complying with the Americans With Disabilities Act (ADA), and California Government Code Section 54953.2, provides special accommodations to individuals who may need assistance with access, attendance and/or participation in board meetings, including alternative formats for agendas, documents constituting agenda packets, and materials distributed during public meetings. Upon written request to the district, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Contact Deanne Vicedo, clerk of the board, at (619) 585-4405 for specific information on existing resources or programs that may be available for such accommodations. Please call at least 48 hours in advance of meetings and five days in advance of scheduled services and activities. Translation and Hearing-Impaired services are also available.

Items to be considered in closed session

December 10, 2012

1. STUDENT EXPULSIONS/SUSPENDED EXPULSIONS/REINSTATEMENTS – Education Code Section 48916-48918 (students identified by ID number)

   Consider the expulsion of the following students:

   #1049452, #1006659

2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/ RECLASSIFICATION/REASSIGNMENT/RESIGNATION/TRANSFER - Government Code Section 54957

3. CONFERENCE WITH LABOR NEGOTIATOR - Government Code Section 54957.6

   Labor Negotiators: Sandra Huezo

   Employee Organizations:
   Sweetwater Education Association (SEA)
   California School Employees Association (CSEA)
   Sweetwater Counseling and Guidance Association (SCGA)
   National Association of Government Employees (NAGE)

   Non-represented groups: Confidential Unit and
   Management Association of the Sweetwater District (MASD)

4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Subdivision (b) of Government Code Section 54956.9

   Number of Cases: 1

5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Government Code Section 54957

   Title: Superintendent (1)

REGULAR MEETING

SWEETWATER UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES

UNADOPTED MINUTES

7:30 p.m. **October 15, 2012**

Board: Jim Cartmill •Bertha López •John McCann •Pearl Quiñones •Arlie N. Ricasa
Superintendent: Edward M. Brand Student Board Representative: Rubi Rivera

Order of Business

A. OPENING PROCEDURES

1. Call to Order

President Quiñones called the meeting to order at 6:43 p.m.

2. Roll Call

Board members present were Jim Cartmill, Bertha López, John McCann, and Arlie N. Ricasa. Also present were Ed Brand, superintendent, and Deanne Vicedo, clerk of the board.

3. Closed Session

Alex Anguiano addressed closed session items.

President Quiñones adjourned the meeting at 6:50 p.m. to convene closed session to discuss the following closed session items as posted on the meeting notice:

1. STUDENT EXPULSIONS/SUSPENDED EXPULSIONS/REINSTATEMENTS – Education Code Section 48916-48918 (students identified by ID number)

2. CALIFORNIA HIGH SCHOOL EXIT EXAM WAIVER REQUESTS - Education Code Section 35146 (students identified by ID number)

3. PUBLIC EMPLOYEE EVALUATION/APPOINTMENT/TRANSFER – Government Code Section 54957

4. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/ RECLASSIFICATION/REASSIGNMENT/RESIGNATION/TRANSFER - Government Code Section 54957

5. CONFERENCE WITH LABOR NEGOTIATOR - Government Code Section 54957.6

6. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Subdivision (b) of Government Code Section 54956.9

President Quiñones called the closed session meeting to order at 7:00 p.m.

Board members present were Jim Cartmill, Bertha López, John McCann, and Arlie N. Ricasa. Also attending closed session were Ed Brand, Sandra Huezo, and Randy Winet, legal counsel.

President Quiñones adjourned the closed session meeting at 8:00 p.m., and reconvened the public session at 8:10 p.m.

Roll call was held and the following board members were present: Jim Cartmill, Bertha López, John McCann, Arlie N. Ricasa, and Rubi Rivera, student board representative. Also present were Ed Brand, superintendent, and Deanne Vicedo, clerk of the board.

4. Moment of Silence

5. Pledge of Allegiance

President Quiñones stated that the board met in closed session preceding this meeting to discuss the following issues:

1. STUDENT EXPULSIONS/SUSPENDED EXPULSIONS/REINSTATEMENTS – Education Code Section 48916-48918 (students identified by ID number)

2. CALIFORNIA HIGH SCHOOL EXIT EXAM WAIVER REQUESTS - Education Code Section 35146 (students identified by ID number)

3. PUBLIC EMPLOYEE EVALUATION/APPOINTMENT/TRANSFER – Government Code Section 54957

4. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/ RECLASSIFICATION/REASSIGNMENT/RESIGNATION/TRANSFER - Government Code Section 54957

5. CONFERENCE WITH LABOR NEGOTIATOR - Government Code Section 54957.6

6. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Subdivision (b) of Government Code Section 54956.9

President Quiñones stated that the board took the following action:

Moved by McCann, seconded by Cartmill, to accept the administrative hearing panel’s recommendation to approve the following (students identified by ID number): Expulsion of the following student: #1043954; and Suspended Expulsion of the following students: #1012758, #1012502.

Vote: 4 yes, 1 absent (López)

Moved by Ricasa, seconded by López, to approve the California High School Exit Exam Waiver Requests of the following students (students identified by ID number): #1004642, #1023411, #1013287, #355614, #1005118, #1015985, #1010471, #1021439, #1014147, #1005119, #1002726, #1017385, #1013054, #1017732, #1006350, #1042154, #1014414, #1014158, #1016857, #1013547, #1051370, #1013900, #1015724, #1013483, #1021850, #1005163, #1017518, #1013112, #1013508, #1013825, #1008178, #1013601, #1008071, #1053159, #1014843, #1005347, #1005459, #1017363, #1004678, #1013857, #1041339, #1005490, #1020128, #1013495, #1014491, #1008341,

#1008131, #1008942, #1008867, #1008018, #1008746, #1009172, #1008837, #1018390, #1018345, #1018107, #1006978, #1006948, #1006986.

Vote: 5-0

Moved by McCann, seconded by Cartmill, to approve the following administrative appointment:

Name	Position	Effective Date
William McLaughlin	Chief Compliance Officer Superintendent's Office	Oct. 16, 2012

Vote: 3 yes, 2 no (López, Quiñones)

Moved by Cartmill, seconded by Ricasa, to approve the Settlement Agreement for two certificated employees, with a vote of three yes, two no (Cartmill, McCann).

B. BOARD PRESENTATIONS OR ANNOUNCEMENTS OF AWARDS

None.

C. BOND OVERSIGHT COMMITTEE REPORT

Nick Marinovich, Chair of the Citizens Bond Oversight Committee (CBOC), gave the monthly CBOC report. He discussed the history of Proposition 39 and bond oversight committees. He reported that the committee recently adopted the California League of Bond Oversight Committee standards. He stated that the committee is making progress and they are very dedicated to their duties as committee members.

D. PUBLIC COMMUNICATION

Lawrence Gilly addressed a transportation issue.

Frank Chavez addressed a student issue.

Bernardo Vasquez addressed bond oversight committee issues.

Kevin O'Neill addressed contract issues.

Sofia Reyes addressed district issues.

Alex Anguiano addressed district issues.

Jennifer Cortez presented the monthly DAC/GATE Report.

Stewart Payne addressed district issues.

Maty Adato addressed the issue of the Form 700 – Conflict of Interest.

Kathleen Cheers addressed district issues.

Ruben Elizalde addressed district issues.

E. FORMATION AND APPROVAL OF CONSENT AGENDA

Motion: Cartmill Second: McCann Vote: 5-0 (October 15, 2012)

F. SUPERINTENDENT DISCUSSION ITEMS

F-1. Adoption of Minutes:
None.

Consent. (October 15, 2012)

F-2. Calendar of Board of Trustees Meetings – 2012-2013.

Moved by McCann, seconded by Ricasa, with a vote of five yes. (November 13, 2012)

F-3. Report on board requests for information and policy direction to staff.

Consent. (October 15, 2012)

F-4. Approve agreement between the Grossmont-Cuyamaca Community College District and the Sweetwater Union High School District for professional services required in connection with the Health and Science Pipeline Initiative (HASPI).

Consent. (October 15, 2012)

G. INSTRUCTIONAL SUPPORT SERVICES DISCUSSION ITEMS

*G-1. Report on Teaching for Learning.

Report only. (October 15, 2012)

G-2. Approve California High School Exit Examination (CAHSEE) waiver requests for students receiving special education services.

Consent. (October 15, 2012)

G-3. Accept Williams vs. The State of California quarterly report to the board of trustees (Williams vs. The State of California: SB6, SB550, SB1550, AB2727, AB3001).

Consent. (October 15, 2012)

(Instructional Support Services Discussion Items cont.)

G-4. Approve the Memorandum of Understanding (MOU) between the San Diego County Superintendent of Schools (SDCSS) and the Sweetwater Union High School District (SUHSD) to assist in the improvement of teaching and learning through the use of the Instructional Rounds process.

Consent. (October 15, 2012)

H. STUDENT SUPPORT SERVICES DISCUSSION ITEMS

H-1. Report on excursions and field trips.

Consent. (October 15, 2012)

I. ALTERNATIVE EDUCATION DISCUSSION ITEMS

None.

J. ADULT EDUCATION DISCUSSION ITEMS

None.

K. FISCAL SERVICES DISCUSSION ITEMS

K-1. Approve Report on Consultant Agreements Over $2,500.

Moved by McCann, seconded by Cartmill, with a vote of five yes. (November 13, 2012)

K-2. Ratify warrants in payment of salaries and invoices written from the funds of the district, and checks in payment of invoices written from the cafeteria account for the month of September 2012.

Consent. (October 15, 2012)

K-3. Approve/ratify donations to the district in accordance with Resolution No. 2501, and accept Report on Donations.

Kathleen Cheers spoke in opposition to this item. (November 13, 2012)

Moved by McCann, seconded by Cartmill, with a vote of five yes. (November 13, 2012)

(Fiscal Services Discussion Items cont.)

K-4. Approve professional conference and workshop expenses of district employees.

Consent. (October 15, 2012)

L. HUMAN RESOURCES DISCUSSION ITEMS

L-1. Approve/ratify certificated personnel actions processed by the Human Resource Services Division between the dates of August 29, 2012, through September 21, 2012, including: hires, re-hires, promotions, transfers, terminations, and assignment changes.

Consent. (October 15, 2012)

L-2. Approve/ratify classified personnel actions processed by the Human Resource Services Division between the dates of August 29, 2012, through September 21, 2012, including: hires, re-hires, promotions, transfers, terminations, and assignment changes.

Consent. (October 15, 2012)

L-3. Approve/ratify agreement renewal for university/college programs for student teaching.

Consent. (October 15, 2012)

M. PLANNING AND FACILITIES DISCUSSION ITEMS

M-1. Accept progress report on construction spending for new construction and modernization projects and approve revised budgets.

Moved by McCann, seconded by Cartmill, with a vote of five yes. (November 13, 2012)

M-2. Authorize staff to procure consultants necessary for the planning, design, and renovation/modernization of portions of Bonita Vista Middle School and authorize consulting contracts to be ratified notwithstanding Administrative Regulation 3600.

(Planning and Facilities Discussion Items cont.) (Board Agenda Item M-2 cont.)

Moved by McCann, seconded by Cartmill, with a vote of five yes. (November 13, 2012)

M-3. Ratify the Project Agreement with the K-12 Public School Districts and Community Colleges Facility Authority for the Montgomery High School Gymnasium Upgrade and Modernization Project.

Moved by McCann, seconded by Cartmill, with a vote of five yes. (November 13, 2012)

N. PURCHASING DISCUSSION ITEMS

N-1. Ratify purchase orders and non purchase order requisitions issued for the period of September 1, 2012, through September 30, 2012, and purchase order adjustments for the period of September 1, 2012, through September 30, 2012.

Consent. (October 15, 2012)

N-2. Approve the renewal of designated contracts.

Consent. (October 15, 2012)

N-3. Accept bid and award Contract No. 23-2322-GP to remove and replace doors and hardware at various sites throughout the district during the period October 16, 2012, through April 30, 2013, to Handy Industrial, the lowest responsive bidder meeting the district's bid terms, conditions, and specifications.

Moved by Cartmill, seconded by McCann, with a vote of five yes. (November 13, 2012)

O. OPERATIONS/OTHER BUSINESS DISCUSSION ITEMS

None.

P. POLICY REVIEW

P-1. Approve revised Administrative Regulation 3600, Consultants.

(Policy Review cont.) (Board Agenda Item P-1 cont.)

Kathleen Cheers spoke in opposition to this item. (November 13, 2012)

Moved by McCann, seconded by Cartmill, with a vote of three yes, two no (López, Quiñones). (November 13, 2012)

P-2. Approve revised Administrative Regulation 4300, Management, Supervisory and Confidential Personnel.

Kathleen Cheers spoke in opposition to this item. (November 13, 2012)

Moved by McCann, seconded by Cartmill, with a vote of three yes, two no (López, Quiñones). (November 13, 2012)

Q. PUBLIC HEARINGS

*Q-1. Conduct a public hearing for the public to respond to the district's employment of Steven Exum as an ROP teacher during the 2012-2013 school year while completing staff development training in Specially Designed Academic Instruction Delivered in English (SDAIE) to English learners, and approve placement for 2012-2013.

A public hearing was held. No members of the public came forward, and the hearing was closed. (November 13, 2012)

Moved by McCann, seconded by Cartmill, with a vote of five yes. (November 13, 2012)

*Q-2. Conduct a public hearing for the public to respond to the Sweetwater Union High School District's initial proposals to the California School Employees Association (CSEA), Chapter 258, the exclusive representative of the operations-support services bargaining unit; Chapter 471, the exclusive representative of the office-technical and business services bargaining unit; and Chapter 731, the exclusive representative of the paraprofessional bargaining unit, and approve the initial proposals from the district to the three CSEA bargaining units.

(Public Hearings cont.) (Board Agenda Item *Q-2 cont.)

A public hearing was held. No members of the public came forward, and the hearing was closed. (October 15, 2012)

Moved by McCann, seconded by Cartmill, with a vote of five yes. (October 15, 2012)

*Q-3. Conduct a public hearing for the public to respond to the Sweetwater Union High School District's initial proposal to the Sweetwater Counseling and Guidance Association/CTA/NEA (SCGA), the exclusive representative of the counselor bargaining unit, and approve the initial proposal from the district to the SCGA.

A public hearing was held. Caryn Hoffman addressed this item. The hearing was closed. (October 15, 2012)

Moved by McCann, seconded by Ricasa, with a vote of five yes. (October 15, 2012)

*Q-4. Conduct a public hearing for the public to respond to the Sweetwater Union High School District's initial proposal to the Sweetwater Education Association/CTA/NEA (SEA), the exclusive representative of the teacher bargaining unit, and approve the initial proposal from the district to the SEA.

A public hearing was held. Alex Anguiano addressed this item. The hearing was closed. (October 15, 2012)

Moved by McCann, seconded by Cartmill, with a vote of three yes, two no (López, Quiñones). (October 15, 2012)

*Q-5. Conduct a public hearing for the public to respond to the Sweetwater Union High School District's initial proposal to the National Association of Government Employees (NAGE), the exclusive representative of the supervisory bargaining unit, and approve the initial proposal from the district to the NAGE.

A public hearing was held. Kathleen Cheers addressed this item. The hearing was closed. (November 13, 2012)

R. RESOLUTIONS

None.

S. MELLO-ROOS RESOLUTIONS

None.

T. BOARD COMMUNICATION

None.

President Quiñones adjourned the meeting at 10:00 p.m. to convene closed session to discuss the closed session items as posted on the meeting notice for this meeting.

President Quiñones called the closed session meeting to order at 10:10 p.m.

Board members present were Jim Cartmill, Bertha López, John McCann, Pearl Quiñones, and Arlie N. Ricasa.

Also attending closed session was Ed Brand, superintendent.

President Quiñones adjourned the closed session meeting at 10:24 p.m., and reconvened the public session at 10:25 p.m.

Roll call was held and the following board members were present: Jim Cartmill, Bertha López, John McCann, and Arlie N. Ricasa. Also present were Ed Brand, superintendent, and Deanne Vicedo, clerk of the board.

President Quiñones stated that the board met in closed session preceding this meeting to discuss the closed session items as posted on the meeting notice for this meeting.

President Quiñones stated that the board took no reportable action.

President Quiñones recessed the October 15, 2012, regular board meeting at 10:25 p.m., to be reconvened at a date and time to be determined.

President Quiñones reconvened the October 15, 2012, regular board meeting on November 13, 2012, at 4:11 p.m.

Roll call was held and the following board members were present: Jim Cartmill, Bertha López, John McCann, and Arlie N. Ricasa. Also present were Ed Brand, superintendent, and Deanne Vicedo, clerk of the board.

U. ADJOURNMENT

The meeting was adjourned on November 13, 2012, at 4:41 p.m.

SWEETWATER UNION HIGH SCHOOL DISTRICT
CERTIFICATED PERSONNEL RECOMMENDATIONS
October 15, 2012

All Employment at Proper Placement on Salary Schedule

Employment – Temporary

Last Name	First Name	Assignment	Site	Effective Date(s)
BROOKS	Kelsie J.	Teacher, Temp.	SUH	09/10/12-06/07/13
BROWN	Claudia M.	Teacher, Temp.	SOM	09/06/12-12/21/12
CLARK-CADWELL	Michelle R.	Teacher, Temp.	OLH	09/06/12-12/21/12
DAS	Paromita	Teacher, Temp.	SOM	09/19/12-12/21/12
ESTRADA	Scott A.	Teacher, Temp.	SUH	09/10/12-06/07/13
FOSTER	Melissa H.	Teacher, Temp.	PAH	09/13/12-06/07/13
HAMMOND	Keith V.	Teacher, Temp.	OLH	09/14/12-06/07/13
MANARY	Faith G.	Teacher, Temp.	BVH	09/07/12-06/07/13
MARRIOTT	Adrienne M.	Teacher, Temp.	BVH	09/14/12-12/21/12
RUMSEY	Jeanne M.	Teacher, Temp.	SYH	09/06/12-06/07/13
SHAW	Kathryn	Teacher, Temp.	CVH	09/06/12-06/07/13
SZAKOVITS	Joseph W.	Teacher, Temp.	BVH	07/30/12-12/21/12

Employment – Probationary

Last Name	First Name	Assignment	Site	Effective Date
CARRILLO-POLMEAR	Angie	Teacher, Prob.	CVH	08/29/12
FABUNAN	Jay Lord R.	Teacher, Prob.	BVH	09/20/12
MATTER	Christopher	Teacher, Prob.	BVM	08/22/12
MAULDIN	Sandra D.	Teacher, Prob.	CPH	09/06/12
RIOS-CARO	Luis	Teacher, Prob.	OLH	09/14/12
SMITH	Ryan R.	Teacher, Prob.	HTH	07/27/12
WILLIAMS	Jeremiah	Teacher, Prob.	MOH	09/06/12

Employment – Returning Permanent

Last Name	First Name	Assignment	Site	Effective Date
MARSHALL	Jessica G.	Counselor	ELH/ELM/MOM	09/11/12
TRAN	Tich	Counselor	GJH/HTH	09/11/12

Report Transfer of Assignment

Last Name	First Name	Assignment From	Assignment To	Effective Date(s)
TULAO	Ronniel	Counselor, (.8), GJH	Counselor, (1.0), SYH	09/17/12

SWEETWATER UNION HIGH SCHOOL DISTRICT
CERTIFICATED PERSONNEL RECOMMENDATIONS
October 15, 2012

Change of Status

Last Name	First Name	Assignment From	Assignment To	Effective Date
ACOSTA	Jesus	Counselor, (.8), OSS/CDS	Counselor, (.8), OSS/CDS / (.2), CVH	10/08/12
BAUMAN	Nicholas	Teacher, (.6), CPM	Teacher, (1.0), CPM	07/23/12
CORDOVA	Daniel	Teacher, (.4), SOH	Teacher, (.6), SOH	08/17/12
DELOS REYES	Sarah	Counselor, (.6), OLH	Counselor, (.8), OLH	07/13/12-06/07/13
DELOS REYES	Sarah	Counselor, (.8), OLH	Counselor, (.8), OLH / (.2), RDR	09/14/12
DIETZ	Jackie	Teacher, (1.0), CPM	Teacher, (.6), CPM	08/15/12
DZIERZEK	Katherine	Teacher, (1.0), BVM	Teacher, (.8), BVM	07/23/12
FIMBRES	Sandra R.	Teacher, (.6), ELM	Teacher, (1.0), ELM	07/25/12
GARCIA	Elizabeth	Counselor, (.8), MVH	Counselor, (1.0), MVH	07/25/12
KRAUSE	Scott	Teacher, (.8), MOH / (.2), MOM	Teacher, (1.0), MOH	08/15/12
MERCADO	Maria	Teacher, (1.0), RDM	Teacher, (.8), RDM	07/23/12
RICO	Vanessa	Counselor, (.6), SUH	Counselor, (.6), ORH / (.4), SUH	09/11/12
SEILER	Tracy	Teacher, (.4), OLH	Teacher, (.8), OLH	08/23/12
TOMS	Kenneth	Teacher, (.6), SUH	Teacher, (1.0), SUH	08/20/12
TORRES	Angela	Teacher, (.4), OLH	Teacher, (.8), OLH	08/21/12

Report Return From Leave of Absence

Last Name	First Name	Assignment	Site	Effective Date(s)
CRUZ	Daniela C.	Teacher	MVM	08/21/12
KRACHA	Marie H.	Teacher	MVM	09/04/12
VARGAS	Pilar G.	Teacher	ORH	09/10/12

Request for Compensated Leave of Absence

Last Name	First Name	Assignment	Reason	Effective Date(s)
ZAKAROFF	George M.	Teacher, SOH	LV-Admin.	09/14/12 – 06/30/13

Request for Non Compensated Leave of Absence

Last Name	First Name	Assignment	Reason	Effective Date(s)
KOOB	Jennifer E.	Teacher, RDM	LV-PERS	09/06/12 – 06/07/13
KRACHA	Marie	Teacher, MVM	LV-CHILD	08/13/12 – 08/31/12
LOPEZ	Gisela	Counselor, MVM	LV-CHILD	09/04/12 – 11/12/12
PAREDES	Kenneth E.	Teacher, MOM	LV-EDUC	08/01/12 – 06/07/13
VARGAS	Pilar G.	Teacher, ORH	LV-CHILD	08/10/12 – 09/07/12
WIDMARK	Alyssa	Teacher, NCM	LV-EDUC	07/23/12 – 06/07/13

SWEETWATER UNION HIGH SCHOOL DISTRICT
CERTIFICATED PERSONNEL RECOMMENDATIONS
October 15, 2012

Separations

Last Name	First Name	Assignment	Reason	Effective Date(s)
MARTINEZ	Angel G.	Teacher	Retirement	09/04/12
TORRES	Angela	Teacher	Resignation	09/14/12
WILLIAMS SR.	Arthur C.	Teacher	Retirement	10/08/12

OTHER CERTIFICATED PERSONNEL RECOMMENDATIONS

Employment – Hourly Adult

Last Name	First Name	Assignment	Site	Effective Date(s)
RAMOS	Arleen	Teacher, Hourly, Temp.	SYA	07/30/12-12/21/12

Employment – Hourly ROP

Last Name	First Name	Assignment	Site	Effective Date(s)
HERRERA	Jose	Teacher, Temp.	ROP	08/03/12-06/12/13

Employment – Substitute

Last Name	First Name	Assignment	Effective Date(s)
CUNNINGHAM	Lisa	Teacher, Sub, ROP	08/31/12
QUINTANA	Cynthia	Teacher, Sub, Hourly	10/09/12
STITT	Sean	Teacher, Sub, ROP	08/28/12

Tenure

Last Name	First Name	Assignment	Seniority Date
DULLEA	Michelle	Teacher, Permanent, Adult Ed.	07/30/12
MCGRAW	Christopher	Teacher, Permanent, Adult Ed.	07/30/12

Separations

Last Name	First Name	Assignment	Reason	Effective Date(s)
ASPERIN	Juana	Teacher, Sub, Adult	Termination	08/29/12
GUARDACOSTA	Patricia	Teacher, Sub, Adult	Termination	08/29/12
LEDBETTER	Laurie	Teacher, Sub, Adult	Resignation	09/13/12
MACEDO	Time	Teacher, Sub, Adult	Termination	08/29/12
REISENFELD	April	Teacher, Sub, Adult	Termination	08/29/12
SCHLARB	Joy	Teacher, Sub, Adult	Resignation	09/20/12

Note: Because the continuance of several hourly Adult/R.O.P. classes are contingent upon community interest and student enrollment, there is ongoing closure/opening of courses. Therefore, separations of these employees will only be identified at the end of the school year or when the employee terminates.

SWEETWATER UNION HIGH SCHOOL DISTRICT
CERTIFICATED PERSONNEL RECOMMENDATIONS
October 15, 2012

Substitutes, 7-12 Program

Employment

Last Name	First Name	Assignment	Effective Date(s)
ALCARAZ	Roxana	Sub Teacher	07/01/12
ALLEN	Sheryl	Sub Teacher	08/20/12
ARMOUR	Melanie	Sub Psychologist	09/21/12
ATENCIO	Karla	Sub Teacher	09/21/12
BROWETT	Itzawaquidia	Sub Teacher	09/21/12
CASEM	Kriza B.	Sub Teacher	09/21/12
CELLERY	Brittany	Sub Psychologist	09/21/12
DELAROSA	Patricia	Sub Teacher	08/23/12
DOMENIE	Derek	Sub Teacher	09/21/12
ESCOBAR	Norma	Sub Teacher	09/21/12
HART	Liliana	Sub Teacher	08/24/12
KELLEY	Luke	Sub Teacher	09/17/12
LAPID	Michael	Sub Teacher	08/22/12
MCKAY	Jiji	Sub Teacher	09/21/12
MENDEZ	Veronica	Sub Teacher	08/27/12
MOYA	Francisco	Sub Teacher	07/01/12
PACHECO	Raymond	Sub Teacher	08/31/12
SANTOYO	Maria	Sub Teacher	09/21/12
SOMO	Leona	Sub Teacher	08/24/12
SPENCER	Catherine	Sub Teacher	08/31/12
WANK	Andrea	Sub Teacher	08/27/12

Walk-On Athletic

Employment

Last Name	First Name	Assignment	Site	Effective Date(s)
CLAY JR.	Dennis	Football	ELH	08/29/12
DIAZ	Matthew	Roller Hockey	CVH	09/19/12
PANTOJA	Javier	Band	SOH	09/21/12
PARTCH II	Andrew	Football	CPH	06/01/12

SWEETWATER UNION HIGH SCHOOL DISTRICT
CERTIFICATED PERSONNEL RECOMMENDATIONS
October 15, 2012

Volunteers

Last Name	First Name	Assignment	Site	Effective Date(s)
BAJET	Edmund	Wrestling	SOH	08/29/12
BARNES	Lew	Football	OLH	09/19/12
CANNON II	Mark	Football	ELH	09/19/12
HARRIS	Curtis	Football	MOH	08/30/12
LEE	Lawrence	Football	ORH	08/29/12
LOPEZ	Mark	Waterpolo	BVH	09/21/12
OWENS	Isaiah	Football	ELH	09/19/12
SEAT	Mathew	Cross Country	BVH	09/17/12
SOLORIO	Christian	Football	CVH	09/14/12
STONEBRAKER	Jake	Football	MVH	09/21/12
WILLIAMS	Derwin	Football	ELH	09/19/12

SWEETWATER UNION HIGH SCHOOL DISTRICT
CLASSIFIED PERSONNEL RECOMMENDATIONS
October 15, 2012

All Employment at Proper Placement on Salary Schedule

Employment

Last Name	First Name	Assignment/Site	Hrs	Effective Date(s)
GUERRERO	Marina	Office Asst. I, SYA	20	09/21/12
LOPEZ	Janelle	Food Serv. Asst. I, HTH	17.5	08/29/12

Change of Status

Last Name	First Name	From	To	Effective Date(s)
AVILA	Luz	Food Serv. Sup, BVM/BVH, 40 hrs/wk, 216 workdays	Food Serv. Sup, NCM, 40 hrs/wk, 216 workdays	07/18/12
AVILES	Judith	Office Asst. II, MOA, 40 hrs/wk, 242 workdays	Office Asst. II, MOA, 37 hrs/wk, 242 workdays	09/03/12 – 10/31/12
CARBAJAL	Lydia	Food Serv. Asst. II, CPH, 35 hrs/wk, 207 workdays	Food Serv. Asst. II, SUH, 35 hrs/wk, 207 workdays	08/28/12
CASTOR	Vicki	Office Asst. II, NCM, 32.5 hrs/wk, 206 workdays	Office Asst. II, NCM, 32.5 hrs/wk, 206 workdays	07/25/12
CLAYTON	Diana	Inst. HC Asst., BVM, 37.5 hrs/wk, 206 workdays	Inst. HC Asst., BVM, 40 hrs/wk, 206 workdays	07/25/12
COBB	Michael	Inst. HC Asst., BVM, 37.5 hrs/wk, 206 workdays	Inst. HC Asst., BVM, 40 hrs/wk, 206 workdays	07/26/12
DAVILA	Leticia	Office Asst. II, HTM, 40 hrs/wk, 206 workdays	Office Asst II, HTM, 20 hrs/wk, 206 workdays	06/02/12
ESCOBAR DE PEARSON	Norma G.	Inst. Asst. Spec. Ed., HTH, 37.5 hrs/wk, 206 workdays	Inst. Asst. Spec. Ed., HTH, 30 hrs/wk, 206 workdays	07/25/12 – 06/01/13
GOMEZ	Matthew	Inst. HC Asst., BVM, 40 hrs/wk, 206 workdays	Inst. HC Asst., BVM, 37.5 hrs/wk, 206 workdays	06/02/12
GRAVER	Maria C.	Inst. Asst. Spec. Ed., SUH, 40 hrs/wk, 206 workdays	Inst. Asst. Spec. Ed., SUH, 37.5 hrs/wk, 206 workdays	07/25/12
HERNANDEZ	Adolfo	Inst. HC Asst., HTM, 40 hrs/wk, 206 workdays	Inst. HC Asst., HTM, 37.5 hrs/wk, 206 workdays	06/02/12
HERNANDEZ	Gabriela	Inst. Asst. Spec. Ed., BVM, 32.5 hrs/wk, 206 workdays	Inst. Asst. Spec. Ed., BVM, 30 hrs/wk, 206 workdays	06/05/12

SWEETWATER UNION HIGH SCHOOL DISTRICT
CLASSIFIED PERSONNEL RECOMMENDATIONS
October 15, 2012

Change of Status Cont.

Last Name	First Name	From	To	Effective Date(s)
LEGG	Austin J.	Inst. Asst. Spec. Ed., ELH, 30 hrs/wk, 206 workdays	Inst. Asst. Spec. Ed., ELH, 40 hrs/wk, 206 workdays	07/25/12 – 06/07/13
LOREA	Lorena	Office Asst. II, ELM, 40 hrs/wk, 237 workdays	Sr. Office Asst, ELM, 40 hrs/wk., 221 workdays	10/08/12
MANJARREZ	Cecundino	Custodian, OLH, 40 hrs/wk, 261 workdays	Custodian, CPM, 40 hrs/wk, 261 workdays	09/04/12
MCCONNELL	Leeann	Food Serv. Sup., MOM, 40 hrs/wk, 216 workdays	Food Serv. Sup., ELH, 40 hrs/wk, 216 workdays	08/20/12
MCCOY	Patricia	Inst. Asst. Spec. Ed., MVM, 35 hrs/wk, 206 workdays	Inst. Asst. Spec. Ed., MVM, 30 hrs/wk, 206 workdays	06/02/12
MENESES	Jonathan	Inst. HC Asst., BVM, 40 hrs/wk, 206 workdays	Inst. HC Asst., BVM, 37.5 hrs/wk, 206 workdays	06/02/12
MURPHY	Melinda J.	Food Serv. Sup., ELH, 40 hrs/wk, 216 workdays	Food Serv. Sup., MOM, 40 hrs/wk, 216 workdays	08/20/12
SANCHEZ	Melissa	Student Prog. Fac., MOH, 17.5 hrs/wk, 206 workdays	Student Prog. Fac., MOH, 12.5 hrs/wk, 206 workdays	07/01/12
SANCHEZ-MARMOLEJO	Lilliana	Appl. Supp. Tech., INF, 40 hrs/wk, 261 workdays	Appl. Supp. Tech., INF, 35 hrs/wk, 261 workdays	07/01/12 – 06/30/13
SERRATOS	Jose A.	Food Serv. Asst. II, ORH, 35 hrs/wk, 207 workdays	Food Serv. Asst. II, BVH, 35 hrs/wk, 207 workdays	07/23/12
SMOUSE	William E.	Licensed Voc. Nurse, STS, 35 hrs/wk, 206 workdays	Licensed Voc. Nurse, STS, 40 hrs/wk, 206 workdays	07/21/12 – 06/07/13
SOLANO	Ana C.	Inst. HC Asst., MOH, 40 hrs/wk, 206 workdays	Inst. HC Asst., MOH, 37.5 hrs/wk, 206 workdays	08/14/12
TOGNO	Sylvia E.	Office Asst. I, GJH, 40 hrs/wk, 221 workdays	Office Asst. II, GJH, 40 hrs/wk, 221 workdays	07/12/12
TURNER	Aaron	Inst. Asst. Spec. Ed., BVM, 32.5 hrs/wk, 206 workdays	Inst. Asst. Spec. Ed., BVM, 30 hrs/wk, 206 workdays	06/05/12
URBINA	Vicente	Inst. Asst. Spec. Ed., HTM, 32.5 hrs/wk, 206 workdays	Inst. Asst. Spec. Ed., HTM, 30 hrs/wk, 206 workdays	06/02/12

SWEETWATER UNION HIGH SCHOOL DISTRICT
CLASSIFIED PERSONNEL RECOMMENDATIONS
October 15, 2012

Change of Status Cont.

Last Name	First Name	From	To	Effective Date(s)
VINE	Carol	Trans. Attend, TRA, 36.25 hrs/wk, 226 workdays	Trans. Attend, TRA, 32.5 hrs/wk, 226 workdays	07/01/12

Funding Continued

Last Name	First Name	Assignment	Effective Date(s)
MORENO	Gerardo	Educ. Research Spec./Sr. Admin. Asst., CAT, 40 hrs/wk, 261 workdays	07/01/12 – 06/30/13

Return From Leave of Absence

Last Name	First Name	Assignment	Effective Date(s)
JOHNSON	Marvel	Inst. HC Asst., SUH, 37.5 hrs/wk, 206 workdays	08/28/12
WANGOOLO	Teuz	Bus Driver, TRA, 32.5 hrs/wk, 207 workdays	08/16/12

Leave of Absence

Last Name	First Name	Assignment	Reason	Effective Date(s)
ALCARAZ	Roxana S.	Inst. Asst. Spec. Ed., MVM, 30 hrs/wk., 206 workdays	LV-CHILD	09/04/12 – 06/07/13
GARCIA	Jose R. L.	Custodian, SYA, 20 hrs/wk, 261 workdays	LV-EDUC	06/04/12 – 06/29/12
GARCIA	Jose R. L.	Custodian, SYA, 20 hrs/wk, 261 workdays	LV-EDUC	07/02/12 – 06/28/13
MORENO	Gloria C.	Inst. Asst. Spec. Ed., ORH, 30 hrs/wk, 206 workdays	LV-EDUC	07/24/12 – 08/17/12
VAZQUEZ	Sergio O.	Campus Asst., PAH, 40 hrs/wk, 206 workdays	LV-PERS	07/25/12 – 12/21/12

Separations

Last Name	First Name	Assignment	Reason	Effective Date(s)
GONZALEZ	Gina I.	Office Asst. I, ROP, 40 hrs/wk, 261 workdays	Resignation	08/31/12
ESPINOZA	Daniel	Inst. HC Asst., HTH, 37.5 hrs/wk, 206 workdays	Resignation	08/01/12

Separations Cont.

Last Name	First Name	Assignment	Reason	Effective Date(s)
GARCIA	Jesse R.	Telecomm Supp. Tech., INF, 40 hrs/wk, 261 workdays	Retirement	12/30/12
PEREZ	Oscar V.	Custodian, HTH, 40 hrs/wk, 261 workdays	Resignation	05/08/12
VAZQUEZ	Sergio O.	Campus Asst., PAH, 40 hrs/wk, 261 workdays	Resignation	09/19/12

OTHER CLASSIFIED PERSONNEL RECOMMENDATIONS

Certified Teacher Assistants – AVID Tutors

Employment

Last Name	First Name	Site	Hrs	Effective Date(s)
ACUNA	Lorena	SYH	19	08/13/12-05/24/13
CORONA	Jeanette	SYH	19	08/28/12-06/30/13
EISERMANN	Elizabeth	HTH	19	08/15/12-06/01/13
GARCIA	Brenda	SUH	19	08/31/12-05/17/13
GRACIA	ERIKA	SUH	19	08/27/12-05/18/13
HOLLINGER	Lynn	ELH	19	08/01/12-06/07/13
LIZARRAGA	Esteban	SYH	19	08/13/12-05/24/13
MALVIDO	Hector	ELM	19	10/15/12-05/24/13
MARIANO	Kurt	RDM	19	08/13/12-06/07/13
MOLINA	Brandon	SUH	19	07/29/12-05/18/13
MORENO	Luis	PAH	19	07/30/12-05/31/13
OROZCO	Adrian	SUH	19	08/27/12-05/17/13
PACIFICO	Robyn	OLH	19	08/01/12-05/22/13
PADILLA	Daniela	SYH	19	08/13/12-05/24/13
RABAGO	Alejandro	SYH	19	09/10/12-05/24/13
RANGEL	Marlen	SYH	19	08/13/12-05/24/13
RENTERIA	Claudia	SYA	19	09/09/12-06/30/13
ROMERO	Jessica	MOM	19	10/18/12-05/31/13
ROSETE	Antoinette	ORH	19	08/07/12-05/24/13
SEIBEL	Jonathan	SYH	19	08/13/12-05/24/13
TAPIA	Alejandro	PAH	19	07/30/12-05/31/13

Employment Cont.

Last Name	First Name	Site	Hrs	Effective Date(s)
TOSCANO	Elizabeth	PAH	19	07/30/12-05/31/13
VALLIN	Kaitlin	MVM	19	07/31/12-06/07/13

Separations

Last Name	First Name	Assignment	Reason	Effective Date(s)
RUIZ	Kyle	SUH/ORH	End of Assignment	06/30/12
RUIZ	Toree	SUH	End of Assignment	06/30/12

Substitutes, Classified

Employment

Last Name	First Name	Assignment	Effective Date(s)
AUBIN	Patricia	Sub Clerk	09/24/12
DELGADO	Leticia	Sub Clerk	09/21/12
ESPINO	Jerrold	Sub Clerk	07/01/12
GARCIA-MUNOZ	Wendy	Sub FSA	09/21/12
GRACIA	Cesar	Sub Custodian	08/27/12
IRUSTA	Jose	Sub Bus Driver	08/20/12
JENKINS	Maria	Sub FSA	08/24/12
MARISCAL	Maria	Sub FSA	09/21/12
MEDINA	Vina	Sub FSA	09/21/12
RUELAS	Susan	Sub FSA	09/21/12
SANDOVAL	Karla	Sub IASE	08/31/12
TYDINGCO	Angelina	Sub FSA	09/21/12
WEST	Christopher	Sub IHCA/IASE	08/31/12

Student Workers

Employment

Last Name	First Name	Assignment	Site	Effective Date(s)
ALVARADO	Ryan	Peer Tutor	SPS	08/06/12-06/07/13
ANAYA	Christian	Peer Tutor	SPS	08/15/12-06/07/13
ANGELES	Collin	Peer Tutor	PAY	07/01/12-06/30/13
ARENA	Hector	Peer Tutor	SPS	08/20/12-06/07/13
AVILA	Rodrigo	Peer Tutor	SPS	09/17/12-06/07/13

SWEETWATER UNION HIGH SCHOOL DISTRICT
CLASSIFIED PERSONNEL RECOMMENDATIONS
October 15, 2012

Employment Cont.

Last Name	First Name	Assignment	Site	Effective Date(s)
BAEZA	Michael	Peer Tutor	SPS	08/15/12-06/07/13
BARKER	Kalaya	Peer Tutor	SPS	09/10/12-06/07/13
BEAS	Karina	Peer Tutor	SPS	09/12/12-06/07/13
BODDY	Adam	Peer Tutor	SPS	08/06/12-06/07/13
BODDY	David	Peer Tutor	SPS	08/13/12-06/07/13
BOTELHO	Andrea	Peer Tutor	SPS	09/17/12-06/07/13
CHAPA	Francisco	Peer Tutor	SPS	09/17/12-06/07/13
CORONADO	Claudia	Peer Tutor	SPS	08/20/12-06/07/13
DANIEL	Curtis	Peer Tutor	SPS	09/12/12-06/07/13
DEL RAZO	Luis	Peer Tutor	SPS	08/20/12-06/07/13
ENCINAS	Ezequiel	Peer Tutor	SPS	08/15/12-06/07/13
ESPINOZA	Nico	Peer Tutor	SPS	09/10/12-06/07/13
FRANCO	Maria	Peer Tutor	SPS	09/12/12-06/03/13
FULMORE	Joseph	Peer Tutor	SPS	08/23/12-06/07/13
GARCIA	Jorge	Peer Tutor	SPS	09/04/12-06/07/13
GIL	Gilbert	Peer Tutor	SPS	08/16/12-12/20/12
GOMEZ	Zulema	Peer Tutor	SPS	08/15/12-06/07/13
GOMEZ	Guadalupe	Peer Tutor	SPS	08/15/12-06/07/13
GONZALEZ	Julyet	Peer Tutor	SPS	09/04/12-06/07/13
HERNANDEZ	Alan	Peer Tutor	SPS	09/04/12-06/07/13
KIM	Gun	Peer Tutor	SPS	08/13/12-06/07/13
LANG	Edward	Peer Tutor	SPS	08/23/12-06/07/13
LINARES	Valeria	Peer Tutor	SPS	09/04/12-06/07/13
LUNA	Alexa	Peer Tutor	SPS	09/12/12-06/07/13
MA	Ji-Young	Peer Tutor	SPS	09/12/12-06/07/13
MARTINEZ	Cesily	Peer Tutor	ADU	09/13/12-06/30/13
MARTINEZ	Tonia	Peer Tutor	SPS	08/23/12-06/07/13
MIRANDA	Maria	Peer Tutor	SPS	08/15/12-06/07/13
MOLINA	Franco	Peer Tutor	SPS	09/12/12-06/07/13
MOLINA	Freddie	Peer Tutor	SPS	08/27/12-05/18/13
MORENO	Mario	Peer Tutor	SPS	09/14/12-06/07/13
ORAVEC	Joseph	Peer Tutor	SPS	08/13/12-06/07/13
PACHECO	Arturo	Peer Tutor	SPS	08/15/12-06/07/13

Employment Cont.

Last Name	First Name	Assignment	Site	Effective Date(s)
PAREDES	Juan	Peer Tutor	SPS	08/15/12-06/07/13
RAMIREZ	Hannah	Peer Tutor	SPS	08/20/12-06/07/13
RAMIREZ	Maisie	Peer Tutor	SPS	09/10/12-06/07/13
RAMOS	Stephanie	Peer Tutor	SPS	08/06/12-06/07/13
RAYA	Alexis	Peer Tutor	SPS	09/04/12-06/07/13
REESE	Duane	Peer Tutor	SPS	08/13/12-06/07/13
RENDON	Enrique	Peer Tutor	SPS	08/15/12-06/07/13
ROBLES	Yesenia	Peer Tutor	SPS	08/15/12-06/07/13
RODRIGUEZ	Daniel	Peer Tutor	SPS	09/04/12-06/07/13
RODRIGUEZ	Yohany	Peer Tutor	SPS	08/22/12-06/07/13
SALAZAR	Mario	Peer Tutor	SPS	08/13/12-06/07/13
SANCHEZ	Marco	Peer Tutor	SPS	08/13/12-06/07/13
SPICER	David	Peer Tutor	SPS	08/15/12-06/07/13
VAZQUEZ	Araceli	Peer Tutor	SPS	08/15/12-06/07/13
VELASQUEZ	Manuel	Peer Tutor	SPS	08/20/12-06/07/13
VERDUZCO	Ginna	Peer Tutor	SPS	08/22/12-06/07/13
WHITEHEAD	Andrea	Peer Tutor	SPS	08/15/12-06/07/13

Classified Management

Separations

Last Name	First Name	Assignment	Reason	Effective Date(s)
SEVILLA	Graciela	Director, GRN	Resignation	09/21/12

REGULAR MEETING

SWEETWATER UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES

UNADOPTED MINUTES

6:30 p.m. **November 13, 2012**

Board: Jim Cartmill •Bertha López •John McCann •Pearl Quiñones •Arlie N. Ricasa
Superintendent: Edward M. Brand Student Board Representative: Rubi Rivera

Order of Business

A. OPENING PROCEDURES

1. Call to Order

President Quiñones called the meeting to order at 5:04 p.m.

2. Roll Call

Board members present were Jim Cartmill, Bertha López, John McCann, and Arlie N. Ricasa. Also present were Ed Brand, superintendent, and Deanne Vicedo, clerk of the board.

3. Closed Session

Alex Anguiano and Kathleen Cheers addressed closed session items.

President Quiñones adjourned the meeting at 5:14 p.m. to convene closed session to discuss the following closed session items as posted on the meeting notice:

1. STUDENT EXPULSIONS/SUSPENDED EXPULSIONS/REINSTATEMENTS – Education Code Section 48916-48918 (students identified by ID number)

2. PUBLIC EMPLOYEE EVALUATION/APPOINTMENT/TRANSFER – Government Code Section 54957

3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/ RECLASSIFICATION/REASSIGNMENT/RESIGNATION/TRANSFER - Government Code Section 54957

4. CONFERENCE WITH LABOR NEGOTIATOR - Government Code Section 54957.6

5. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Subdivision (a) of Government Code Section 54956.9

6. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Subdivision (b) of Government Code Section 54956.9

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Government Code Section 54957

President Quiñones called the closed session meeting to order at 5:15 p.m.

Board members present were Jim Cartmill, Bertha López, John McCann, and Arlie N. Ricasa. Also attending closed session were Ed Brand, Sandra Huezo, and Dan Shinoff, legal counsel.

President Quiñones adjourned the closed session meeting at 6:35 p.m., and reconvened the public session at 6:43 p.m.

Roll call was held and the following board members were present: Jim Cartmill, Bertha López, John McCann, Arlie N. Ricasa, and Rubi Rivera, student board representative. Also present were Ed Brand, superintendent, and Deanne Vicedo, clerk of the board.

4. Moment of Silence

5. Pledge of Allegiance

President Quiñones stated that the board met in closed session preceding this meeting to discuss the following issues:

1. STUDENT EXPULSIONS/SUSPENDED EXPULSIONS/REINSTATEMENTS – Education Code Section 48916-48918 (students identified by ID number)

2. PUBLIC EMPLOYEE EVALUATION/APPOINTMENT/TRANSFER – Government Code Section 54957

3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/ RECLASSIFICATION/REASSIGNMENT/RESIGNATION/TRANSFER - Government Code Section 54957

4. CONFERENCE WITH LABOR NEGOTIATOR - Government Code Section 54957.6

5. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Subdivision (a) of Government Code Section 54956.9

6. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Subdivision (b) of Government Code Section 54956.9

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Government Code Section 54957

President Quiñones stated that the board took the following action:

Moved by Cartmill, seconded by McCann, to accept the administrative hearing panel’s recommendation to approve the following (students identified by ID number): Expulsion of the following students: #1034135, #1006147, #1040127, #1045571, #1053057, #1059786.

Vote: 5-0

Moved by Ricasa, seconded by López, to approve the following administrative appointment:

Name	Position	Effective Date
Jeff Kover	Director of Visual and Performing Arts Curriculum & Instruction Office	Nov. 14, 2012

Vote: 5-0

Moved by Cartmill, seconded by Ricasa, to approve the 15-day suspension without pay of one certificated employee, with a vote of five yes.

Moved by Ricasa, seconded by Cartmill, to approve the 12-day suspension without pay of one certificated employee, with a vote of five yes.

Moved by López, seconded by Ricasa, to approve the 2-day suspension without pay of one certificated employee, with a vote of five yes.

Moved by López, seconded by Cartmill, to approve the 7-day suspension without pay of one certificated employee, with a vote of five yes.

Moved by López, seconded by Cartmill, to consider a tort claim filed by a former certificated employee. To the extent the claim seeks wages, the claim will be returned without action. To the extent the claim seeks damages other than wages, the claim is rejected and also deemed untimely. The Assistant Superintendent of Human Resources is directed to send out the appropriate notice to the claimant, with a vote of five yes.

B. BOARD PRESENTATIONS OR ANNOUNCEMENTS OF AWARDS

None.

C. BOND OVERSIGHT COMMITTEE REPORT

Nick Marinovich, Chair of the Citizens Bond Oversight Committee (CBOC), gave the monthly CBOC report. He stated that all the committee members' Form 700's were submitted to the district, and he stated that the Prop O website was much improved thanks to the help of Tom Calhoun and Paul Woods. He stated that at the last meeting, the committee looked at status reports and financial reports for the projects. He stated that there is currently one open position on the committee.

D. PUBLIC COMMUNICATION

Tammi Sanchez addressed the issue of the Kohl's Cares program and donating to the district's schools.

Sabrina Gonzalez addressed the issue of the Kohl's Cares program.

Janice Carrillo Honan, Maria Thompson, and Gretel Rodriguez addressed the issue of the English Language Development Program.

Jane Kidd addressed district issues.

Alex Anguiano addressed the issue of bargaining.

Kathleen Cheers addressed district issues.

Fran Brinkman addressed district issues.

E. FORMATION AND APPROVAL OF CONSENT AGENDA

Motion: McCann Second: Cartmill Vote: 5-0

F. SUPERINTENDENT DISCUSSION ITEMS

F-1. Adoption of Minutes:
Regular Board Meeting: September 24, 2012.

Consent.

F-2. Calendar of Board of Trustees Meetings – 2012-2013.

Alex Anguiano spoke in opposition to this item.

Moved by McCann, seconded by Cartmill, with a vote of five yes.

F-3. Report on board requests for information and policy direction to staff.

Kathleen Cheers spoke in opposition to this item.

Report only.

F-4. Approve Report on Consultant Agreements totaling $2,500 and under.

Consent.

F-5. Schedule Annual Organizational Meeting.

Moved by McCann, seconded by López, to schedule the Annual Organizational Meeting on Monday, December 10, 2012, with a vote of five yes.

F-6. Authorize acceptance of grant funding for 7-12 programs.

Consent.

F-7. Approve an amendment to the Superintendent’s Employment Agreement.

Kathleen Cheers and Alex Anguiano spoke in opposition to this item.

(Superintendent Discussion Items cont.) (Board Agenda Item F-7 cont.)

Moved by Cartmill, seconded by McCann, with a vote of three yes, two no (López, Quiñones).

G. INSTRUCTIONAL SUPPORT SERVICES DISCUSSION ITEMS

*G-1. Report on English Language Learners (ELL).

Report only.

G-2. Approve attendance of:

1. Fifteen (15) parents to attend the training, Parents Expectations Support Achievement (PESA); February 12-14, 2013 (three sessions); in National City, California. The conference is in Spanish only.

2. Forty (40) parents to attend the Annual CABE Conference; February 13-16, 2013; in Long Beach, California. The conference is in English and Spanish.

Consent.

G-3. Ratify attendance of:

1. Forty (40) parents to attend the Annual CABE Mini-conference 2012, “Connecting with the World of Languages”, November 3, 2012, in Chula Vista, California.

2. Ten (10) parents to attend the PESA Training, “Parent, Expectations, Support, Achievement”, November 6-8, 2012, in San Diego, California. This conference is in Spanish only.

Consent.

G-4. Ratify reimbursement for up to five parent registrations to the 17th Annual Conference of Fiesta Educativa held on Saturday, November 3, 2012, at Southwestern College.

Consent.

G-5. Approve revision of the Memorandum of Understanding (MOU) between the California Transitions (Transitions), formerly California Partnership for Achieving Student Success (Cal-PASS), and the Sweetwater Union High School District to

(Instructional Support Services Discussion Items cont.) (Board Agenda Item G-5 cont.)

participate in data sharing of academic performance among participating institutions.

Consent.

G-6. Approve/ratify agreement between the Sweetwater Union High School District and the San Diego County Superintendent of Schools for the period October 22, 2012, through June 30, 2013, for an external entity to provide support with site and district improvement efforts for Program Improvement sites.

Consent.

H. STUDENT SUPPORT SERVICES DISCUSSION ITEMS

H-1. Report on excursions and field trips.

Consent.

I. ALTERNATIVE EDUCATION DISCUSSION ITEMS

None.

J. ADULT EDUCATION DISCUSSION ITEMS

J-1. Approve contract renewal between General Educational Development (GED) Testing Service and the Division of Adult Education, Chula Vista Adult School for the period January 1, 2013, through December 31, 2013.

Consent.

J-2. Approve revised course descriptions for the Division of Adult Education.

Consent.

K. FISCAL SERVICES DISCUSSION ITEMS

K-1. Approve Report on Consultant Agreements Over $2,500.

Kathleen Cheers spoke in opposition to this item.

Moved by McCann, seconded by Cartmill, with a vote of four yes, one no (López).

(Fiscal Services Discussion Items cont.)

K-2. Ratify warrants in payment of salaries and invoices written from the funds of the district, and checks in payment of invoices written from the cafeteria account for the month of October 2012.

Alex Anguiano spoke in opposition to this item.

Moved by McCann, seconded by Cartmill, with a vote of five yes.

K-3. Approve/ratify donations to the district in accordance with Resolution No. 2501, and accept Report on Donations.

Consent.

K-4. Approve professional conference and workshop expenses of district employees.

Alex Anguiano spoke in opposition to this item.

Moved by Cartmill, seconded by McCann, with a vote of four yes. Bertha López recused.

K-5. Report on Quarterly Financial Disclosure Statements for the Mello-Roos Community Facilities Districts.

Consent.

K-6. Report on Quarterly Financial Disclosure Statements for the Sweetwater Union High School District.

Consent.

L. HUMAN RESOURCES DISCUSSION ITEMS

L-1. Approve/ratify certificated personnel actions processed by the Human Resource Services Division between the dates of September 22, 2012, through October 23, 2012, including: hires, re-hires, promotions, transfers, terminations, and assignment changes.

Kathleen Cheers and Alex Anguiano spoke in opposition to this item.

(Human Resources Discussion Items cont.) (Board Agenda Item L-1 cont.)

Moved by McCann, seconded by Cartmill, with a vote of five yes.

L-2. Approve/ratify classified personnel actions processed by the Human Resource Services Division between the dates of September 22, 2012 through October 23, 2012, including: hires, re-hires, promotions, transfers, terminations, and assignment changes.

Consent.

L-3. Approve a new classification and job description of Contract Specialist and revise the Office-Technical and Business Services Unit Salary Schedule for placement of this position at Range 67.

Consent.

M. PLANNING AND FACILITIES DISCUSSION ITEMS

M-1. Accept progress report on construction spending for new construction and modernization projects and approve new and revised budgets.

Kathleen Cheers and Nick Marinovich spoke in opposition to this item.

Moved by McCann, seconded by Cartmill, with a vote of five yes.

M-2. Ratify Change Orders for Construction Projects.

Consent.

President Quiñones recessed the meeting at 9:05 p.m., and reconvened the meeting at 9:20 p.m.

N. PURCHASING DISCUSSION ITEMS

N-1. Ratify purchase orders and non purchase order requisitions issued for the period of October 1, 2012, through October 31, 2012, and purchase order adjustments for the period of October 1, 2012, through October 31, 2012.

Moved by McCann, seconded by Ricasa, with a vote of five yes.

(Purchasing Discussion Items cont.)

N-2. Accept bid and award Contract No. 23-2323-GP for a painting project at Bonita Vista Middle School as required by the maintenance department during the period December 26, 2012, through July 15, 2013, to A.J. Fistes Corporation, the lowest responsive bidder meeting the district's bid terms, conditions, and specifications.

Consent.

N-3. Accept Request for Proposal (RFP) and award Contract No. 23-2330-GP for a performance audit of the Prop O bond program during the period November 14, 2012, through June 30, 2013, to Nigro & Nigro, the proposer with the highest point total based on the evaluation criteria of the RFP and determined by the evaluation committee.

Kathleen Cheers spoke in opposition to this item.

Moved by McCann, seconded by Cartmill, with a vote of five yes.

O. OPERATIONS/OTHER BUSINESS DISCUSSION ITEMS

None.

P. POLICY REVIEW

P-1. Approve revised Administrative Regulation 4040, Employee Use of Technology.

Kathleen Cheers and Alex Anguiano spoke in opposition to this item.

This item was tabled.

P-2. Approve revised Board Bylaw 9270, Conflict of Interest.

Kathleen Cheers and Maty Adato spoke in opposition to this item.

Moved by Cartmill, seconded by McCann. This motion was withdrawn.

Moved by McCann, seconded by Cartmill, with a vote of two yes, one abstain (López). Pearl Quiñones and Arlie N. Ricasa recused. Motion failed.

Q. PUBLIC HEARINGS

*Q-1. Conduct a public hearing for the public to respond to the Sweetwater Union High School District's initial proposals to the California School Employees Association (CSEA), Chapter 258, the exclusive representative of the operations-support services bargaining unit; Chapter 471, the exclusive representative of the office-technical and business services bargaining unit; and Chapter 731, the exclusive representative of the paraprofessional bargaining unit.

A public hearing was held. No members of the public came forward, and the hearing was closed.

*Q-2. Conduct a public hearing for the public to respond to the Sweetwater Union High School District's initial proposal to the Sweetwater Education Association/CTA/NEA (SEA), the exclusive representative of the teacher bargaining unit.

A public hearing was held. Alex Anguiano and Helen Farias addressed this item. The hearing was closed.

*Q-3. Conduct a public hearing for the public to respond to the Sweetwater Union High School District's initial proposal to the Sweetwater Counseling and Guidance Association/CTA/NEA (SCGA), the exclusive representative of the counselor bargaining unit.

A public hearing was held. No members of the public came forward, and the hearing was closed.

R. RESOLUTIONS

*R-1. Adopt Resolution No. 4172, Authorizing Cooperative Contracting on Behalf of the Sweetwater Union High School District Pursuant to Contracts Awarded by the City of San Diego.

Moved by McCann, seconded by Cartmill, with a vote of five yes.

*R-2. Adopt Resolution No. 4173, Designating the Month of November 2012, as American Indian Heritage Month.

(Resolutions cont.) (Board Agenda Item *R-2 cont.)

Moved by McCann, seconded by Cartmill, with a vote of five yes.

*R-3. Adopt Resolution No. 4174, Designating the Month of November 2012, as Human Immuno Deficiency Virus/Acquired Immune Deficiency Syndrome (HIV/AIDS) Prevention Awareness Month, and December 1, 2012, as World AIDS Day.

Moved by McCann, seconded by Cartmill, with a vote of five yes.

*R-4. Adopt Resolution No. 4175, Designating the Week of November 12-18, 2012, as School Psychologists Week.

Moved by McCann, seconded by Cartmill, with a vote of five yes.

*R-5. Adopt Resolution No. 4176, Authorizing the Issuance of Not To Exceed $38,000,000 Aggregate Initial Principal Amount of Sweetwater Union High School District 2012 General Obligation Bond Anticipation Notes, and Approving Certain Other Matters Related Thereto (the “Resolution of Issuance”).

Moved by McCann, seconded by Cartmill, with a vote of five yes.

*R-6. Adopt Resolution No. 3938, Adopting the Findings Contained in the Annual and Five Year Reportable Fees Reports for Fiscal Year 2011-2012.

Moved by McCann, seconded by Cartmill, with a vote of five yes.

S. MELLO-ROOS RESOLUTIONS

None.

T. BOARD COMMUNICATION

None.

U. ADJOURNMENT

The meeting was adjourned at 9:58 p.m.

SWEETWATER UNION HIGH SCHOOL DISTRICT
CERTIFICATED PERSONNEL RECOMMENDATIONS
November 13, 2012

All Employment at Proper Placement on Salary Schedule

Employment – Temporary

Last Name	First Name	Assignment	Site	Effective Date(s)
ARELLANO	Jose G.	Teacher	CPM	08/21/12 – 12/21/12
BANGLE	Delbert	Teacher	GJH	09/11/12 – 12/21/12
KILLACKY II	Kevin M.	Teacher	BVH	10/08/12 – 12/21/12
PEPPLE	Marysol L.	Teacher	SYH	10/08/12 – 06/07/13
RIVERA	Andrea	Teacher	BVM	08/31/12 – 12/21/12
VENTURINO	Marielle L.	Teacher	CPM	07/25/12 – 12/21/12
WHITE	Alexander B.	Teacher	SUH	08/14/12 – 12/21/12

Employment – Probationary

Last Name	First Name	Assignment	Site	Effective Date
DENZIEN	Deane	Teacher	BVH	10/08/12

Employment – Returning Permanent

Last Name	First Name	Assignment	Site	Effective Date
ANDRADE	Maribel	Counselor	CVM	07/30/12

Change of Status

Last Name	First Name	Assignment From	Assignment To	Effective Date
CONDE	Rosario	Teacher, (.8), HTM	Teacher, (1.0), HTM	10/09/12
GARCIA	Katrina	Teacher, (1.0), BVH	Teacher, (.8), BVH	10/11/12
HASSEY	Thomas	Teacher, (1.0), CVH	Teacher, (.6), CVH	10/08/12
MEYEROTT	Theresa	Teacher, (.8), CPM	Resource Teacher, (.8), CPM/Teacher, (.2), CPM	07/23/12

Report Return From Leave of Absence

Last Name	First Name	Assignment	Site	Effective Date(s)
HAUG	Samantha Anne La'O	Teacher	ORH	09/17/12

Request for Compensated Leave of Absence

Last Name	First Name	Assignment	Reason	Effective Date(s)
ANTILLA	Anne S.	Teacher, MOH	LV-ADMIN	08/21/12 – 06/30/13

Request for Non Compensated Leave of Absence

Last Name	First Name	Assignment	Reason	Effective Date(s)
CORONA	Travis	Teacher	LV-PERS	10/08/12 – 06/07/13
MALEKI	Sarah	Teacher	LV-CHIL	09/14/12 – 11/30/12
WALKUP	Teresa A.	Teacher	LV-CHIL	10/22/12 – 12/21/12

SWEETWATER UNION HIGH SCHOOL DISTRICT
CERTIFICATED PERSONNEL RECOMMENDATIONS
November 13, 2012

Separations

Last Name	First Name	Assignment	Reason	Effective Date(s)
CURRIE	Jennifer	T.O.S.A./Program Mgr., OLA/GRN	Resignation	09/06/12
DAS	Paromita	Teacher, SOM	Resignation	10/10/12
DURANG	Maureen	Nurse, SOH	Resignation	10/18/12
FELIX	Oscar	Counselor, CVM	Resignation	07/13/12
GREENE	Linda	Nurse, HTH	Resignation	09/24/12
LANG	Susan M.	Teacher, SUH	Retirement	11/02/12

OTHER CERTIFICATED PERSONNEL RECOMMENDATIONS

Employment – Hourly Adult

Last Name	First Name	Assignment	Site	Effective Date(s)
GENOVESE	Bettina	Teacher, Hourly, Temp.	SYA	10/08/12-12/21/12

Separations

Last Name	First Name	Assignment	Reason	Effective Date(s)
FERNANDO	Rossita	Teacher, Adult Ed, Temp.	Resignation	09/28/12

Note: Because the continuance of several hourly Adult/R.O.P. classes are contingent upon community interest and student enrollment, there is ongoing closure/opening of courses. Therefore, separations of these employees will only be identified at the end of the school year or when the employee terminates**.**

Substitutes, 7-12 Program

Employment

Last Name	First Name	Assignment	Effective Date(s)
ACUNA	Michael	Sub Teacher	10/11/12
ARREOLA	Guillermo	Sub Teacher	10/15/12
BARTLETT	Noah	Sub Teacher	10/08/12
BLACKWELL	Tanya	Sub Psychologist	10/03/12
CRUZ	Joseph	Sub Teacher	10/15/12
DEL ROSARIO	Monica	Sub Teacher	07/23/12
DELGADO	Maria Luz	Sub Teacher	09/27/12
DO NASCIMENTO	Juliana	Sub Psychologist	09/27/12
FIERRO	Ruben	Sub Teacher	07/25/12
GOULART	Paul	Sub Teacher	10/02/12
HARTLEY	Frances	Sub Teacher	10/10/12
MAYER-OAKES	Mary	Sub Teacher	10/08/12
PATINO	Steven	Sub Teacher	10/10/12

SWEETWATER UNION HIGH SCHOOL DISTRICT
CERTIFICATED PERSONNEL RECOMMENDATIONS
November 13, 2012

Separations

Last Name	First Name	Assignment	Reason	Effective Date(s)
AHRENS	Toby	Sub Teacher, 7-12	Termination	10/02/12
ANDERSON	Andrew	Sub Teacher, 7-12	Termination	10/02/12
ANDERSON	Lavell	Sub Teacher, 7-12	Termination	10/02/12
ARREDONDO	Josue	Sub Teacher, 7-12	Termination	09/25/12
BALISTRERI	Jason	Sub Teacher, 7-12	Termination	10/02/12
BALISTRIERI	Frank	Sub Teacher, 7-12	Termination	10/02/12
BALLATORE	Joseph	Sub Teacher, 7-12	Resignation	10/15/12
BANUELOS	Andrew	Sub Teacher, 7-12	Termination	10/02/12
BARRERA	Ivan	Sub Teacher, 7-12	Termination	10/02/12
BARTLETT	Noah	Sub Teacher, 7-12	Termination	09/25/12
BEJAR	Carlos	Sub Teacher, Adult	Resignation	09/01/12
BIRMINGHAM	Daniel	Sub Teacher, 7-12	Termination	10/02/12
BLACKWELL	Tanya	Sub Teacher, 7-12	Termination	10/02/12
BOLGER	Shirlee	Sub Teacher, 7-12	Termination	10/02/12
BROWN	Richard	Sub Teacher, 7-12	Termination	10/02/12
CALIMQUIM	Tracy	Sub Teacher, 7-12	Termination	10/02/12
CAMACHO	Patricia	Sub Teacher, 7-12	Termination	10/02/12
CANARIS	James	Sub Teacher, 7-12	Termination	10/02/12
CARAVEO	Maxina	Sub Teacher, 7-12	Termination	10/02/12
CARO	Odilia	Sub Teacher, 7-12	Termination	10/02/12
CASARES	Arturo	Sub Teacher, 7-12	Termination	10/02/12
CASTELLANOS	Llacneli	Sub Teacher, 7-12	Termination	10/02/12
CHAPMAN JR	Jan	Sub Teacher, 7-12	Termination	10/02/12
CHENE	Jean	Sub Teacher, 7-12	Termination	10/02/12
CLARK	Amanda	Sub Teacher, 7-12	Termination	10/02/12
CONCANNON	Susan	Sub Teacher, 7-12	Termination	10/02/12
COVARRUBIAS	Ruth	Sub Teacher, 7-12	Termination	10/02/12
COVINGTON	Corey	Sub Teacher, 7-12	Termination	10/02/12
COZEN	Cathy	Sub Teacher, Adult	Termination	10/01/12
CRAWFORD	Nathan	Sub Teacher, 7-12	Termination	10/02/12
DE BOURBON	John	Sub Teacher,7-12	Termination	10/10/12
DEAN	Cheryl	Sub Teacher, 7-12	Termination	10/10/12
DEANE	Kathryn	Sub Teacher, 7-12	Termination	10/10/12
DECKER	Kathryn	Sub Teacher, 7-12	Termination	10/10/12
DESROCHERS	Karen	Sub Teacher, 7-12	Termination	10/10/12
DIXON	Amanda	Sub Teacher, 7-12	Termination	10/10/12
ELLIOTT	Logan	Sub Teacher, 7-12	Termination	10/10/12
ESPINOZA	Raul	Sub Teacher, Adult	Termination	10/01/12
ESTRADA	Adela	Sub Teacher, 7-12	Termination	10/10/12
FANTINO	Marin	Sub Teacher, 7-12	Termination	10/10/12
FERRER	Virginia	Sub Teacher, 7-12	Termination	10/10/12
FICKETT JR	James	Sub Teacher, 7-12	Termination	10/10/12

Separations Cont.

Last Name	First Name	Assignment	Reason	Effective Date(s)
FLATTS	Kendra	Sub Teacher, 7-12	Termination	10/10/12
FOSTER	Bonita	Sub Teacher, 7-12	Termination	10/02/12
FOX	Karen	Sub Teacher, 7-12	Termination	10/10/12
FREEDMAN	Elizabeth	Sub Teacher, 7-12	Termination	10/10/12
GALVAN	Oscar	Sub Teacher, 7-12	Termination	10/10/12
GAMPEL	Oscar	Sub Teacher, 7-12	Termination	10/10/12
GONZALES	Guadalupe	Sub Teacher, 7-12	Termination	10/10/12
GONZALEZ	Dillon	Sub Teacher, 7-12	Termination	10/10/12
GRANT	William	Sub Teacher, 7-12	Termination	10/10/12
GREENE	Roberta	Sub Teacher, 7-12	Termination	10/10/12
GUZMAN	Raul	Sub Teacher, 7-12	Termination	10/04/12
HAMEEDI	Shahzad	Sub Teacher, 7-12	Resignation	10/11/12
HAMMOND	Niiashitey	Sub Teacher, 7-12	Termination	10/10/12
HEARY	Margaret	Sub Teacher, 7-12	Termination	10/10/12
HENDERSON	Brian	Sub Teacher, 7-12	Termination	10/10/12
HERNANDEZ	Erick	Sub Teacher, 7-12	Termination	10/10/12
HERRERA	Rogelio	Sub Teacher, 7-12	Termination	10/10/12
HOGAN	Rose	Sub Teacher, 7-12	Termination	10/10/12
HUSTED	Craig	Sub Teacher, Adult	Termination	10/01/12
LAURENCE	Peter	Sub Teacher, Adult	Termination	10/04/12
LINDEMAN	Rodger	Sub Teacher, 7-12	Resignation	10/08/12
LIPSCOMB	Margaret	Sub Teacher, Adult	Termination	10/01/12
MULCAHY	Nancy	Sub Teacher, Adult	Termination	10/01/12
NEHRING	Thomas	Sub Teacher, Adult	Termination	10/01/12
RITZ	Evelyn	Sub Teacher, Adult	Termination	10/01/12
RIVERA	Evelya	Sub Teacher, Adult	Termination	10/01/12
VINSON	Travis	Sub Teacher, 7-12	Termination	09/25/12
WELLENS	David	Sub Teacher, Adult	Termination	09/26/12
WOOD	John	Sub Teacher, 7-12	Termination	09/25/12

Walk-On Athletic

Employment

Last Name	First Name	Assignment	Site	Effective Date(s)
DIAZ	Alexander	Volleyball	MOH	10/11/12
FLESURAS	Anthony	Football	MVH	10/09/12
MONTOYA	Veronica	Cheer	CVH	10/09/12
PEREZ	Martin Javier	Cross-Country	SYH	09/27/12
TSUDA	Scott	Basketball	OLH	10/12/12
WRAIGHT	Mark	Waterpolo	MVH	10/11/12

SWEETWATER UNION HIGH SCHOOL DISTRICT
CERTIFICATED PERSONNEL RECOMMENDATIONS
November 13, 2012

Volunteers

Last Name	First Name	Assignment	Site	Effective Date(s)
BANAAG	Anthony	Football	SYH	10/09/12
BUENVIAJE	Roy	Football	OLH	10/08/12
FLORES	Oscar	Soccer	ORH	10/10/12
GRACIANO	Juan	Softball	CVH	10/10/12
HOLLOWAY	Aaron	Football	ORH	10/02/12
LUNA	Issamar	Cheer	SYH	10/09/12
SALAS	Salvador	Baseball	CPH	10/18/12
SCHILLING	Dan	Waterpolo	SYH	10/01/12
WILLIAMSON	Morton	Football	ELH	10/10/12

SWEETWATER UNION HIGH SCHOOL DISTRICT
CLASSIFIED PERSONNEL RECOMMENDATIONS
November 13, 2012

All Employment at Proper Placement on Salary Schedule

Employment

Last Name	First Name	Assignment/Site	Hrs	Effective Date(s)
CAMACHO	Jose	HVAC & Refrig. Tech., MAI	40	10/15/12
DELGADO	Monica	Inst. Asst. Spec. Ed., PAH	30	10/09/12
FIEWEGER	Shawn C.	Inst. HC Asst., EHA	37.5	10/09/12
HUNTER	Alexandria B.	Inst. Asst. Spec. Ed., CPH	30	10/09/12
KIM	Jae Y.	Inst. HC Asst., EHA	37.5	10/09/12
MELGAR	Fabian	Custodian, HTM/CPM	30	10/04/12
MURILLO	Vanessa	Tester Asst. Bil., SUH	40	08/20/12
OCHOA	Maria	Inst. Asst. Spec. Ed., PAH	30	10/10/12
PARTCH II	Andrew F.	Inst. Asst. Spec. Ed., CPH	30	10/09/12
SAMANIEGO	Miguel H.	Inst. HC Asst., SYH	37.5	10/09/12
SMITH	Richard S.	Inst. Asst. Spec. Ed., SYH	30	10/15/12

Change of Status

Last Name	First Name	From	To	Effective Date(s)
ACKER	Maria D.	Food Serv. Asst. II, BVH, 35 hrs/wk, 207 workdays	Food Serv. Asst. II, CVH, 35 hrs/wk, 207 workdays	08/28/12
AHUNA	Robert M.	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, SUH, 40 hrs/wk, 261 workdays	09/24/12
BLANCO	Miguel C.	Campus Asst., MVM, 32.5 hrs/wk, 261 workdays	Campus Asst., NCA, 20 hrs/wk, 198 workdays	10/09/12
BOJORQUEZ	Ana C.	Office Asst. I, CAT, 40 hrs/wk, 261 workdays	Office Asst. I, CAT, 35 hrs/wk, 261 workdays	10/01/12-06/30/13
CARILLO	Alan	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, OLH, 40 hrs/wk, 261 workdays	09/24/12
CASTILLO	John	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, HTH, 40 hrs/wk, 261 workdays	09/24/12
CASTRO	Vicki	Office Asst. II, NCM, 40 hrs/wk, 206 workdays	Office Asst. II, NCM, 18 hrs/wk, 206 workdays	10/09/12-06/07/13
CZERWIEC	Susan A.	Swimming Pool Fac., MVH, 32.5 hrs/wk, 206 workdays	Swimming Pool Fac., MVH, 37.5 hrs/wk, 206 workdays	08/27/12–11/16/12

Change of Status Cont.

Last Name	First Name	From	To	Effective Date(s)
DELGADO	Jesus	Inst. Asst. Spec. Ed., MVM, 32.5 hrs/wk, 206 workdays	Inst. Asst. Spec. Ed., MVM, 35 hrs/wk, 206 workdays	08/01/12-06/07/13
FAJARDO	Edwin	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, CVH, 40 hrs/wk, 261 workdays	09/24/12
FRANCO	Jesus	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, ORH/SYH, 40 hrs/wk, 261 workdays	09/24/12
FRANCO	Hilda	Testing Asst. Bil., CVH, 32.5 hrs/wk, 206 workdays	Testing Asst. Bil., CVH, 40 hrs/wk, 206 workdays	07/23/12-06/03/13
GALAN	Rafael	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, ORH, 40 hrs/wk, 261 workdays	09/24/12
GARIBAY	Alberto P.	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, ELH/OLH, 40 hrs/wk, 261 workdays	09/24/12
GONZALEZ	MariaTeresa	Food Serv. Sup., NCM, 40 hrs/wk, 216 workdays	Food Serv. Sup., ELM, 40 hrs/wk, 216 workdays	07/18/12
GUZMAN	Nancy	Food Serv. Asst. II, HTM, 35 hrs/wk, 207 workdays	Food Serv. Sup., ORH, 40 hrs/wk, 216 workdays	10/01/12
HAYNES	Walter D.	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, CPH, 40 hrs/wk, 261 workdays	09/24/12
HERNANDEZ	Daniel	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, CVM/MOM, 40 hrs/wk, 261 workdays	09/24/12
HERNANDEZ	Gabriela N.	Inst. Asst. Spec. Ed., BVM, 30 hrs/wk, 206 workdays	Inst. Asst. Spec. Ed., BVM, 32.5 hrs/wk, 206 workdays	07/25/12-06/07/13
HERROZ	Melissa	Testing Asst. Bil., ORH, 32.5 hrs/wk, 206 workdays	Office Asst. II, ORH, 40 hrs/wk, 221 workdays	10/08/12
JOHNSON	Junko H.	Inst. Asst., CVA, 30 hrs/wk, 198 workdays	Inst. Asst., CVA, 23 hrs/wk, 198 workdays	07/31/12-6/30/13
JOHNSON	Gregory R.	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, ELH, 40 hrs/wk, 261 workdays	09/24/12
LEIGH	Shorey S.	Inst. Asst. Spec. Ed., EHA, 40 hrs/wk, 206 workdays	Inst. HC Asst., EHA, 37.5 hrs/wk, 206 workdays	10/09/12

Change of Status Cont.

Last Name	First Name	From	To	Effective Date(s)
MACEVICZ	Chad	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, RDM, 40 hrs/wk, 261 workdays	09/24/12
MCCOY	Patricia	Inst. Asst. Spec. Ed., MVM, 30 hrs/wk, 206 workdays	Inst. Asst. Spec. Ed., MVM, 35 hrs/wk, 206 workdays	08/01/12-06/07/13
MONTELONGO	Marco A.	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, SOH, 40 hrs/wk, 261 workdays	09/24/12
MONTEZ	Andrea	Inst. Asst. Spec. Ed., BVM, 30 hrs/wk, 206 workdays	Inst. Asst. Spec Ed., BVM, 32.5 hrs/wk, 206 workdays	07/25/12-06/07/13
MUNOZ	Maria D.	Testing Asst. Bil, RDM, 32.5 hrs/wk, 206 workdays	Testing Asst. Bil, RDM/OLH, 40 hrs/wk, 206 workdays	08/20/12-06/03/13
OCAMPO-TENORIO	Reyna C.	Testing Asst. Bil, ELM, 32.5 hrs/wk, 206 workdays	Testing Asst. Bil, ELM/ELH, 40 hrs/wk, 206 workdays	07/01/12-06/03/13
ORTIZ	Miguel A.	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, SYH, 40 hrs/wk, 261 workdays	09/24/12
ORTIZ	Carlos G.	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, MVM/SOM, 40 hrs/wk, 261 workdays	09/24/12
PENA	Patricia	Inst. HC Asst., EHA, 40 hrs/wk, 206 workdays	Inst. HC Asst., BVH, 37.5 hrs/wk, 206 workdays	10/09/12
PEREZ	Karla	Inst. HC Asst., BVM, 37.5 hrs/wk, 206 workdays	Inst. HC Asst., BVM, 40 hrs/wk, 206 workdays	07/25/12-06/07/13
ROBLEDO	Carlos	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, MOH, 40 hrs/wk, 261 workdays	09/24/12
RODRIGUEZ	Annette M.	Office Asst. I, GJH, 40 hrs/wk, 232 workdays	Office Asst. II, CVH, 40 hrs/wk, 221 workdays	10/08/12-06/07/13
RODRIGUEZ	Rita H.	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, ELM, 40 hrs/wk, 261 workdays	09/24/12
ROMANS	Wayne D.	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, BVM/CPM, 40 hrs/wk, 261 workdays	09/24/12

Change of Status Cont.

Last Name	First Name	From	To	Effective Date(s)
SANCHEZ	Melissa	Testing Asst. Bil., MOH, 12.5 hrs/wk, 206 workdays	Testing Asst. Bil., MOH, 20 hrs/wk, 206 workdays	08/20/12-06/03/13
SANCHEZ	Melissa	Student Prog. Fac., MOH, 12.5 hrs/wk, 206 workdays	Student Prog. Fac., MOH, 17.5 hrs/wk, 206 workdays	08/20/12-06/03/13
SANCHEZ	Eva M.	Testing Asst. Bil., SOH, 32.5 hrs/wk, 206 workdays	Testing Asst. Bil., SOH, 40 hrs/wk, 206 workdays	07/23/12-06/03/13
SOTO	Elba	Testing Tech., CVA, 40 hrs/wk, 261 workdays	Testing Tech., CVA, 36 hrs/wk, 261 workdays	07/31/12
STUART	Maria G.	Food Serv. Asst. I, NCM, 17.5 hrs/wk, 207 workdays	Food Serv. Asst. I, ELH, 17.5 hrs/wk, 207 workdays	07/23/12
TOBIAS	Laura K.	Inst. HC Asst., MOH, 37.5 hrs/wk, 206 workdays	Inst. HC Asst., MOH, 40 hrs/wk, 206 workdays	09/20/12 -12/21/12
TOTTRESS	Kathryn L.	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, MVH, 40 hrs/wk, 261 workdays	09/24/12
TRUXAL	Robert P.	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, GJH/HTM, 40 hrs/wk, 261 workdays	09/24/12
VICKERS	David L.	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, BVH, 40 hrs/wk, 261 workdays	09/24/12
ZUAZO	Jose M.	Gardener, MAI, 40 hrs/wk, 261 workdays	Gardener, NCM/RDM 40 hrs/wk, 261 workdays	09/24/12

Funding Continued

Last Name	First Name	Assignment	Effective Date(s)
AGUILAR	Francisco	Testing Asst. Bil., CPH, 32.5 hrs/wk, 206 workdays	08/20/12-06/03/13
BRENES	Luz M.	Testing Asst. Bil., CPM, 32.5 hrs/wk, 206 workdays	08/20/12-06/03/12
DE BUCARDO	Claudia	Testing Asst. Bil., SYH, 40 hrs/wk, 206 workdays	08/20/12-06/03/13

SWEETWATER UNION HIGH SCHOOL DISTRICT
CLASSIFIED PERSONNEL RECOMMENDATIONS
November 13, 2012

Funding Continued Cont.

Last Name	First Name	Assignment	Effective Date(s)
FONTANOTT	Ybeth	Testing Asst. Bil., MVM, 32.5 hrs/wk, 206 workdays	08/20/12 -06/03/13
HERROZ	Melissa	Testing Asst. Bil., ORH, 32.5 hrs/wk, 206 workdays	08/20/12-06/03/13
MARQUEZ	Sandra L.	Testing Asst. Bil., HTM, 30 hrs/wk, 206 workdays	08/20/12-06/03/13
MARTINEZ	Virginia	Testing Asst. Bil., CVM, 32.5 hrs/wk, 206 workdays	08/20/12-06/03/13
MCLINDEN	Debra A.	Sr. Admin. Asst., ADU, 40 hrs/wk, 261 workdays	07/01/12-06/30/13
PERAZA	Sonia M.	Testing Asst. Bil., GJH, 32.5 hrs/wk, 206 workdays	08/20/12-06/03/13
UGARTE	Carlos	Student Program Facil., SOM, 32.5 hrs/wk, 206 workdays	09/10/12-06/07/13

Return From Leave of Absence

Last Name	First Name	Assignment	Effective Date(s)
MARENTES	Federico	Food Serv. Asst. II, NCM	08/20/12

Leave of Absence

Last Name	First Name	Assignment	Reason	Effective Date(s)
ANGULO	Angelica M.	Inst. Asst. Spec. Ed., ELH, 35 hrs/wk, 206 workdays	LV-EDUC	10/09/12-12/21/12
NUNEZ	Graciela	Campus Assist., SOM, 8.0 hrs/wk, 206 workdays	LV-CLTC	10/09/12-06/07/13

Separations

Last Name	First Name	Assignment	Reason	Effective Date(s)
ALCARAZ	Roxana S.	Inst. Asst. Spec. Ed., MVM, 30 hrs/wk, 206 workdays	Resignation	09/28/12
CARDOZA	Ana L.	Credentials Spec., HUM, 40 hrs/wk, 261 workdays	Resignation	10/31/12

Separations Cont.

Last Name	First Name	Assignment	Reason	Effective Date(s)
COOK	Maria	Food Serv. Asst. I, MVM, 17.5 hrs/wk, 207 workdays	Retirement	12/21/12
MANLEY	Debra D.	Admin. Asst., EHA, 40 hrs/wk, 261 workdays	Retirement	09/28/12
ORTEGA	Victor G.	Trans. Atten., TRA, 32.5 hrs/wk, 226 workdays	Resignation	09/19/12
PARGA	Antonio D.	Prog. Analyst, INF, 15 hrs/wk, 261 workdays	Resignation	09/28/12
ROSALES	Ricardo	Voc. Educ. Tech., VAPA, 19 hrs/wk, 206 workdays	Resignation	08/21/12

OTHER CLASSIFIED PERSONNEL RECOMMENDATIONS

Certified Teacher Assistants – AVID Tutors

Employment

Name	First Name	Site	Hrs	Effective Date(s)
CAMACHO	Itzel	SOM	19	10/05/12-06/30/13
GARCIA	Julio	MOH	19	08/13/12-06/28/13
HERNANDEZ	Eduardo	ELM	19	10/15/12-05/24/13
LAGUNA	Patricia	CVH	19	10/16/12-06/13/13
OROZCO	Francisco	SOM	19	08/13/12-06/17/13
VAZQUEZ	Ninosthka	MOH	19	08/13/12-06/30/13

Separations

Last Name	First Name	Assignment	Effective Date(s)
KIM	Ilse	Avid Tutor	06/30/12

Substitutes, Classified

Employment

Last Name	First Name	Assignment	Effective Date(s)
BLANCO	Miguel	Sub Campus Asst.	10/15/12
CARSON	Alisha	Sub FSA	10/10/12
GARCIA	Yolanda	Sub Clerk	10/08/12

Employment Cont.

Last Name	First Name	Assignment	Effective Date(s)
GIRE	Esther	Sub Clerk	10/08/12
HERNANDEZ	Juan	Sub Bus Aide	10/08/12
LOZANO	Silvia	Sub FSA	10/02/12
MEDINA	Giovanni	Sub Campus Asst.	10/10/12
MILLAN	Jasmine	Sub FSA	10/08/12
RAMOS	Luisa	Sub Clerk	10/12/12
VARGAS	Arturo	Sub Custodian	10/15/12

Separations

Last Name	First Name	Assignment	Effective Date(s)
IBARRA	Marlene	Sub IASE/IHCA	10/01/12

Student Workers

Employment

Last Name	First Name	Assignment	Site	Effective Date(s)
ALATORRE	Priscila	Peer Tutor	SPS	08/15/12-06/07/13
CARRANZA	Carolina	Peer Tutor	SPS	09/24/12-06/07/13
DURAN	Natalie	Peer Tutor	SPS	09/24/12-06/07/13
FLORES	Kevin	Peer Tutor	SPS	10/09/12-06/07/13
GRITZ	Daniel	Peer Tutor	SPS	10/22/12-06/07/13
HARVEY	Trayvon	Peer Tutor	SPS	10/15/12-06/07/13
HERNANDEZ	Alejandra	Peer Tutor	SPS	10/08/12-06/07/13
MADDEN	Cody	Peer Tutor	SPS	10/08/12-06/07/13
MORENO	Crystian	Peer Tutor	SPS	10/08/12-06/07/13
PARKMAN	Keisha	Peer Tutor	SPS	10/15/12-06/07/13
PENA	Daniel	Peer Tutor	SPS	10/08/12-06/07/13
QUINTERO	Emily	Peer Tutor	SPS	10/09/12-06/07/13
SANCHEZ	Yvonne	Peer Tutor	SPS	10/08/12-06/07/13
VALENZUELA	Uziel	Peer Tutor	SPS	09/25/12-06/07/13
WALTER	Christopher	Peer Tutor	SPS	10/08/12-06/07/13

Separations

Last Name	First Name	Assignment	Site	Effective Date(s)
ACUEZA	Allyza	Peer Tutor	SPS	06/01/12

SWEETWATER UNION HIGH SCHOOL DISTRICT
CLASSIFIED PERSONNEL RECOMMENDATIONS
November 13, 2012

Separations Cont.

Last Name	First Name	Assignment	Site	Effective Date(s)
ADAME	Isabel	Peer Tutor	SPS	06/01/12
ADAME-FLORES	Juan	Peer Tutor	SPS	06/01/12
ALVAREZ	Leslie	Peer Tutor	SPS	06/01/12
ALVAREZ-TOSTADO	Alberto	Peer Tutor	SPS	06/01/12
ARCE	Kevin	Peer Tutor	SPS	06/01/12
ARCIGA	Kristina	Peer Tutor	SPS	06/01/12
ARILLO	Jasmine	Peer Tutor	SPS	06/01/12
AVILA	Ricardo	Peer Tutor	SPS	06/01/12
BANNER	Brent	Peer Tutor	SPS	06/01/12
BANUELOS	Erick	Peer Tutor	SPS	06/01/12
BELTRAN	Alexandro	Peer Tutor	SPS	06/01/12
BENHAM	Andrew	Peer Tutor	SPS	06/01/12
BERNAL	Eduardo	Peer Tutor	SPS	06/01/12
BERNAL	Hector	Peer Tutor	SPS	06/01/12
BOSARREYES	Guillermo	Peer Tutor	SPS	06/01/12
BRITO	Abel	Peer Tutor	SPS	06/01/12
BURK	Britnee	Peer Tutor	SPS	06/01/12
BUSTAMANTE	Salvador	Peer Tutor	SPS	06/01/12
BUTCHER	Brianna	Peer Tutor	SPS	06/01/12
CAMARENA JR	Daniel	Peer Tutor	SPS	06/01/12
CAMPOS	Josue	Peer Tutor	SPS	06/01/12
CHAVEZ	Juan	Peer Tutor	SPS	06/01/12
CISNEROS	Estevan	Peer Tutor	SPS	06/01/12
CORDOVA	Fernanda	Peer Tutor	SPS	06/01/12
CREIGHTON	Anthony	Peer Tutor	SPS	06/01/12
CRUZ	Jessica	Peer Tutor	SPS	06/01/12
CUEVA	Noel	Peer Tutor	SPS	06/01/12
DALY	Michael	Peer Tutor	SPS	06/01/12
DAVIS	Lewis	Peer Tutor	SPS	06/01/12
DAZIS	Christopher	Peer Tutor	SPS	06/01/12
DELATORRE	Linett	Peer Tutor	SPS	06/30/12
DIAZ	Sarah	Peer Tutor	SPS	05/24/12
DOBSON	Juliette	Peer Tutor	SPS	06/01/12

Separations Cont.

Last Name	First Name	Assignment	Site	Effective Date(s)
DOMINGUEZ	James	Peer Tutor	MAI	06/30/12
DOMINGUEZ	Allen	Peer Tutor	SPS	06/01/12
EISERMANN	Joshua	Peer Tutor	SPS	06/01/12
ESPINOZA	Victor	Peer Tutor	SPS	06/01/12
ESQUEDA	Paul	Peer Tutor	SPS	06/01/12
FIGUEREDO	Brianna	Peer Tutor	SPS	06/01/12
FRANCO	Andres	Peer Tutor	SPS	06/01/12
GARCIA	Jenna	Peer Tutor	SPS	06/01/12
GAUGHAN	Jeffrey	Peer Tutor	SPS	06/01/12
GERALDO	Ulisses	Peer Tutor	VAPA	06/30/12
GOMEZ-BENKE	Gabriel	Peer Tutor	SPS	06/01/12
GONZALEZ	Blanca	Peer Tutor	SPS	06/01/12
GONZALEZ	Veronica	Peer Tutor	SPS	06/01/12
GOODMAN	Samuel	Peer Tutor	SPS	06/01/12
GUERRERO	Valerie	Peer Tutor	SPS	05/24/12
HAWTHORNE	Lamont	Peer Tutor	SPS	06/01/12
HERRERA	Vicente	Peer Tutor	SPS	06/01/12
HOFFMAN	Diana	Peer Tutor	SPS	06/01/12
IBARRA	Hector	Peer Tutor	SPS	06/01/12
LUNA	Daniel	Peer Tutor	SPS	06/01/12
MADOW	Alex	Peer Tutor	SPS	06/01/12
MADRIGAL	Rafael	Peer Tutor	SPS	06/01/12
MANRIQUEZ	Joel	Peer Tutor	SPS	06/01/12
ORTIZ	Gibran	Peer Tutor	SPS	06/01/12
SANCHEZ	Charles	Peer Tutor	SPS	06/30/12

Classified Management

Employment

Last Name	First Name	Assignment/Site	Hrs	Effective Date(s)
KOVER	Jeffrey	Director of VAPA, VAP	40	11/14/12

SWEETWATER FINANCING CORPORATION

SWEETWATER UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES

UNADOPTED MINUTES

4:00 p.m. **November 13, 2012**

Board: Jim Cartmill •Bertha López •John McCann •Pearl Quiñones •Arlie N. Ricasa
Superintendent: Edward M. Brand Student Board Representative: Rubi Rivera

Order of Business

A. OPENING PROCEDURES

1. Call to Order

President Quiñones called the special meeting of the Sweetwater Financing Corporation to order at 4:07 p.m.

2. Roll Call

Board members present were John McCann and Arlie N. Ricasa. Also present were Ed Brand, interim superintendent, and Deanne Vicedo, clerk of the board.

B. PUBLIC COMMUNICATION

Kathleen Cheers addressed the item before the Financing Corporation.

C. RESOLUTIONS

*C-1. Adopt Resolution No. 4177, of the Sweetwater Union High School District (SUHSD) Financing Corporation, San Diego County, California, Delegating Such Authority to Consent to Site Leases.

Moved by McCann, seconded by Ricasa, with a vote of three yes, two absent (Cartmill, López).

D. ADJOURNMENT

The meeting of the Financing Corporation was adjourned at 4:10 p.m.

CONSULTANTS UNDER $5,000 REPORT
DECEMBER 10, 2012

CONSULTANT'S NAME		FUNDING SOURCE* CABINET MEMBER	CAT.	G.F.	GRANT	SPECIAL EDUCATION	OTHER FUNDS	AMOUNT W/DRAWN	AMOUNT	ANNUAL/ ONE TIME	REF. NO.	START DATE	END DATE
SUPERINTENDENT	**(BRAND)**												
None													
DIVISION OF FISCAL SERVICES	**(KNOTT)**												
None													
ADULT ED/STATE & FED. PROGS./STUDENT SERV. (LEYBA)													
Bad Madge & Company	(S/F Progs/MVM)	Leyba			X				$2,000	Annual	2	12/11/12	06/30/13
Estrada, Saira	(S/F Progs/PAH)	Leyba			X				$1,080	One Time	3	01/21/13	12/30/13
Huck Fin Environmental Education	(S/F Progs/MVM)	Leyba			X				$2,000	Annual	4	12/11/12	06/30/13
San Diego Medical Services Enterprise	(Stu. Svcs.)	Leyba					X		$2,000	Annual	5	01/01/13	12/31/13
CURRICULUM	**(CASTILLEJA)**												
Salas, Pete		Castilleja			X				$2,000	Annual	6	01/14/13	05/17/13
GRANTS / COMMUNICATIONS	**(RUBIO)**												
None													
HUMAN RESOURCES	**(HUEZO)**												
None													
INSTRUCTIONAL SERVICES	**(LEYBA)**												
None													
FACILITIES	**(CALHOUN)**												
Burkett & Wong Engineers		Calhoun		X					$1,000	One Time	7	11/02/12	Until Completed
The Lightfoot Planning Group		Calhoun					X		$3,970	One Time	8	09/30/12	Until Completed

	This Report	Y-T-D
Total Categorical Expenditures	**$0**	**$2,200**
Total General Fund Expenditures	**$1,000**	**$4,500**
Total Grant Expenditures	**$7,080**	**$7,080**
Total Special Education Expenditures	**$0**	**$2,000**
Total Other Funds Expenditures	**$5,970**	**$10,970**
TOTAL EXPENDITURES	**$14,050**	**$26,750**

Annual Contracts = 57% of Total Expenditures
One Time Contracts =43% of Total Expenditures

***CAT. = Categorical**
***G.F. = General Fund - Unrestricted**
***Other Funds = County School Facilities Fund; Special Reserve Fund; Adult Ed.; Building Fund; Cafeteria Fund**
***Board member(s) needing to recuse.**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: State & Federal Progs **Originator:** Ramón Leyba

Name of Consultant: Bad Madge & Company

Category (For Cabinet Secretary Use Only)**:** Adult Ed/State-Fed/StuSvcs

Starting Date of Services: 12/11/12 **Ending Date:** 6/30/13

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Mar Vista Middle (Tom Winters):

Consultant Bad Madge & Company, a fashion design company, will provide additional enrichment to middle school students participating in the after-school program, focusing on students who would like to explore career possibilities in the world of fashion design. The program will provide students with twelve (12) sessions of fashion design instruction and experience culminating in a fashion show showcasing students modeling their creations for students and parents.

Up to twenty (20) students will be able to participate in this enrichment program that will include two (2) field trips off campus.

Student to staff ratio: 20:1.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

Consultant Bad Madge & Company is an expert in the field of fashion design and has the knowledge, expertise and materials necessary to provide the trainings. This contractual relationship allows the flexibility of meeting grant mandates.

Cabinet Member Responsible: Ramon Leyba, Adult Ed/State-Fed/StuSvcs

Funding Source (e.g. Title I): After School Education and Safety (ASES) Grant Funds

Total Amount: $2,000 **Annual** √ **One Time** ____ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: State & Federal Progs. **Originator:** Ramon Leyba

Name of Consultant: Saira Estrada

Category (For Cabinet Secretary Use Only)**:** Adult Ed/State-Fed/StuSvcs

Starting Date of Services: 1/21/13 **Ending Date:** 12/30/13

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Palomar High School (Delgado):

Palomar High School would like to add a weekly yoga class to the after-school program. Consultant Saira Estrada, a certified yoga instructor who teaches at Imperial Beach Yoga, is willing to teach a one (1) hour yoga class each week for two (2) semesters (18 weeks each) at the rate of $30 per class.

Yoga is a beneficial form of exercise that improves flexibility; increases strength; and reduces stress. The at-risk students at Palomar High School would especially benefit from these positive effects.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

Yoga is a form of exercise that should only be taught by a certified instructor. Currently, there are no certified yoga instructors working at Palomar High School.

Cabinet Member Responsible: Ramon Leyba, Adult Ed/State-Fed/StuSvcs

Funding Source (e.g. Title I): 21st Century Grant Funds

Total Amount: $1,080 **Annual** ____ **One Time** √ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: State & Federal Progs **Originator:** Ramón Leyba

Name of Consultant: Huck Fin Environmental Education

Category (For Cabinet Secretary Use Only)**:** Adult Ed/State-Fed/StuSvcs

Starting Date of Services: 12/11/12 **Ending Date:** 6/30/13

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Consultant Huck Fin Environmental Education will extend the environmental sciences education of middle school students participating in the after-school program, potentially focusing on those who are aspiring to continue into the Poseidon Academy or the Maritime Academy at Mar Vista High. An initial Sky Hunters Raptor Education program partnering with Consultant Huck Fin Environmental Education will visit the site twice during the year to reinforce the environmental science strand and provoke interest in the School to Career elements of the two high school academies.

Consultant Huck Fin Environmental Education will provide 30-40 students each quarter with an opportunity to participate in four outings aboard a chartered ocean sport fishing boat. On board, Huck Fin staff will teach students environmental science including an orientation to bay and ocean life that students will potentially experience. Team-building enrichment activities will link students and site staff in a small real-world oriented environment with hands-on applications that reinforce an appreciation and value for the environment. These fun, extended-learning trips provide incentives for participation in the after-school program and improving or maintaining student grades.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

Consultant Huck Fin Environmental Education is an expert in the field of environmental education and has the knowledge, expertise and materials necessary to provide the trainings. This contractual relationship allows the flexibility of meeting grant mandates.

Cabinet Member Responsible: Ramon Leyba, Adult Ed/State-Fed/StuSvcs

Funding Source (e.g. Title I): After School Education and Safety (ASES) Grant Funds

Total Amount: $2,000 **Annual** √ **One Time** ____ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Student Health Services **Originator:** Mercedes Lopez

Name of Consultant: San Diego Medical Services Enterprise

Category (For Cabinet Secretary Use Only)**:** Adult Ed/State-Fed/StuSvcs

Starting Date of Services: 1/1/13 **Ending Date:** 12/31/13

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Consultant San Diego Medical Services Enterprise (SDMSE)/San Diego Project Heart Beat will provide program management services to Automated External Defibrillators (AED's) located throughout the Sweetwater Union High School District. This annual requirement of minimum management services activities includes:

-Physical medical oversight as required in the California Code of Regulations (CCR), Title 22.

-Quality Public Access Defibrillation (PAD) program staff to include a California State Licensed Physician/Surgeon; a PAD Program Coordinator; and other qualified personnel to offer 24-hour AED emergency contact services.

-Record keeping services for program management; service level agreements; certifications; incident correspondence; data collection; and recertification notification.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

Due to the unique requirements and experience necessary, staff does not have the specialized expertise, qualifications or certifications necessary to fulfill these functions.

Cabinet Member Responsible: Ramon Leyba, Adult Ed/State-Fed/StuSvcs

Funding Source (e.g. Title I): Medi-Cal Budget Funds

Total Amount: $2,000 **Annual** √ **One Time** ____ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: MOH AOJ **Originator:** George Sikes

Name of Consultant: Pete Salas

Category (For Cabinet Secretary Use Only)**:** Curriculum

Starting Date of Services: 1/14/13 **Ending Date:** 05/17/13

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Every year the Administration of Justice Academy (AOJ) has self-defense training as part of the Physical Education (PE) curriculum. Consultant, Pete Salas, has been in martial arts for 37 years and has been an instructor for 25 years, and owns Chinese Kenpo Federation School in Chula Vista.

Consultant Salas will give AOJ students a basic foundation in self-defense and tactics commonly used in law enforcement. He will also work with the PE teacher so that the teacher can continue to work with the students throughout the semester.

The self-defense instruction is written into our annual budget.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

The staff does not have the martial art skills and experience to teach large groups of students. Consultant Salas has experience in martial arts, teaching, and working with high school age students.

Cabinet Member Responsible: Maria Castilleja, Exec. Dir. Curr./Inst.

Funding Source (e.g. Title I): AOJ CA Partnership Academy

Total Amount: $2,000 **Annual** √ **One Time** ____ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction **Originator:** Paul Woods

Name of Consultant: Burkett & Wong Engineers

Category (For Cabinet Secretary Use Only)**:** Facilities

Starting Date of Services: 11/2/12 **Ending Date:** Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify contract with Burkett & Wong Engineers to observe the existing stucco cracking roof and to prepare a report of findings and recommendations for the 600 Building investigation at San Ysidro High School. This work is needed to proceed immediately to evaluate a potential safety issue.

Based upon the scope of work required for the services, staff is recommending the following not-to exceed fees:

	Professional Fees
San Ysidro High School	$1,000.00
TOTAL:	$1,000.00

Contracting with pre-qualified consultants for as-needed professional services through June 30, 2013, including Burkett & Wong Engineers, was approved by the board of trustees on March 12, 2012, Board Agenda Item M-9.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

A licensed structural engineer is required to obtain Division of the State Architect (DSA) approval.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): General Fund

Total Amount: $1,000 **Annual**____ **One Time** √ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction **Originator:** Paul Woods

Name of Consultant: The Lightfoot Planning Group

Category (For Cabinet Secretary Use Only)**:** Facilities

Starting Date of Services: 9/30/12 **Ending Date:** Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 3 to the contract with The Lightfoot Planning Group to provide additional construction administration services to complete the project due to unanticipated construction management services required during the final months of construction. The Lightfoot Planning Group also provided additional landscape design services beyond their original project scope at the request of the district in order to further enhance the Iris Avenue street frontage of Southwest Middle School.

Southwest Middle School, Field Renovation

	Professional Fees
Original Fees	$9,850.00
Previous Amendments	$16,000.00
Increased Fees - Amendment No. 3	$3,970.00
Total:	$29,820.00

The original contract, in the amount of $9,850.00, was approved by the board on September 20, 2010, Board Agenda Item F-01. Contracting with pre-qualified firms for as-needed professional services through June 30, 2013, including The Lightfoot Planning Group, was approved by the board on March 12, 2012, Board Agenda Item M-9.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

A landscape architect is required for design landscaping and irrigation projects.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: $3,970 **Annual**____ **One Time** √ **(√ one only)#**

California School Boards Association

TIME SENSITIVE – For Board ACTION –
Nominations due Monday, January 7, 2013
Please deliver to all members of the governing board. Thank you.

October 26, 2012

CSBA

MEMORANDUM

TO: Board Presidents and Superintendents - CSBA Member Boards of Education
FROM: Jill Wynns, President
SUBJECT: **Call for Nominations for CSBA Delegate Assembly**

CSBA's Delegate Assembly is a vital link in the association's governance structure. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state. **Nomination and Candidate Biographical Sketch forms for CSBA's Delegate Assembly are now being accepted until Monday, January 7, 2013.** All forms and information related to the election process are available to download from the CSBA website at www.csba.org/AboutCSBA.aspx.

- Any CSBA member board is eligible to nominate board members within their geographical region or subregion.
- Boards may nominate as many individuals as it chooses by using the nomination form.
- Approval from board member to be nominated to CSBA's Delegate Assembly.
- All nominees must submit a one-page, single-sided, candidate biographical sketch form and an optional one-page, one-sided résumé, (résumé cannot be substituted for the candidate biographical sketch form).
- All nomination materials must be postmarked or faxed no later than **Monday, January 7.**
- Delegates serve two-year terms beginning April 1, 2013 through March 31, 2015
- There are two required Delegate Assembly meetings each year, one in May in Sacramento and one preceding the CSBA Annual Education Conference and Trade show in November/December.

For further information about the Delegate Assembly, please contact Charlyn Tuter in CSBA's Leadership Services department at (800) 266-3382. You may download the following forms and find more information at www.csba.org/AboutCSBA.aspx. Thank you.

- Delegate Assembly Brochure
- Nomination Form
- Candidate's Biographical Sketch Form
- Important Dates
- List of all Delegates whose term expires in 2013
- Alphabetical List of Districts and County offices
- FAQ

3100 Beacon Boulevard
P.O. Box 1660
West Sacramento, CA 95691
(916) 371-4691 • FAX (916) 371-3407

CSBA DELEGATES WHOSE ELECTED TERM EXPIRES IN 2013

Below are the names of Delegates in each region/subregion whose term expires in 2013 and are up for re-election, if they choose to run. (County Delegates are listed on a separate document.) Delegates must be nominated by a CSBA member board that is located within the region or subregion. If a subregion is not listed, it is because the current Delegate's term has not expired. ***Nomination and Candidate Biographical sketch forms are due by Monday, January, 7, 2013.***

REGION 1 - Counties: Del Norte, Humboldt, Lake, Mendocino

Subregion 1-A (Del Norte, Humboldt)
Frances Costello (Del Norte County & USD)

REGION 2 - Counties: Lassen, Modoc, Plumas, Shasta, Siskiyou, Trinity

Subregion 2-A (Modoc, Siskiyou, Trinity)
Margaret DeBortoli (Siskiyou Union HSD)
Subregion 2-B (Shasta)
James Schwerdt (Shasta Union HSD)

REGION 3 - Counties: Marin, Napa, Solano, Sonoma

Subregion 3-A (Sonoma)
Ron Abler (Forestville Union ESD)
Subregion 3-B (Napa)
Indira Lopez (Calistoga Joint USD)
Subregion 3-C (Solano)
David C. Isom (Fairfield-Suisun USD)
Vacant

REGION 4 - Counties: Butte, Colusa, Glenn, Nevada, Placer, Sierra, Sutter, Tehama, Yuba

Subregion 4-B (Butte)
Don Phillips (Oroville Union HSD)
Subregion 4-C (Colusa, Sutter, Yuba)
Sharman Kobayashi (Yuba City USD)
Subregion 4-D (Nevada, Placer, Sierra)
Trish Gerving (Nevada City SD)
Paige K. Stauss (Roseville Joint Union HSD)

REGION 5 - Counties: San Francisco, San Mateo

Subregion 5-B (San Mateo)
Maria Diaz-Slocum (Redwood City ESD)
Carrie Du Bois (Sequoia Union HSD)
Kevin Martinez (San Bruno Park ESD)

REGION 6 - Counties: Alpine, Amador, El Dorado, Mono, Sacramento, Yolo

Subregion 6-B (Sacramento)
John Gordon (Galt Joint Union ESD)
Lisa Kaplan (Natomas USD)
Richard Shaw (Folsom-Cordova USD)
Edward Short (Folsom-Cordova USD)
Vacant
Subregion 6-C (El Dorado, Amador, Alpine, Mono)
Lyle Eichert (Buckeye Union ESD)

REGION 7 - Counties: Alameda, Contra Costa

Subregion 7-A (Contra Costa)
Arthur M. Clarke (Walnut Creek ESD)
Teresa Gerringer (Lafayette ESD)
Subregion 7-B (Alameda)
David G. Haubert (Dublin USD)
Lily K. Mei (Fremont USD)
Diana J. Prola (San Leandro USD)
Nancy Thomas (Newark USD)

REGION 8 - Counties: Calaveras, Mariposa, Merced, San Joaquin, Stanislaus, Tuolumne

Subregion 8-A (San Joaquin)
Matthew Balzarini (Lammersville Joint USD)
Brian Jackman (Jefferson ESD)
Subregion 8-B (Calaveras, Mariposa, Tuolumne)
Zerrall McDaniel (Calaveras USD)
Subregion 8-C (Stanislaus)
Eileen Hamilton (Turlock USD)
Cynthia Lindsey (Sylvan Union ESD)
Subregion 8-D (Merced)
Adam Cox (Merced City ESD)

REGION 9 - Counties: Monterey, San Benito, San Luis Obispo, Santa Cruz

Subregion 9-A (San Benito, Santa Cruz)
George Wylie (San Lorenzo Valley USD)
Subregion 9-B (Monterey)
Kathryn Ramirez (Salinas Union HSD)
Subregion 9-C (San Luis Obispo)
Tami Gunther (Atascadero USD)

REGION 10 - Counties: Fresno, Kings, Madera

Subregion 10-A (Madera)
Barbara Bigelow (Chawanakee USD)
Subregion10-B (Fresno)
Ismael D. Herrera (Menota USD)
James Karle (Sanger USD)
Kathy Spate (Caruthers USD)
Randel M. Yano (Clay Joint ESD)

REGION 11 - Counties: Santa Barbara, Ventura & Las Virgenes USD

Subregion 11-A (Santa Barbara)
Pam Kinsley (Goleta Union ESD)
Subregion 11-B (Ventura County and Las Virgenes USD)
Christina Urias (Santa Paula Union HSD)
John Walker (Ventura USD)

REGION 12 - Counties: Kern, Tulare

Subregion 12-A (Tulare)
Teresa Garcia (Tulare City SD)
Dean Sutton (Exeter Union ESD)

Subregion 12-B (Kern)
Linda Brenner (Panama-Buena Vista Union SD)
Blaine Geissel (Rosedale Union ESD)
Deanna Rodriguez-Root (Richland SD)
Lillian Tafoya (Bakersfield City ESD)

REGION 15 - Counties: Orange County and Lowell Jt. USD

Bonnie Castrey (Huntington Beach Union HSD)
Judith Edwards (Fountain Valley ESD)
Karin Freeman (Placentia-Yorba Linda USD)
Celia Jaffe (Huntington Beach City ESD)
Sue Kuwabara (Irvine USD)
Barbara Michel (Buena Park ESD)
Jose F. Moreno (Anaheim City SD)
Robert A. Singer (Fullerton Joint Union HSD)
Suzie Swartz (Saddleback Valley USD)

REGION 16 - Counties: Inyo, San Bernardino

Subregion 16-A (Inyo)
Catherine George (Lone Pine USD)

Subregion 16-B (San Bernardino)
Christina Cameron-Otero (Needles USD)
Chuck Christie (Yucaipa-Calimesa Joint USD)
Tom Courtney (Lucerne Valley USD)
Karen Gray (Silver Valley USD)
Kathy A. Thompson (Central ESD)
Charles Uhalley (Chaffey Joint Union HSD)

REGION 17 - County: San Diego

Twila Godley (Lakeside Union SD)
Penny Halgren (La Mesa-Spring Valley SD)
Sharon C. Jones (San Diego COE)
Kelli Moors (Carlsbad USD)
Janet W. Mulder (Jamul-Dulzura Union ESD)
Barbara Ryan (Santee ESD)
Priscilla Schreiber (Grossmont Union HSD)

REGION 18 - Counties: Imperial, Riverside

Subregion 18-A (Riverside)
Justin Blake (Palm Springs USD)
Robin J. Crist (Murrieta Valley USD)
Memo Mendez (Jurupa USD)
John I. Norman (San Jacinto USD)
Vincent O'Neal (Temecula Valley USD)
Mark Orozco (Beaumont USD)

Subregion 18-B (Imperial)
Ralph Fernandez (Brawley Union HSD)
Diahna Garcia-Ruiz (Heber ESD)

REGION 20 - County: Santa Clara

Danielle Cohen (Campbell Union SD)
Michael Gipe (Saratoga Union ESD)
Albert Gonzalez (Santa Clara USD)
Nancy A. Newton (Fremont Union HSD)
George Sanchez (Franklin-McKinley ESD)

REGION 22 - North Los Angeles – Los Angeles County

John K. Curiel (Westside Union ESD)
R. Michael Dutton (Keppel Union ESD)
Rose Koscielny (Saugus Union ESD)

REGION 23 - San Gabriel Valley and East Los Angeles County

Subregion 23-A
Richard A. Sonner (South Pasadena USD)
Matthew Stadtler (San Gabriel USD)

Subregion 23-B
Heidi L. Gallegos (Rowland USD)
Helen Hall (Walnut Valley USD)
Larry L. Redinger (Walnut Valley USD)

Subregion 23-C
Hilary LaConte (Claremont USD)
Christina Lucero (Baldwin Park USD)

REGION 24 - Southwest Crescent – Los Angeles County

Jan Baird (South Whittier ESD)
Maynard G. Law (ABC USD)
Joseph Rivera (El Rancho USD)
Patricia Siever (Culver City USD)
Sophia M. Tse (ABC USD)
Ana Valencia (Norwalk-La Mirada USD)

SITE	APPROVAL	TRAVEL DATE	EVENT/ DESTINATION	FISCAL IMPACT/ EXPENDITURE	PARTIC. COST	# OF PARTIC.	# OF CHAPERONES
BVH	Batista/Leyba	03/14/13 - 03/27/13	Bonita Vista High School trip to Montebelluna, Italy. Students will participate in a cultural exchange where they will attend classes; stay with host families; and visit historic cities and museums.	Parents/Donations	$1,700.00	22	1
ELH	Lizarraga/Leyba	02/22/13 - 02/24/13	Eastlake High School trip to San Francisco, California. Students will be exposed to master professional dance classes by professional dance teachers.	Parents/Fundraising	$550.00	40	5
HTH	Zamudio/Leyba	03/24/13 - 03/27/13	Hilltop High School trip to Las Vegas, Nevada. Students will participate in a girl's varsity softball tournament. Some students will return with their parents on 03/26/13 and others will return on 03/27/13.	Fundraising	$200.00	16	3
VAPA	Kover/Leyba	06/24/13 - 06/29/13	Visual and Performing Arts trip to Camp Cuyamaca. Students in Visual and Performing Arts will receive extensive instruction to improve skills and focus in their areas of emphasis.	VAPA General Fund	$75,000.00	170	12

CONSULTANTS OVER $5,000 REPORT
DECEMBER 10, 2012

CONSULTANT'S NAME	CABINET MEMBER	FUNDING SOURCE* CAT.	G.F.	GRANT	SPECIAL EDUCATION	OTHER FUNDS	AMOUNT W/DRAWN	AMOUNT	ANNUAL/ ONE TIME	REF. NO.	START DATE	END DATE
SUPERINTENDENT (BRAND)												
Knott, Richard	Brand		X					$30,000	One Time	3	01/01/13	02/28/13
DIVISION OF FISCAL SERVICES (KNOTT)												
E2Manage Tech	Knott					X		$82,500	Annual	4	10/01/12	Until Completed
ADULT ED STATE & FED. PROG. / STU. SVCS (LEYBA)												
South Bay Community Services (S/F Progs/MOM)	Leyba	X						$12,000	One Time	5	01/01/13	06/30/13
South Bay Community Services (S/F Progs/SOH)	Leyba	X						$35,000	One Time	6	01/14/13	06/30/13
Storm, Wilda (Storm Ed. Enterprises) (S/F Progs/SOH)	Leyba	X						$15,000	One Time	7	01/14/13	06/30/13
CURRICULUM (CASTILLEJA)												
Apex Learning	Castilleja		X					$54,000	One Time	8	12/11/12	06/30/13
Various Consultants	Castilleja		X					$0	One Time	9	12/11/12	06/30/13
GRANTS / COMMUNICATIONS (RUBIO)												
None												
HUMAN RESOURCES (HUEZO)												
ESI International, Inc.	Huezo		X					$50,000	Annual	10	07/01/12	06/30/13
INSTRUCTIONAL SERVICES (LEYBA)												
None												
FACILITIES (CALHOUN)												
Blue Coast Consulting, LLC	Calhoun					X		$12,800	One Time	11	12/11/12	Until Completed
Group Delta Consultants, Inc.	Calhoun					X		$13,589	One Time	12	11/15/12	Until Completed
Ninyo & Moore	Calhoun					X		$7,498	One Time	13	08/28/12	Until Completed
Ninyo & Moore	Calhoun					X		$11,344	One Time	14	12/11/12	Until Completed
Ninyo & Moore	Calhoun					X		$15,656	One Time	15	09/01/12	Until Completed

CONSULTANTS OVER $5,000 REPORT
DECEMBER 10, 2012

CONSULTANT'S NAME	CABINET MEMBER	FUNDING SOURCE* CAT.	G.F.	GRANT	SPECIAL EDUCATION	OTHER FUNDS	AMOUNT WDRAWN	AMOUNT	ANNUAL/ ONE TIME	REF. NO.	START DATE	END DATE
FACILITIES (CALHOUN)												
Southern California Soil & Testing, Inc.	Calhoun					X		$65,794	One Time	16	10/02/12	Until Completed
Walter P. Moore & Associates, Inc.	Calhoun					X		$75,000	One Time	17	10/11/12	Until Completed

	This Report	Y-T-D
Total Categorical Expenditures	**$62,000**	**$1,064,346**
Total General Fund Expenditures	**$134,000**	**$767,235**
Total Grant Expenditures	**$0**	**$207,645**
Total Special Education Expenditures	**$0**	**$45,000**
Total Other Funds Expenditures	**$284,181**	**$4,352,443**
TOTAL EXPENDITURES	**$480,181**	**$6,436,669**

Annual Contracts = 28% of Total Expenditures
One Time Contracts = 72% of Total Expenditures

***CAT. = Categorical**
***G.F. = General Fund - Unrestricted**
***Other Funds = County School Facilities Fund; Special Reserve Fund; Adult Ed.; Building Fund; Cafeteria Fund**
***Board member(s) needing to recuse.**
Consultant exceeded limit of under $2,500 report is now over $2,500 for the year

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Superintendent **Originator:** Ed Brand

Name of Consultant: Richard Knott

Category (For Cabinet Secretary Use Only)**:** Superintendent

Starting Date of Services: 01/01/13 **Ending Date:** 02/28/13

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

On August 20, 2012, the board approved a consultant contract for Richard Knott to perform the duties of the Chief Financial Officer (CFO) for September 1, 2012, through December 31, 2012. The district is still searching for a candidate with the required knowledge and experience to fill this position.

The district would like to extend the contract for Mr. Knott for an additional two months, through February 28, 2013. We anticipate that this will provide the time necessary to find a permanent CFO. Mr. Knott will continue to be paid $15,000 per month, and all other terms of his contract will remain the same.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

Mr. Knott has successfully served in this capacity for the past three months, and it would not be feasible to hire a new consultant to perform these duties for the short period of time until a permanent CFO is hired.

Cabinet Member Responsible: Dr. Edward M. Brand, Superintendent

Funding Source (e.g. Title I): General Fund

Total Amount: $30,000 **Annual** ____ **One Time** √ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Fiscal Services **Originator:** Richard Knott

Name of Consultant: E2Manage Tech

Category (For Cabinet Secretary Use Only)**:** Div. Of Fiscal Services

Starting Date of Services: 10/1/12 **Ending Date:** Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

The initial process of the Asset Utilization Project was board-approved on September 19, 2011, as a multi-year process. This initial phase was to begin with the project management phase and focused on the first 11 month period of identifying parameters, obstacles, and opportunities. Having made substantial progress, a second agreement was taken to board on March 12, 2012, which covered and categorized specific costs to entitle properties with the City of Chula Vista.

This item is to ratify the agreement with Consultant E2Manage Tech to continue the project management phase at a cost not to exceed $82,500 for the next 12 months with the realization that some of the properties will be at full entitlement while others are still progressing. There will more than likely be a subsequent agreement to continue this process to completion of all properties.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

This consultant is an expert in the field of property entitlements. The district does not have staff on board with this particular expertise.

Cabinet Member Responsible: Richard Knott, Division of Fiscal Svcs

Funding Source (e.g. Title I): Special Reserve

Total Amount: $82,500 **Annual** √ **One Time** ____ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: State & Federal Progs. **Originator:** Ramon Leyba

Name of Consultant: South Bay Community Services

Category (For Cabinet Secretary Use Only)**:** Adult Ed/State-Fed/StuSvcs

Starting Date of Services: 1/1/13 **Ending Date:** 6/30/13

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Montgomery Middle (Tapia/Hay):

Consultant South Bay Community Services will act as a nonprofit community partner in the categorical office, and will provide staff members Monday through Thursday, 3:00 p.m. to 5:00 p.m.; will include after-school program Lead, four hours per day; four mentor/tutors, two hours per day; and will provide academic support for approximately 80-100 students per day.

Student to staff ratio: 20-1.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

After-school positions were posted district-wide by human resources and via e-mail to all site staff; all part-time classified staff and teachers who apply will be hired by the site; all other needed positions will be filled by Consultant South Bay Community Services.

Cabinet Member Responsible: Ramon Leyba, Adult Ed/State-Fed/StuSvcs

Funding Source (e.g. Title I): Title I Categorical Funds

Total Amount: $12,000 **Annual** ____ **One Time** √ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: State & Federal Progs. **Originator:** Ramon Leyba

Name of Consultant: South Bay Community Services

Category (For Cabinet Secretary Use Only)**:** Adult Ed/State-Fed/StuSvcs

Starting Date of Services: 1/14/13 **Ending Date:** 6/30/13

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Southwest High (Lee Romero):

Consultant South Bay Community Services will act as a nonprofit community partner, and will provide academic support (one-on-one and small group homework/tutoring assistance) services to students at-risk of school failure (English learners, socially-economically disadvantaged, Hispanic, Far Below Basic, Below Basic, and Basic); academic support intervention services will be limited to the areas of English, math and science; services will be provided during and after the academic day as part of the overall monitoring and intervention program for all students; and approximately 25 SBCS staff members will be provided for academic support for up to 400 students per day during the remaining school days. Homework center and content area tutoring support will be provided Monday-Friday, 6:30 a.m. to 7:30 a.m. and 3:00 p.m. to 5:00 p.m., and in-school support will be provided Monday-Friday, 7:30 a.m. to 2:30 p.m.

Student to staff ratio is 20:1. Consultant South Bay Community Services has been approved by the school site council.

State Compensatory Education (SCE):	$ 15,000
Title I:	$ 20,000
Total:	$ 35,000

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

Before- and after-school positions were posted district-wide by human resources and via e-mail to all site staff; all part-time classified staff and teachers who apply will be hired by the site; all other needed positions will be filled by Consultant South Bay Community Services.

Cabinet Member Responsible: Ramon Leyba, Adult Ed/State-Fed/StuSvcs

Funding Source (e.g. Title I): State Compensatory Education (SCE); Title 1 Categorical Funds

Total Amount: $35,000 **Annual** ____ **One Time** √ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: State & Federal Progs. **Originator:** Ramon Leyba

Name of Consultant: Wilda Storm (Storm Educational Enterprises)

Category (For Cabinet Secretary Use Only)**:** Adult Ed/State-Fed/StuSvcs

Starting Date of Services: 1/14/13 **Ending Date:** 6/30/13

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Southwest High (Lee Romero):

Consultant Wilda Storm (Storm Educational Enterprises) will provide training on increasing academic language development; will work with teachers modeling turn-around coaching and coaching with debriefing; her work will increase capacity for effective use of research-based instructional strategies that promote student engagement; and will model appropriate and effective development of academic language (vocabulary acquisition and use).

Consultant Storm has been approved by the school site council.

Limited English Proficient (LEP):	$ 7,500
Title I:	$ 7,500
Total:	$ 15,000

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

Consultant Storm has been successful at two other schools where she worked extensively; and she provides unique requirements and extensive experience to help teachers successfully implement targeted, instructional strategies and interventions that promote student achievement.

Cabinet Member Responsible: Ramon Leyba, Adult Ed/State-Fed/StuSvcs

Funding Source (e.g. Title I): Limited English Proficient (LEP); Title I Categorical Funds

Total Amount: $15,000 **Annual** ____ **One Time** √ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Alternative Education **Originator:** David Damico

Name of Consultant: Apex Learning

Category (For Cabinet Secretary Use Only)**:** Curriculum

Starting Date of Services: 12/11/12 **Ending Date:** 6/30/13

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Apex Learning will provide online coursework for the district's online Credit Recovery Program. This contract is to provide online coursework and support for the Credit Recovery Program at all district high schools and a-typical sites.

All of Apex's core high school courses have been submitted to the University of California for A-G approval, and currently 65 percent (or 13 courses) have been approved and listed on the University of California Office of the President (UCOP) A-G List. The remaining 35 percent (or seven courses) are pending approval by UCOP.

This semester, SUHSD has been piloting Apex coursework for credit recovery at four comprehensive high schools and two a-typical schools. One hundred (100) students have participated in the pilot. The pilot included a full day of training for participating teachers. The pilot is still ongoing but efficacy and participation rates are positive and high.

This agreement will include teacher training/coaching, plus coursework for all high schools with each school being allotted 50 seats. These seats can serve more than one student so that as a student finishes a course, he/she can give a seat to the next student in line.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

Apex has the online curriculum program and the approval of the University of California Office of the President (UCOP). Apex will provide means for recovering credits and will contribute toward an increase in the promotion of students to the next grade level and an increase in the number of credits earned by students.

Cabinet Member Responsible: Maria Castilleja, Exec. Dir. Curr./Inst.

Funding Source (e.g. Title I): General Fund

Total Amount: $54,000 **Annual** ____ **One Time** √ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: VAPA **Originator:** Jeff Kover

Name of Consultant: Various Consultants

Category (For Cabinet Secretary Use Only)**:** Curriculum

Starting Date of Services: 12/11/12 **Ending Date:** 06/30/13

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Clinicians provide professional instruction to teachers and students at various clinics and workshops throughout the year for the purpose of broadening their knowledge and professional experiences in the visual and performing arts.

The Visual and Performing Arts (VAPA's) consultant item was approved by the board of trustees on June 11, 2012, Board Agenda Item K-1, Page 28. The following consultants were inadvertently left off of the list:

Carina Voly, Michelle Tolvo, Dr. Patrick Walders, Russ Sperling and Gary Gilroy.

The funding for the names listed above is to be paid from the same total amount from the item previously approved; no additional funding is required.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

The purpose of hiring any one of these consultants is to bring a reputable professional from outside the district with different perspectives and approaches to enhance our students' talent and to build professionalism.

Cabinet Member Responsible: Maria Castilleja, Exec. Dir. Curr./Inst.

Funding Source (e.g. Title I): VAPA General Fund

Total Amount: $0 **Annual** ____ **One Time** √ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Human Resources **Originator:** Sandra Huezo

Name of Consultant: ESI International, Inc.

Category (For Cabinet Secretary Use Only)**:** Human Resources

Starting Date of Services: 07/01/12 **Ending Date:** 06/30/13

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

The district needs the ability to hire an investigative firm to follow-up on internal investigations on an as-needed basis. The services of ESI will be authorized by the superintendent prior to an investigation moving forward. The board of trustees will be updated as the investigation moves forward.

These investigations must be completed by an independent third party to ensure anonymity.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

These investigations must be completed by an outside agency.

Cabinet Member Responsible: Sandra Huezo, Asst. Supt., H.R

Funding Source (e.g. Title I): Legal Services Budget

Total Amount: $50,000 **Annual** √ **One Time** ____ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction **Originator:** Paul Woods

Name of Consultant: Blue Coast Consulting, LLC

Category (For Cabinet Secretary Use Only)**:** Facilities

Starting Date of Services: 12/11/12 **Ending Date:** Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Approve contract with Blue Coast Consulting, LLC, to provide Division of the State Architect (DSA) inspection services for the Title IX Team Locker Rooms Project at Castle Park High School (CPH).

Based upon the scope of work for the inspection services, staff is recommending the following not-to exceed fees:

	Professional Fees
Castle Park High School	$12,800.00
TOTAL:	$12,800.00

Contracting with pre-qualified inspectors of record was approved by the board of trustees on August 18, 2008, Board Agenda Item H-08.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

The Division of the State Architect (DSA) requires inspection during California school construction projects.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: $12,800 **Annual** ____ **One Time** √ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction **Originator:** Paul Woods

Name of Consultant: Group Delta Consultants, Inc.

Category (For Cabinet Secretary Use Only)**:** Facilities

Starting Date of Services: 11/15/12 **Ending Date:** Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify contract with Group Delta to provide geotechnical, materials testing, and special inspection services for the Softball Facilities Upgrade Project at Mar Vista High School (MVH). The scope of services will include special inspection during the placement and grouting of structural masonry, daily field reports, assistance during the project bid process and contractor oversight.

Based upon the scope of work for the special inspection, staff is recommending the following not-to exceed fees:

	Professional Fees
Mar Vista High School	$13,589.00
TOTAL:	$13,589.00

Contracting with pre-qualified consultants for as-needed professional services, including Group Delta, was approved by the board of trustees on August 18, 2008, Board Agenda Item H-09.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

The Division of the State Architect (DSA) requires geotechnical investigation, inspection and testing services during school construction projects.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: $13,589 **Annual** ____ **One Time** √ **(√ one only)**

Plus Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction **Originator:** Paul Woods

Name of Consultant: Ninyo & Moore

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 8/28/12 **Ending Date:** Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 1 to the contract with Ninyo & Moore for additional geotechnical, materials testing, and special inspection services for the Renovation of Six Portable Classroom Buildings and Addition of One New Portable Toilet Building Project at Chula Vista Middle School (CVM) to address items associated with the restroom building permanent foundation system and additional grading and paving that were not anticipated as part of the project.

Chula Vista Middle School

	Professional Fees
Original Fees	$ 4,736.00
Increased Fees - Amendment No. 1	$ 7,498.00
Total Fees:	$12,234.00

The original contract, in the amount of $4,736.00, was approved by the board of trustees on August 20, 2012, Board Agenda Item K-1.

Contracting with pre-qualified firms for as-needed professional services through June 30, 2013, including Ninyo & Moore, was approved by the board of trustees on March 12, 2012, Board Agenda Item M-9.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

The Division of the State Architect (DSA) requires geotechnical investigation, inspection and testing services during school construction projects.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: $7,498 **Annual** ____ **One Time** √ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction **Originator:** Paul Woods

Name of Consultant: Ninyo & Moore

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 12/11/12 **Ending Date:** Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Approve contract with Ninyo & Moore to perform geotechnical, materials testing, and special inspection services for the Title IX Team Locker Rooms Project at Castle Park High School (CPH). The scope of services will include site work and installation of new accessible walkway from accessible parking to the existing gymnasium and team locker rooms.

Based upon the scope of work for the special inspection, staff is recommending the following not-to exceed fees:

	Professional Fees
Castle Park High School	$11,344.00
TOTAL:	$11,344.00

Contracting with pre-qualified consultants for as-needed professional services through June 30, 2013, including Ninyo & Moore, was approved by the board of trustees on March 12, 2012, Board Agenda Item M-9.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

The Division of the State Architect (DSA) requires geotechnical investigation, inspection and testing services during school construction projects.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: $11,344 **Annual** ____ **One Time** √ **(√ one only)**

Plus Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction **Originator:** Paul Woods

Name of Consultant: Ninyo & Moore

Category (For Cabinet Secretary Use Only)**:** Facilities

Starting Date of Services: 9/1/12 **Ending Date:** Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify contract with Ninyo & Moore to provide asbestos consulting services for the Relocatable Renovation and Miscellaneous Improvements (CVH). The scope of services will include preparation of asbestos abatement specification for the renovation project at the subject site, assistance during the project bid process, contractor oversight and air sampling during abatement.

Based upon the scope of work for the special inspection, staff is recommending the following not-to exceed fees:

	Professional Fees
Chula Vista High School	$15,656.00
TOTAL:	$15,656.00

Contracting with pre-qualified consultants for as-needed professional services through June 30, 2013, including Ninyo & Moore, was approved by the board of trustees on March 12, 2012, Board Agenda Item M-9.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

The Division of the State Architect (DSA) requires geotechnical investigation, inspection and testing services during school construction projects.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: $15,656 **Annual**____ **One Time** √ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction **Originator:** Paul Woods

Name of Consultant: Southern California Soil & Testing, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 10/2/12 **Ending Date:** Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 1 to the contract with Southern California Soil & Testing, Inc., to provide additional services for preconstruction roof observation and testing for Power Purchase Agreement (PPA) Solar Projects at various locations in the district.

	Professional Fees
Original Fees	$124,376.00
Previous Amendments	$ 0.00
Increased Fees - Amendment No. 1	$ 65,794.00
Total:	$190,170.00

The original contract, in the amount of $124,376, was approved by the board of trustees on June 11, 2011, Board Agenda Item K-01.

Contracting with pre-qualified firms for as-needed professional services through June 30, 2013, including Southern California Soils & Testing, Inc., was approved by the board of trustees on March 12, 2012, Board Agenda Item M-9.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

The Division of the State Architect (DSA) requires geotechnical investigation, inspection and testing services during school construction projects.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: $65,794 **Annual** ____ **One Time** √ **(√ one only)**

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction **Originator:** Paul Woods

Name of Consultant: Walter P. Moore and Associates, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 10/11/12 **Ending Date:** Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify contract with Walter P. Moore and Associates, Inc., to provide structural engineering services for metal roofing systems at Olympian High School, Otay Ranch High School and San Ysidro High School. During the PPA Solar Project it was discovered the attached metal panels were not installed to original specifications.

Based upon the scope of work required for the services, staff is recommending the following not-to exceed fees:

	Professional Fees
Olympian, Otay Ranch and San Ysidro High Schools	$75,000.00
TOTAL:	$75,000.00

Contracting with pre-qualified inspection and testing firms was approved by the board of trustees on March 12, 2012, Board Agenda Item M-09.

Justification (Why is the use of this consultant necessary? Could existing staff perform this function? If not, why not?):

A licensed structural engineer is required to perform detailed structural survey and investigation and report deficiencies. District staff does not have qualifications for this specialized work.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Mello-Roos Funds

Total Amount: $75,000 **Annual** ____ **One Time** √ **(√ one only**

SWEETWATER UNION HIGH SCHOOL DISTRICT
WARRANTS APPROVED IN PAYMENT OF SALARIES AND INVOICES
FOR THE MONTH OF November 2012

TYPE/FUND	WARRANT NUMBERS	LISTING SHEETS	WARRANTS CANCELLED	TOTAL AMOUNT
SALARIES:				
Negotiable	**172891-173593**			
Non-Negotiable ***	**411800-415716**			
General Fund				$18,793,850.98
Cafeteria Fund				$383,327.48
Adult Education Fund				$763,776.33
Mello Roos Fund				$12,608.79
Building Fund				$58,672.39
Charter School Fund				$48,190.15
County School Fac. Fund				$0.00
			N252457, 163954	
INVOICES:				
Commercial	**320189-321139**	0633-0783		
General Fund				$3,242,168.88
Adult Fund				$67,865.24
Charter School Fund				$623.48
Deferred Maintenance Fund				$90,030.00
Capital Facilities Fund				$3,442.50
Special Reserve Fund				$19,187.50
Foundation Trust Fund				$0.00
County School Facility Fund				$166,322.50
Bond Building Fund				$732,116.70
Mello Roos				$15,907.50
			320223 , 319411 320050 , 320496	
Food Services:	**025284-025375**	0030-0034		$970,947.08

TOTAL FISCAL IMPACT **$25,369,037.50**

******* Non-Negotiable
Warrants are Payroll
Direct Deposits

SWEETWATER UNION HIGH SCHOOL DISTRICT

Donations for Approval/Ratification

Presented to the Board of Trustees on December 10, 2012

School Site/Department	Donated By	Purpose of Donation	Amount/Value of Donation
Ratification ($1,000 and Under)			
Chula Vista High School	Robert J. Hanley	Funds will be used for the Jack Tygett Scholarship.	$100.00
Chula Vista High School	Norman C. Nelson	Funds will be used for the Jack Tygett Scholarship.	$50.00
Chula Vista High School	Fernando Saenz	Funds will be used for the Vocal Music Association trip.	$20.00
Chula Vista High School	Lois L. Kerns	Funds will be used for the Vocal Music Association trip.	$25.00
Chula Vista High School	Larry G. Hill	Funds will be used for the Vocal Music Association trip.	$25.00
Chula Vista High School	Cheryl L. Maxwell	Funds will be used for the Vocal Music Association trip.	$50.00
Chula Vista High School	David A. Hatz	Funds will be used for college trips scholarships.	$1,000.00
Chula Vista High School	Carolyn Wills	Funds will be used for the Vocal Music Association trip.	$25.00
Montgomery High School	Connie Watkins	Trumpet to be used by Montgomery High School Band class.	$300.00
Montgomery High School	Karen Janney	Funds will be used to support Montgomery High School Drama program.	$500.00
Montgomery High School	Alesia Marrs	Funds will be used to support Montgomery High School Boys' Basketball program.	$150.00
School Site/Department	Donated By	Purpose of Donation	Amount/Value of Donation
Approval (Over $1,000)			
		TOTAL	$2,245.00

CONFERENCES/WORKSHOPS REPORT
December 10, 2012

LAST NAME	FIRST NAME	START DATE	END DATE	LOCATION	EVENT	ESTIMATED COST	FUNDING SOURCE
APPROVAL							
Griego	Carmen	3/17/13	3/20/13	San Francisco, CA	2013 National Postal Forum.	$2,102.79	General Fund
Haynes-Gross	Sesha	1/28/13	1/30/13	Temecula, CA	Link Crew Training.	$2,095.00	Categorical Fund
Perez	Patricia	1/28/13	1/30/13	Temecula, CA	Link Crew Training.	$2,095.00	Categorical Fund
RATIFICATION							

Categorical Fund	**$4,190.00**
General Fund	**$2,102.79**
Cafeteria Fund	**$0.00**
Grant Funding	**$0.00**
Special Education Fund	**$0.00**
Adult Education Fund	**$0.00**
GRAND TOTAL	**$6,292.79**

Student Board Representative
This meeting is listed as part of the Superintendent's report to the board of trustees.
When reconciled, this item totaled over the $1,500 limit.
This item was approved by the BOT on _____, for $_____. Staff Is requesting for approval of an additional $_____.

SWEETWATER UNION HIGH SCHOOL DISTRICT
GENERAL FUND
FIRST INTERIM REPORT 2012-13
Unrestricted/Restricted

		C1	C2	C3
		2012-13 ADOPTED BUDGET	**2012-13 1st INTERIM**	**DIFFERENCE 1st INTERIM VS ADOPTED BUDGET**
R1	**BEGINNING BALANCE**	$ 30,862,464	$ 30,862,464	$ -
	REVENUE			
R2	Revenue Limit	$ 218,195,090	$ 237,322,377	$ 19,127,287
R3	Federal Revenue	18,283,939	24,391,290	6,107,351
R4	Lottery Revenue	4,930,444	5,866,301	935,857
R5	Other State Revenue	42,754,772	45,875,082	3,120,310
R6	Local Revenue	24,674,846	26,878,956	2,204,110
R7	Transfers In/Out	-	-	-
	TOTAL REVENUE	$ 308,839,091	$ 340,334,006	$ 31,494,915
	EXPENDITURES			
R8	Certificated Salaries	$ 144,228,768	$ 166,988,196	$ 22,759,428
R9	Classified Salaries	51,274,028	58,995,356	7,721,328
R10	Employee Benefits	62,372,213	54,922,226	(7,449,987)
R11	Books/Supplies	10,030,220	19,821,635	9,791,415
R12	Contracted Services	26,909,502	31,458,631	4,549,129
R13	Capitalized Expenditures	-	471,500	471,500
R14	Other Outgo	13,930,150	13,955,352	25,202
	TOTAL EXPENDITURES	$ 308,744,881	$ 346,612,896	$ 37,868,015
	ENDING BALANCE	$ 30,956,674	$ 24,583,574	$ (6,373,100)
	RESERVES/RESTRICTIONS			
R15	Legally Restricted Categorical Reserve	$ 5,013,122	$ -	$ (5,013,122)
R16	Reserves for Stores/Revolving Cash	251,551	251,551	-
R17	Reserve for Prepaid Expenses	490,532	490,532	-
R18	Reserve for Early Retirement Incentive	3,423,592	3,423,592	-
R19	Reserve for Site Carryover	2,000,000	1,013,899	(986,101)
R20	Economic Uncertainites (2% State Req)	6,174,898	6,932,258	757,360
R21	Economic Uncertainites (1% Board Req)	3,087,449	3,466,129	378,680
	TOTAL RESERVES/RESTRICTIONS	$ 20,441,143	$ 15,577,961	$ (4,863,183)
R22	**AVAILABLE BALANCE**	$ 10,515,531	$ 9,005,613	$ (1,509,917)

SWEETWATER UNION HIGH SCHOOL DISTRICT
GENERAL FUND
FIRST INTERIM REPORT 2012-13
Unrestricted

		C1	C2	C3
		2012-13 ADOPTED BUDGET	**2012-13 1ST INTERIM**	**DIFFERENCE 1st INTERIM VS ADOPTED BUDGET**
R1	**BEGINNING BALANCE**	$ 25,849,342	$ 25,849,342	$ -
	REVENUE			
R2	Revenue Limit	$ 205,801,614	$ 224,928,901	$ 19,127,287
R3	Federal Revenue	1,630,500	1,630,500	-
R4	Lottery Revenue	4,330,444	4,739,478	409,034
R5	Other State Revenue	32,386,177	33,490,886	1,104,709
R6	Local Revenue	1,585,000	1,683,163	98,163
R7	Transfers In/Out	(27,769,026)	(32,585,360)	(4,816,334)
	TOTAL REVENUE	$ 217,964,709	$ 233,887,568	$ 15,922,859
	EXPENDITURES			
R8	Certificated Salaries	$ 109,792,565	$ 128,710,988	$ 18,918,423
R9	Classified Salaries	29,362,358	34,830,246	5,467,888
R10	Employee Benefits	45,887,997	38,026,946	(7,861,051)
R11	Books/Supplies	4,025,911	3,107,174	(918,737)
R12	Contracted Services	16,744,208	18,319,380	1,575,172
R13	Capitalized Expenditures	-	18,000	18,000
R14	Other Outgo	12,570,464	12,140,602	(429,862)
	TOTAL EXPENDITURES	$ 218,383,503	$ 235,153,336	$ 16,769,833
	ENDING BALANCE	$ 25,430,548	$ 24,583,574	$ (846,974)
	RESERVES/RESTRICTIONS			
R15	Legally Restricted Categorical Reserve	$ -	$ -	$ -
R16	Reserves for Stores/Revolving Cash	251,551	251,551	-
R17	Reserve for Prepaid Expenses	490,532	490,532	-
R18	Reserve for Early Retirement Incentive	3,423,592	3,423,592	-
R19	Reserve for Site Carryover	2,000,000	1,013,899	(986,101)
R20	Economic Uncertainites (2% State Req)	6,174,898	6,932,258	757,360
R21	Economic Uncertainites (1% Board Req)	3,087,449	3,466,129	378,680
	TOTAL RESERVES/RESTRICTIONS	$ 15,428,021	$ 15,577,961	$ 149,939
R22	**AVAILABLE BALANCE**	$ 10,002,527	$ 9,005,613	$ (996,913)

SWEETWATER UNION HIGH SCHOOL DISTRICT
GENERAL FUND
FIRST INTERIM REPORT 2012-13
Restricted

		C1	C2	C3
		2012-13 ADOPTED BUDGET	**2012-13 1ST INTERIM**	**DIFFERENCE 1st INTERIM VS ADOPTED BUDGET**
R1	**BEGINNING BALANCE**	$ 5,013,122	$ 5,013,122	$ -
	REVENUE			
R2	Revenue Limit	$ 12,393,476	$ 12,393,476	$ -
R3	Federal Revenue	16,653,439	22,760,790	6,107,351
R4	Lottery Revenue	600,000	1,126,823	526,823
R5	Other State Revenue	10,368,595	12,384,196	2,015,601
R6	Local Revenue	23,089,846	25,195,793	2,105,947
R7	Transfers In/Out	27,769,026	32,585,360	4,816,334
	TOTAL REVENUE	$ 90,874,382	$ 106,446,438	$ 15,572,056
	EXPENDITURES			
R8	Certificated Salaries	$ 34,436,203	$ 38,277,208	$ 3,841,005
R9	Classified Salaries	21,911,670	24,165,110	2,253,440
R10	Employee Benefits	16,484,216	16,895,280	411,064
R11	Books/Supplies	6,004,309	16,714,461	10,710,152
R12	Contracted Services	10,165,294	13,139,251	2,973,957
R13	Capitalized Expenditures	-	453,500	453,500
R14	Other Outgo	1,359,686	1,814,750	455,064
	TOTAL EXPENDITURES	$ 90,361,378	$ 111,459,560	$ 21,098,182
	ENDING BALANCE	$ 5,526,126	$ -	$ (5,526,126)
	RESERVES/RESTRICTIONS			
R15	Legally Restricted Categorical Reserve	$ 5,013,122	$ -	$ (5,013,122)
	TOTAL RESERVES/RESTRICTIONS	$ 5,013,122	$ -	$ (5,013,122)
R18	**AVAILABLE BALANCE**	$ 513,004	$ -	$ (513,004)

SWEETWATER UNION HIGH SCHOOL DISTRICT
CERTIFICATED PERSONNEL RECOMMENDATIONS
December 10, 2012

All Employment at Proper Placement on Salary Schedule

Employment – Temporary

Last Name	First Name	Assignment	Site	Effective Date(s)
CONRAD	Randall J.	Teacher	SOM	11/08/12 – 12/21/12
OLARIG	Andrea P.	Teacher	RDM	11/15/12 – 12/21/12

Employment – Probationary

Last Name	First Name	Assignment	Site	Effective Date
FOUST	Joel W.	Teacher	ELH	08/13/12

Change of Status

Last Name	First Name	Assignment From	Assignment To	Effective Date
ANDRADE	Maribel	Counselor, (.6), CVM	Counselor, (.8), CVM	10/19/12
VERA	Aramis	Teacher, (.8), SYH	Teacher, (1.0), SYH	10/18/12

Report Return From Leave of Absence

Last Name	First Name	Assignment	Site	Effective Date(s)
ANDERSON	Cynthia Joan	Teacher	SUH	11/15/12
BATISTA	Alma	Nurse	CPM	11/05/12
DIDIO	Lauren N.	Counselor	ELH	10/22/12
LOPEZ	Gisela	Counselor	MVM	11/13/12

Request for Non Compensated Leave of Absence

Last Name	First Name	Assignment	Reason	Effective Date(s)
ANDERSON	Cynthia Joan	Teacher	LV-FMLA	10/22/12 – 11/15/12
BATISTA	Alma	Nurse	LV-ADMIN	10/29/12 – 11/02/12
DIDIO	Lauren Nicole	Counselor	LV-CHIL	09/21/12 – 10/19/12
DIDIO	Lauren Nicole	Counselor	LV-CHIL	10/30/12 – 11/02/12
ESPINOZA	Deirdre C.	Teacher	LV-MEDI	11/07/12 – 12/21/12
MURCHISON	Mixim Rojas-Cazar	Counselor	LV-CHIL	10/24/12 – 01/11/13
PHIN	Casey Lynne	Speech Therapist	LV-FMLA	10/29/12 – 11/26/12
PHIN	Casey Lynne	Speech Therapist	LV-CHIL	11/27/12 – 03/01/13

Separations

Last Name	First Name	Assignment	Reason	Effective Date(s)
LOWRIE	Suzanne	Teacher, CVH	Retirement	01/13/13

OTHER CERTIFICATED PERSONNEL RECOMMENDATIONS

Separations

Last Name	First Name	Assignment	Reason	Effective Date(s)
LA FOSSE	Mark	Teacher, Adult Ed.	Resignation	07/30/12

Note: Because the continuance of several hourly Adult/R.O.P. classes are contingent upon community interest and student enrollment, there is ongoing closure/opening of courses. Therefore, separations of these employees will only be identified at the end of the school year or when the employee terminates**.**

Substitutes, 7-12 Program

Employment

Last Name	First Name	Assignment	Effective Date(s)
BETANCO	Gabriella	Sub Teacher	11/14/12
COVARRUBIAS	Ruth	Sub Teacher	10/22/12
DORN	Lois	Sub Teacher	11/14/12
GOLDIE	Ginger	Sub Psychologist	11/05/12
GONZALES	Guadalupe	Sub Teacher	10/22/12
GRUPE	Megan	Sub Teacher	10/22/12
LEDYARD	Marjorie	Sub Psychologist	11/09/12
LUNA	Lorraine	Sub Psychologist	11/05/12
RAMOS JR	Armando	Sub Teacher	11/14/12
ROBERTS	Kevin	Sub Teacher	11/05/12
VILLEGAS	Josue	Sub Teacher	10/26/12

Separations

Last Name	First Name	Assignment	Reason	Effective Date(s)
FERNANDEZ-VELASCO	Jorge	Sub Teacher	Termination	11/14/12
HERNANDEZ	Erika	Sub Teacher	Termination	10/10/12
HERNANDEZ	Michael	Sub Teacher	Termination	11/16/12
HULL	Bryant	Sub Teacher	Termination	11/16/12
KELLY	Francis	Sub Teacher	Termination	10/10/12
KHAN	Lisa	Sub Teacher	Termination	10/10/12
KLEINSCHMIDT	Sharon	Sub Teacher	Termination	10/10/12
KRUSE	Amanda	Sub Teacher	Termination	10/10/12
LEON	Yvonne	Sub Teacher	Termination	10/10/12
LEVINE	Jennifer	Sub Teacher	Termination	10/10/12

SWEETWATER UNION HIGH SCHOOL DISTRICT
CERTIFICATED PERSONNEL RECOMMENDATIONS
December 10, 2012

Separations Cont.

Last Name	First Name	Assignment	Reason	Effective Date(s)
LEWIS	Kelly	Sub Teacher	Termination	10/10/12
LIFSON	Diane	Sub Teacher	Termination	10/10/12
LIMON	Luz	Sub Teacher	Termination	10/10/12
LOPEZ	Barbara	Sub Teacher	Termination	10/10/12
LOPEZ	Rosa	Sub Teacher	Termination	10/10/12
LUNA	Alejandra	Sub Teacher	Termination	10/10/12
MANNING	Zephal	Sub Teacher	Termination	10/10/12
MARSH	Jane	Sub Teacher	Termination	10/10/12
MARTINEZ	Marissa	Sub Teacher	Termination	10/10/12
MARUCA	Joseph	Sub Teacher	Termination	10/10/12
MATEO	Susan	Sub Teacher	Termination	10/10/12
MIRANDA	Yolanda	Sub Teacher	Termination	10/10/12
MONGE	Esteban	Sub Teacher	Termination	10/10/12
MOORE	Stacy	Sub Teacher	Termination	10/10/12
MULLERT	Susan	Sub Teacher	Termination	10/10/12
MUNOZ	Erika	Sub Teacher	Termination	10/10/12
MURILLAS	Carlos	Sub Teacher	Termination	10/10/12
MURILLO	Cynthia	Sub Teacher	Termination	10/10/12
MYERS	Edward	Sub Teacher	Termination	10/10/12
NUNEZ	Michael	Sub Teacher	Termination	11/16/12
OCAMPO	Rafael	Sub Teacher	Termination	11/14/12
OJEDA	Luis	Sub Teacher	Termination	11/14/12
PAUL	Manuel	Sub Teacher	Termination	11/14/12
PHAYVANH	Olivia	Sub Teacher	Termination	11/14/12
PIEDRAHITA	Victor	Sub Teacher	Termination	11/14/12
PIETILA	Ronald	Sub Teacher	Termination	11/14/12
PINO ANTL	Andrea	Sub Teacher	Termination	11/14/12
PRADO	Victor	Sub Teacher	Termination	11/14/12
PRECIADO	Daniel	Sub Teacher	Termination	11/14/12
PRINZ	Mary	Sub Teacher	Termination	11/14/12
RAMIREZ	Elene	Sub Teacher	Termination	11/14/12
RELF	David	Sub Teacher	Termination	11/14/12
RESENDES	Vidalia	Sub Teacher	Termination	11/14/12

SWEETWATER UNION HIGH SCHOOL DISTRICT
CERTIFICATED PERSONNEL RECOMMENDATIONS
December 10, 2012

Separations Cont.

Last Name	First Name	Assignment	Reason	Effective Date(s)
ROCHMES	Richard	Sub Teacher	Termination	11/14/12
ROSALES	Daniel	Sub Teacher	Termination	11/14/12
SANCHEZ	Martha	Sub Teacher	Termination	11/14/12
SANTOS	Jennifer	Sub Teacher	Termination	11/14/12
SENDAYDIEGO	Dyane	Sub Teacher	Termination	11/14/12
SILVA	Frank	Sub Teacher	Termination	11/14/12
SILVA	Joanne	Sub Teacher	Termination	11/14/12
SILVAS	Daniel	Sub Teacher	Termination	10/10/12
SINGLETON	Annie	Sub Teacher	Termination	11/14/12
SOBEL	Joy	Sub Teacher	Termination	11/14/12
SORGE	Charles	Sub Teacher	Termination	11/14/12
SOTO	Teresa	Sub Teacher	Termination	11/14/12
STOFFEL	Cathy	Sub Teacher	Termination	11/14/12
SUMNICHT	Megan	Sub Teacher	Termination	11/14/12
SUTHERLAND	Frances	Sub Teacher	Termination	11/14/12
TERRY	Mark	Sub Teacher	Termination	11/14/12
THOMPSON	Burton	Sub Teacher	Termination	11/14/12
TUCKER	Ann	Sub Teacher	Termination	11/14/12
VIZZO	Emily	Sub Teacher	Termination	11/14/12
WAGER	James	Sub Teacher	Termination	11/14/12
WATKINS	Sheldon	Sub Teacher	Termination	11/14/12
WILHOIT	Sandra	Sub Teacher	Termination	11/14/12
WILSON III	Emmett	Sub Teacher	Termination	11/14/12
WOLFE	Kimberly	Sub Teacher	Termination	11/14/12
WRIGHT	Michael	Sub Teacher	Termination	11/14/12
ZAFUTO	Andrew	Sub Teacher	Termination	11/14/12
ZANDI	Viyan	Sub Teacher	Termination	11/14/12
ZANUTTO	Melanie	Sub Teacher	Termination	11/14/12
ZARAGOZA	Tara	Sub Teacher	Termination	11/14/12
ZISSEN	Bruce	Sub Teacher	Termination	11/14/12

SWEETWATER UNION HIGH SCHOOL DISTRICT
CERTIFICATED PERSONNEL RECOMMENDATIONS
December 10, 2012

Walk-On Athletic

Employment

Last Name	First Name	Assignment	Site	Effective Date(s)
GOVEA	Antonio	Soccer	OLH	11/13/12
KHEMMONIVONG	Nathan	Volleyball	MOH	11/01/12
MONTENEGRO	Jonah	Wrestling	OLH	11/09/12
RENFRO	Jason	Soccer	ELH	10/24/12
SHINDER	Alexander	Basketball	CVH	11/13/12
VAZQUEZ	Gaston	Cross Country	MOH	10/26/12
WILLIAMS	Jeremiah	Football	MOH	11/01/12

Volunteers

Last Name	First Name	Assignment	Site	Effective Date(s)
BREWTON	Wayne	Soccer	CVH	11/05/12
BRUNSON	Dean	Basketball	BVH	11/14/12
HARRIS	Charles	Football	MOH	11/05/12
MONTENEGRO	Gabriel	Wrestling	OLH	11/09/12
SALINAS	Daniel	Soccer	OLH	11/01/12
THOMAS JR	Little	Football	MOH	11/15/12
VALDEZ	Julian	Basketball	ORH	11/08/12
VERA	Michael	Lacrosse	MOH	11/13/12
WOOTEN	Russell	Basketball	BVH	11/15/12

Certificated Management

Change of Status

Last Name	First Name	Assignment From	Assignment To	Effective Date
ROBINSON	Rebecca	Resource Teacher, (1.0), OLA	Resource Teacher, (.6), OLA & Grants & Comm. Manager, (.4), GRN	10/08/12-06/30/13

SWEETWATER UNION HIGH SCHOOL DISTRICT
CLASSIFIED PERSONNEL RECOMMENDATIONS
December 10, 2012

All Employment at Proper Placement on Salary Schedule

Employment

Last Name	First Name	Assignment/Site	Hrs	Effective Date(s)
CARLON	Melissa A.	Inst. HC Asst., EHA	37.5	11/14/12
CASTILLO	Viviana Y.	Inst. Asst. Spec. Ed., OLH	30	10/31/12
CEBALLOS	Nicholas A.	Trans. Asst., TRA	27.5	11/07/12
CORTEZ	Banaz S.	Inst. Asst. Spec. Ed., OLH	30	10/29/12
DELGADO	Addy A.	Office Asst. II, GJH	40	11/13/12
LAVASANIPOUR	Ailin	Office Asst. II, ELM	40	11/07/12
MARENTES	Jessica	Office Asst. I, GJH	40	11/13/12
NONA	Nora S.	Inst. Asst. Spec. Ed., SPS	30	11/01/12
RIVERA	Lizzette N.	Inst. Asst. Spec. Ed., RDM	30	10/29/12
RONCO	Judith	Inst. HC Asst., ELM	37.5	11/14/12
VILLARRUEL	David J.	Inst. HC Asst., SOH	37.5	10/29/12

Change of Status

Last Name	First Name	From	To	Effective Date(s)
AVILES	Judith	Office Asst. II, MOA, 37 hrs/wk, 242 workdays	Office Asst. II, MOA, 40 hrs/wk, 242 workdays	11/01/12
BARBA	Norma	Computer Lab. Fac., SOM, 32.5 hrs/wk, 206 workdays	Testing Asst. Bil., NCM, 20 hrs/wk, 206 workdays	07/18/12 -06/03/13
BARBA	Norma	Computer Lab. Fac., SOM, 32.5 hrs/wk, 206 workdays	Testing Asst. Bil., SOM, 20 hrs/wk, 206 workdays	07/18/12 -06/03/13
BLANCO	Miguel C.	Campus Asst., NCA, 20 hrs/wk, 198 workdays	Custodian, ELM, 40 hrs/wk, 261 workdays	11/26/12
CZERWIEC	Susan A.	Swimming Pool Fac., MVH, 37.5 hrs/wk, 206 workdays	Swimming Pool Fac., MVH, 32.5 hrs/wk, 206 workdays	11/19/12
DE LA TORRE	Griselda	Inst. Asst. Spec. Ed., ELH, 30 hrs/wk, 206 workdays	Inst. Asst. Spec. Ed., ELH, 32.5 hrs/wk, 206 workdays	07/27/12 -06/07/13
ESCOTO	Miranda	Inst. HC Asst., HTM, 37.5 hrs/wk, 206 workdays	Inst. HC Asst., HTM, 40 hrs/wk, 206 workdays	08/20/12 -06/07/13
ESTRELLA	William	Campus Asst., SYH, 40 hrs/wk, 206 workdays	Campus Asst., CPM, 40 hrs/wk, 206 workdays	10/26/12

SWEETWATER UNION HIGH SCHOOL DISTRICT
CLASSIFIED PERSONNEL RECOMMENDATIONS
December 10, 2012

Change of Status Cont.

Last Name	First Name	From	To	Effective Date(s)
GAYTAN	Esther C.	Testing Asst. Bil., ELH, 40 hrs/wk, 242 workdays	Testing Asst. Bil., BVM/BVH, 40 hrs/wk, 242 workdays	08/20/12 -06/30/13
GURROLA	Yolanda B.	Inst. Asst. Spec. Ed., MVM, 30 hrs/wk, 206 workdays	Inst. Asst. Spec. Ed., MVM, 35 hrs/wk, 206 workdays	10/09/12 -06/07/13
HERNANDEZ	Adriana	Inst. Asst., CAT Child Ctr., 20 hrs/wk, 206 workdays	Inst. Asst., CAT Child Ctr., 30 hrs/wk, 206 workdays	09/18/12-12/21/12
HUNTER	Alexandria	Inst. Asst. Spec. Ed., CPH, 30 hrs/wk, 206 workdays	Inst. Asst. Spec. Ed., CPH, 32.5 hrs/wk, 206 workdays	10/09/12 -06/07/13
KEERAN	Rommyna	Inst. HC Asst., BVH, 40 hrs/wk, 206 workdays	Inst. HC Asst., BVH, 37.5 hrs/wk, 206 workdays	09/24/12
LUONGO	Nicholas N.	Campus Asst., CPM, 40 hrs/wk, 206 workdays	Campus Asst., SYH, 40 hrs/wk, 206 workdays	10/26/12
MARENTES	Federico	Food Service Asst. II, NCM, 35 hrs/wk, 206 workdays	Food Service Asst. II, OLH, 35 hrs/wk, 206 workdays	08/20/12
MCCOY	Patricia M.	Inst. Asst. Spec. Ed., MVM, 35 hrs/wk, 206 workdays	Inst. Asst. Spec. Ed., ELH, 30 hrs/wk, 206 workdays	10/09/12-06/07/13
ORTEGA	Josue	Inst. HC Asst., MOH, 37.5 hrs/wk, 206 workdays	Inst. HC Asst., MOH, 40 hrs/wk, 206 workdays	07/26/12-12/21/12
PAGEL	Donna L.	Inst. HC Asst., MOH, 37.5 hrs/wk, 206 workdays	Inst. HC Asst., MOH, 40 hrs/wk, 206 workdays	07/26/12-12/21/12
ROMERO	Eduardo J.	Inst. Asst. Spec. Ed., ELH, 30 hrs/wk, 206 workdays	Inst. Asst. Spec. Ed., ELH, 32.5 hrs/wk, 206 workdays	10/09/12 -06/07/13
TURNER	Aaron M.	Inst. Asst. Spec. Ed., BVM, 30 hrs/wk, 206 workdays	Inst. Asst. Spec. Ed., BVM, 32.5 hrs/wk, 206 workdays	07/25/12 -06/07/13

Return From Leave of Absence

Last Name	First Name	Assignment	Reason	Effective Date(s)
MORENO	Gloria C.	Inst. Asst. Spec. Ed., ORH	LV-EDUC	08/20/12

SWEETWATER UNION HIGH SCHOOL DISTRICT
CLASSIFIED PERSONNEL RECOMMENDATIONS
December 10, 2012

Leave of Absence

Last Name	First Name	Assignment	Reason	Effective Date(s)
AVILA	Patricia	Bus Driver, TRA, 32.5 hrs/wk, 207 workdays	LV-PERS	10/29/12-11/09/12
FENN	Steven	Info. Tech. Supp. Tech., INF, 40 hrs/wk, 261 workdays	LV-FMLA	09/17/12-10/05/12
GALVAN	John	Inst. Asst. Spec Ed., ORH, 30 hrs/wk, 206 workdays	LV-EDUC	10/22/12-06/07/13
GIBBONS	Beth M.	Office Asst. II, GJH, 40 hrs/wk, 231 workdays	LV-PERS	11/16/12-06/07/13
VASQUEZ	Roxana	Inst. Asst. Spec Ed., CPH, 32.5 hrs/wk, 206 workdays	LV-CLTC	11/05/12-12/21/12

Separations

Last Name	First Name	Assignment	Reason	Effective Date(s)
DE LA TORRE	Griselda	Inst. Asst. Spec. Ed., ELH, 32.5 hrs/wk, 206 workdays	Resignation	11/26/12
GONZALEZ	Abigail	Inst. Asst. Spec. Ed., SYH, 30 hrs/wk, 206 workdays	Termination	11/05/12
LYONS	Frank R.	Inst. Asst. Spec. Ed., BVH, 32.5 hrs/wk, 206 workdays	Retirement	10/19/12
MONTANO	Pilar P.	Inst. HC Asst., ELH, 37.5 hrs/wk, 206 workdays	Retirement	12/29/12

OTHER CLASSIFIED PERSONNEL RECOMMENDATIONS

Certified Teacher Assistants – AVID Tutors

Employment

Name	First Name	Site	Hrs	Effective Date(s)
ARJONA	Victor	RDM	19	11/12/12-06/07/13
DIBELLA	Giulia	ORH	19	08/20/12-05/30/13
FIORILLO	Carlo	ORH	19	08/20/12-05/30/13
GARCIA	Nahum	ELH	19	08/06/12-06/30/13
HARO-ZAMORA	Hector	SUH	19	10/31/12-05/17/13

Employment Cont.

Name	First Name	Site	Hrs	Effective Date(s)
HERNANDEZ	Eduardo	ELM	19	10/15/12-05/24/13
LAGUNA	Patricia	CVH	19	10/16/12-06/30/13
MARQUEZ	Phillip	ORH	19	08/13/12-05/30/13
PEREZ	Ruby	SUH	19	10/31/12-05/17/13
RODRIGUEZ	Cristina	GJH	19	08/07/12-05/23/13
RUSSELL	Ashley	ORH	19	11/12/12-05/31/13
TAPIA	Reina	SOM	19	10/01/12-06/02/13
VEGA	Valentin	SYH	19	11/05/12-06/07/13

Separations

Last Name	First Name	Assignment	Site	Effective Date(s)
GRIFFIN	Darrell	Avid Tutor	CVM/MOH	06/01/12
GUTIERREZ	Carolina	Avid Tutor	SOH	06/30/12
LOPEZ	Hector	Avid Tutor	MOH/ELM/ORH	06/30/12
RODRIGUEZ	Hernan	Avid Tutor	GJH	06/30/12

Substitutes Classified

Employment

Last Name	First Name	Assignment	Effective Date(s)
GONZALES	Randall	Sub IHCA/IASE	11/14/12
GONZALEZ	Abigail	Sub IASE	11/14/12
PEREZ	Eduardo	Sub FSA	10/25/12
ZENDEJAS	Martha	Sub Clerk	11/05/12

Separations

Last Name	First Name	Assignment	Effective Date(s)
OLSEN	David	Sub Small Engine Rpr.	11/14/12

Student Workers

Employment

Last Name	First Name	Assignment	Site	Effective Date(s)
ARMENTA	Oscar	Peer Tutor	SPS	11/01/12-01/31/13
AVILA	Ricardo	Peer Tutor	SPS	11/01/12-06/07/13
BROOKS	Edward	Peer Tutor	SPS	11/07/12-01/31/13

SWEETWATER UNION HIGH SCHOOL DISTRICT
CLASSIFIED PERSONNEL RECOMMENDATIONS
December 10, 2012

Employment Cont.

Last Name	First Name	Assignment	Site	Effective Date(s)
CANTO-ESPINOZA	Isaac	Peer Tutor	SPS	11/07/12-01/31/13
CONRIQUEZ	Ruben	Peer Tutor	SPS	11/01/12-01/31/13
DALY	Michael	Peer Tutor	SPS	11/01/12-01/31/13
DAVIS	Andrew	Peer Tutor	SPS	11/01/12-06/07/13
DOMINGUEZ	Allen	Peer Tutor	SPS	10/22/12-06/07/13
FRANCO	Anthony	Peer Tutor	SPS	11/13/12-06/07/13
GONZALEZ	Arturo	Peer Tutor	SPS	11/07/12-01/13/13
GONZALEZ	Benjamin	Peer Tutor	SPS	11/07/12-06/07/13
GONZALEZ	Veronica	Peer Tutor	SPS	10/29/12-06/07/13
HAYSLIP	Shayne	Peer Tutor	SPS	11/07/12-01/31/13
HERRERA	Vicente	Peer Tutor	SPS	10/22/12-06/07/13
MARTINEZ	Diana	Peer Tutor	SPS	10/22/12-06/07/13
MEDINA	Angel	Peer Tutor	SPS	11/07/12-01/31/13
MONJARAZ	Kassandra	Peer Tutor	SPS	11/07/12-01/31/13
MUNOZ	Priscilla	Peer Tutor	CVA	10/18/12-12/20/12
PHAM	Duc	Peer Tutor	SPS	10/22/12-06/07/13
POLENO	Jonathan	Peer Tutor	SPS	10/22/12-06/07/13
RUIZ	Angel	Peer Tutor	SPS	11/05/12-06/07/13
SCHULTZ	Erika	Peer Tutor	SPS	07/30/12-06/17/13
UMALI	Julius	Peer Tutor	SPS	10/22/12-06/07/13

Separations

Last Name	First Name	Assignment	Site	Effective Date(s)
ARCIGA	Kristina	Peer Tutor	SPS	06/01/12
BENT	Jonathan	Peer Tutor	SPS	06/01/12
CALIVO	Nancy	Peer Tutor	SPS	10/23/12
ESPINOZA-SANCHEZ	Maya	Peer Tutor	SPS	09/30/12
HEMPSTEAD	Shalleece	Peer Tutor	SPS	06/01/12
HERNANDEZ	Christian	Peer Tutor	SPS	06/01/12
HERNANDEZ	Paul	Peer Tutor	SPS	06/01/12
HERRERA	Jesus	Peer Tutor	SPS	06/01/12
HUERTA	Jesus	Peer Tutor	SPS	06/01/12
HUERTA	Ramiro	Peer Tutor	SPS	06/01/12
JARRETT	Grace	Peer Tutor	SPS	06/01/12

SWEETWATER UNION HIGH SCHOOL DISTRICT
CLASSIFIED PERSONNEL RECOMMENDATIONS
December 10, 2012

Separations Cont.

Last Name	First Name	Assignment	Site	Effective Date(s)
JIMENEZ	Claudia	Peer Tutor	SPS	06/30/12
LIZARRAGA	Esteban	Peer Tutor	SPS	10/22/12
LOPEZ	Hector	Peer Tutor	SPS	06/30/12
LOPEZ	Jose	Peer Tutor	SPS	06/01/12
LUNA	Esteban	Peer Tutor	SPS	06/01/12
MADRIGAL	Manuel	Peer Tutor	SPS	06/01/12
MANRIQUEZ	Joshua	Peer Tutor	SPS	06/01/12
MARLEY	Jessica	Peer Tutor	SPS	06/01/12
MARTINEZ	Gustavo	Peer Tutor	SPS	06/01/12
MARTINEZ	Yara	Peer Tutor	SPS	06/01/12
MERCED	Nicholas	Peer Tutor	SPS	06/01/12
MORALES	Enrique	Peer Tutor	SPS	06/01/12
MORALES	Miguel	Peer Tutor	SPS	06/01/12
MUNGUIA	Ricardo	Peer Tutor	SPS	06/30/12
MUNOZ	Stephanie	Peer Tutor	SPS	06/01/12
NAVA	Sergio	Peer Tutor	SPS	06/01/12
NAVARRO	Mayra	Peer Tutor	SPS	06/01/12
NAVARRO	Sergio	Peer Tutor	SPS	06/01/12
ODLE	Michael	Peer Tutor	SPS	06/01/12
OJEDA	Erick	Peer Tutor	SPS	06/01/12
OLMOS	Marlyn	Peer Tutor	SPS	06/01/12
ORTEGA	Michael	Peer Tutor	SPS	06/01/12
ORTIZ	Carlos	Peer Tutor	SPS	06/01/12
PARRA	Christopher	Peer Tutor	SPS	06/01/12
RAMIREZ	Stephanie	Peer Tutor	SPS	06/01/12
REYES	Jassik	Peer Tutor	SPS	06/01/12
RILEY	Jovan	Peer Tutor	SPS	06/01/12
RIVERA	Juan	Peer Tutor	SPS	06/01/12
RIVERA	Mariana	Peer Tutor	SPS	05/24/12
ROBLES	Marlene	Peer Tutor	SPS	06/01/12
RODRIGUEZ	Rosann	Peer Tutor	SPS	06/01/12
RODRIGUEZ	Missael	Peer Tutor	SPS	06/01/12
RODRIGUEZ-VILLA	Liz	Peer Tutor	SPS	06/30/12

Separations Cont.

Last Name	First Name	Assignment	Site	Effective Date(s)
ROSAS	Alexandra	Peer Tutor	SPS	10/01/12
RUBALCABA	Conzuelo	Peer Tutor	SPS	06/01/12
RUIZ	Karen	Peer Tutor	SPS	06/30/12
RUIZ	Margarita	Peer Tutor	SPS	06/01/12
RUIZ	Melissa	Peer Tutor	SPS	06/01/12
RUIZ DEL RIO	Janeth	Peer Tutor	SPS	06/01/12
SANCHEZ	Karina	Peer Tutor	SPS	06/01/12
SANDOVAL	Jessica	Peer Tutor	SPS	06/30/12
SANDOVAL II	Martin	Peer Tutor	SPS	06/01/12
SANTOS	Santiago	Peer Tutor	SPS	06/01/12
SEAVELLO	Stephen	Peer Tutor	SPS	06/01/12
STROMAN	Brandon	Peer Tutor	SPS	06/01/12
THING	Bardo	Peer Tutor	SPS	06/01/12
TRAN	Johnhoang	Peer Tutor	SPS	06/01/12
TROTTER	Tayler	Peer Tutor	SPS	08/17/12
UYEDA	Mark	Peer Tutor	SPS	06/01/12
VALENCIA	Alfredo	Peer Tutor	SPS	06/01/12
VALENCIA	Nayeli	Peer Tutor	SPS	06/01/12
VASQUEZ	Elijah	Peer Tutor	SPS	06/01/12
VILLARREAL	Christopher	Peer Tutor	SPS	06/01/12
VILLATORO	Diana	Peer Tutor	SPS	06/01/12
WALTER	William	Peer Tutor	SPS	06/01/12
WILSON	Anastasia	Peer Tutor	SPS	06/01/12
WOEMPNER	Devin	Peer Tutor	SPS	06/01/12
WOLDEGIOREGIS	Shewit	Peer Tutor	SPS	06/01/12

Classified Management

Change of Status Cont.

Last Name	First Name	From	To	Effective Date(s)
RUBIO	Manuel	Grants and Communications Manager, GRN, 40 hrs/wk, 222 workdays	Director of Grants and Communications, GRN, 40 hrs/wk, 222 workdays	12/01/12

Sweetwater Union High School District

LABOR RELATIONS SPECIALIST

Purpose Statement

The job of Labor Relations Specialist is done for the purpose/s of assisting with the planning, implementing, directing and maintaining the district's negotiations, labor relations and contract management including processing grievances; assisting the chief negotiator for the District; assisting with the implementation of the District's employer-employee relations program, and the administration of the District's grievance procedure.

Essential Functions

- Assist in a range of labor relations and negotiations processes for the purpose of ensuring compliance with district, state and/or federal regulations.
- Assist in the development of employee relations policies.
- Participate as a member of the District negotiations team in collective negotiations with exclusive representatives of both certificated and classified bargaining units; represent the District, as assiged, in its relationships with exclusive representatives
- Participate, as required, in closed session briefings of the Governing Board of Education and at Superintendent's cabinet regarding negotiations.
- Provide advice and guidance to District and superviosry personnel in matters related to employee relations, contract interpretation and administration.
- Plan and coordinate inservice training seminars on employer-employee relations.
- Coordinate revisions to District Adminstrative Regulations, Board Policies, and procedures resulting from negotiated contacts and agreements.
- Advise management personnel on the proper application of administrative procedures governing resolution of employee grievances.
- Assist in a program of counseling District employees on matters related to empoyer-employee relations.
- Prepare cases and represent the District at grievance hearings.
- Coordinate the grievance procedures and act as a liaison with legal counsel concerning legal aspects of grievance procedures and processing.
- Review and disseminate arbitration decisions pertaining to public agencies.
- Construct independent research and develop statistical, financial, and management information related to employee relations.
- Provides administrative and technical assistance to the Assistant Superintendent of Human Resources for the purpose of assisting with employee relations.
- Researches information for the purpose of providing additional information and/or recommendations, to address a variety of labor relations and negotiations requirements.
- Interprets contract language, Education Code, Board Policy and employment regulations for the purpose of ensuring compliance with district, local, state and federal requirements.
- Prepares a wide variety of materials in written and electronic formats (e.g. reports, memos, letters, policies, etc.) for the purpose of documenting activities, providing written reference and/or conveying information.
- Participates in meetings (e.g. Board meetings, workshops, seminars, conferences, in-service programs, etc.) for the purpose of conveying and gathering information regarding a wide variety of subjects required to carry out employee relation responsibilities.

- Coordinates/facilitates regular communication meetings with all association groups.
- Responds to written and verbal inquires from a variety of internal and external sources (e.g. conflicts in policies and regulations, community concerns, parental equest, etc.) for the purpose of identifying the relevant issues and recommending or implementing a remediation plan.
- Serves as a single point of contact for all association groups.

Other Functions

- Performs other related duties, as assigned, for the purpose of ensuring an efficient and effective work environment.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple, highly complex, technical tasks with a need to periodically upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: applying assessment instruments; operating standard office equipment; planning and managing projects; and preparing and maintaining accurate records.

KNOWLEDGE is required to review and interpret highly technical information, write technical materials, and/or speak persuasively to implement desired actions; and analyze situations to define issues and draw conclusions. Specific knowledge required to satisfactorily perform the functions of the job includes: pertinent federal, state and local laws and regulations; budget preparation; business telephone etiquette; and employer-employee relations, collective bargaining process and contract administration.

ABILITY is required to organize a significant number of activities, meetings, and/or events; routinely gather, collate, and/or classify data; and use job-related equipment. Flexibility is required to independently work with others in a wide variety of circumstances; analyze data utilizing a variety of complex processes; and operate equipment using standardized methods. Ability is also required to work with a significant diversity of individuals and/or groups; work with data of widely varied types and/or purposes; and utilize job-related equipment. In working with others, independent problem solving is required to analyze issues and create action plans. Problem solving with data requires analysis based on organizational objectives. Specific abilities required to satisfactorily perform the functions of the job include: adapting to changing work priorities; communicating with diverse groups; maintaining confidentiality; meeting deadlines and schedules; setting priorities; working as part of a team; and working with detailed information/data.

Responsibility

Responsibilities include: working independently under broad organizational guidelines to achieve unit objectives; managing multiple departments; and supervising the use of funds. Utilization of significant resources from other work units is routinely required to perform the job's functions. There is continual opportunity to significantly impact the Organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity. Generally the job requires 50% sitting, 25% walking, and 25% standing. The job is performed under a generally hazard free environment.

Education/Experience

- Any combination equivalent to: a bachelor's degree in industrial relations, public administration, business administration, or related field and three years of progressively responsible management experinces, or at least five years of successful professional occupational experience including collective bargaining, preferably in an educational setting or increasingly responsbile secretarial or office clerical experinece including practical experience with legal or labor relations functions may be considered as equivalent experience.

Required Testing

None Specified

Certificates Preferred

Valid California Driver's License

Continuing Education/Training

None Specified

Clearances

Pre-placement Physical Exam; TB Clearance; and Criminal Justice Fingerprint/Background Clearance.

Sweetwater Union High School District programs and activities shall be free from discrimination based on gender, sex, race, color, religion, ancestry, national origin, ethnic group identification, marital or parental status, physical or mental disability, sexual orientation or the perception of one or more of such characteristics. SUHSD Board Policy #0410.

Management Job Description
Adopted by BOT tbd

Initial Proposal of the Sweetwater Union High School District
to the
Sweetwater Education Association/CTA/NEA

October 15, 2012 & November 13, 2012

Introduction

In preparation for contract negotiations with the Sweetwater Education Association/CTA/NEA, the District has carefully examined the existing collective bargaining agreement (CBA). While many changes to contract provisions could be proposed, the District recognizes that the present document represents decades of negotiated compromise.

The District's initial proposal is based on the recognition that changes are needed in order to align with the principles and core values of the District's Delta of: Teamwork, Fiscal Responsibility, and Compact for Success. These are of crucial importance to students, the District, employees and the community. To support these principles and core values, the District proposes opening the below listed articles and all appendices of the CBA and adhering to the following core values for negotiations:

Academic Focus and Student Success

The District and its employees will engage in endeavors that directly support the secondary and adult educational program. The District must do everything to provide a variety of learning experiences that provoke exploration, creativity and inquiry. We must continually provide excellent curriculum, instruction and programs that enable all students to develop the skills necessary to succeed in higher education and the world of work.

Fiscal Responsibility

The District will make all decisions and take all actions based strictly on the best interest of the students. The District will engage in endeavors that directly support our secondary and adult educational program in a fiscally responsible manner. The District must maintain a balanced budget and maintain adequate reserves for economic uncertainties.

Fair and Equitable Compensation for all Employees

The District places a high value on all employees and recognizes their impact on the success of District students. Within the context of core values and our fiscal ability, the District will provide a fair and equitable total compensation package.

Quality and Safe Learning and Working Environment

The District and employees will honor the dignity of each person and our vision to fulfill the promise of 100% student success. District employees take pride in having safe campuses that maximize student and staff safety, and offer optimal learning environments and security for all.

Decisions Meet Legal Requirements

The District and its employees will promote a culture of integrity, respect and trust. The District must ensure that decisions made will be in accordance with all State and Federal laws, regulations and codes.

ARTICLES TO BE OPENED

ARTICLE 1 AGREEMENT

- Three year contract July 1, 2013 through June 30, 2016

ARTICLE 4 ADULT SCHOOLS

- Reduce the work year for the regular school year to reflect the economic realities of the program

ARTICLE 5 ALTERNATIVE EDUCATION

- Palomar High School review the current period schedule and make changes to better meet the needs of the students
- Reduce the work year and the work day

ARTICLE 6 CALENDARS & WORK YEAR

- Reduce the work year for 7-12 school
- Maintain furlough days

ARTICLE 7 CLASS SIZE

- Allocation of full-time equivalent 7-12 school classroom teachers to thirty four-to-one (34:1)
- Change the class size cap: Bilingual from 30:1 to 34:1 and ELD 25:1 to 34:1
- Increase the total contacts of 182

ARTICLE 12 DUTY HOURS

- Review and make changes to be consistent with other related articles

ARTICLE 18 HEALTH AND WELFARE BENEFITS

- Maintain level of benefits
- Explore options

ARTICLE 23 MODIFIED DUTY/LIGHT WORK PROGRAM

- Review language and associated forms for consistency

ARTICLE 35 TEACHING ASSIGNMENTS

- Clarify language on the Modification of Instructional Program/Innovative Schedules

ARTICLE 36 TRANSFER

- Revise posting requirements to ensure timely placement of teachers

ARTICLE 37 WAGES

- Maintain furlough days
- Salary Rollbacks

ALL APPENDICES

- Review and agree on which appendices are on-going and should be integrated into the contract

Initial Proposal of the Sweetwater Union High School District
to the
California School Employees Association
Chapter 258

October 15, 2012 & November 13, 2012

Introduction

In preparation for contract negotiations with the California School Employees Association (CSEA), Chapter 258, the District has carefully examined the existing collective bargaining agreement (CBA). While many changes to contract provisions could be proposed, the District recognizes that the present document represents decades of negotiated compromise.

The District's initial proposal is based on the recognition that changes are needed in order to align with the principles and core values of the District's Delta of: Teamwork, Fiscal Responsibility, and Compact for Success. These are of crucial importance to students, the District, employees and the community. To support these principles and core values, the District proposes opening the below listed articles and all appendices of the CBA and adhering to the following core values for negotiations:

Academic Focus and Student Success

The District and its employees will engage in endeavors that directly support the secondary and adult educational program. The District must do everything to provide a variety of learning experiences that provoke exploration, creativity and inquiry. We must continually provide excellent curriculum, instruction and programs that enable all students to develop the skills necessary to succeed in higher education and the world of work.

Fiscal Responsibility

The District will make all decisions and take all actions based strictly on the best interest of the students. The District will engage in endeavors that directly support our secondary and adult educational program in a fiscally responsible manner. The District must maintain a balanced budget and maintain adequate reserves for economic uncertainties.

Fair and Equitable Compensation for all Employees

The District places a high value on all employees and recognizes their impact on the success of District students. Within the context of core values and our fiscal ability, the District will provide a fair and equitable total compensation package.

Quality and Safe Learning and Working Environment

The District and employees will honor the dignity of each person and our vision to fulfill the promise of 100% student success. District employees take pride in having safe campuses that maximize student and staff safety, and offer optimal learning environments and security for all.

Decisions Meet Legal Requirements

The District and its employees will promote a culture of integrity, respect and trust. The District must ensure that decisions made will be in accordance with all State and Federal laws, regulations and codes.

ARTICLES TO BE OPENED

ARTICLE 1 AGREEMENT

- Agreement to be effective July 1, 2013

ARTICLE 6 HOURS OF EMPLOYMENT

- Review procedures to ensure operational needs are met
- Revise workweek and work year

ARTICLE 7 WAGES

- Maintain furlough days
- Salary Rollbacks

ARTICLE 11 HEALTH AND WELFARE BENEFITS

- Maintain level of benefits
- Explore options

ARTICLE 12 HOLIDAYS

- Revise to be consistent with other related articles

ARTICLE 13 VACATION BENEFITS

- Vacation benefits to be used during Spring/Winter break when students are not attending classes

ARTICLE 16 DONATION OF ACCRUED LEAVE (Catastrophic Illness/Injury)

- Review and revise language for consistency within Article 16

ARTICLE 27 YEAR ROUND SCHOOLS

- Revise to reflect current school calendar

ARTICLE 32 TERM OF AGREEMENT

- Three year contract July 1, 2013 through June 30, 2016

ALL APPENDICES

- Review and agree on which appendices are on-going and should be integrated into the contract

Initial Proposal of the Sweetwater Union High School District
to the
California School Employees Association
Chapter 471

October 15, 2012 & November 13, 2012

Introduction

In preparation for contract negotiations with the California School Employees Association (CSEA), Chapter 471, the District has carefully examined the existing collective bargaining agreement (CBA). While many changes to contract provisions could be proposed, the District recognizes that the present document represents decades of negotiated compromise.

The District's initial proposal is based on the recognition that changes are needed in order to align with the principles and core values of the District's Delta of: Teamwork, Fiscal Responsibility, and Compact for Success. These are of crucial importance to students, the District, employees and the community. To support these principles and core values, the District proposes opening the below listed articles and all appendices of the CBA and adhering to the following core values for negotiations:

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Fiscal Responsibility

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Decisions Meet Legal Requirements

The District and its employees will promote a culture of integrity, respect and trust. The District must ensure that decisions made will be in accordance with all State and Federal laws, regulations and codes.

ARTICLES TO BE OPENED

ARTICLE 1 AGREEMENT

- Agreement to be effective July 1, 2013

ARTICLE 6 HOURS OF EMPLOYMENT

- Review procedures to ensure operational needs are met
- Revise workweek and work year

ARTICLE 7 WAGES

- Maintain furlough days
- Salary Rollbacks

ARTICLE 11 HEALTH AND WELFARE BENEFITS

- Maintain level of benefits
- Explore options

ARTICLE 12 HOLIDAYS

- Revise to be consistent with other related articles

ARTICLE 13 VACATION BENEFITS

- Vacation benefits to be used during Spring/Winter break when students are not attending classes

ARTICLE 16 DONATION OF ACCRUED LEAVE (Catastrophic Illness/Injury)

- Review and revise language for consistency within Article 16

ARTICLE 27 YEAR ROUND SCHOOLS

- Revise to reflect current school calendar

ARTICLE 32 TERM OF AGREEMENT

- Three year contract July 1, 2013 through June 30, 2016

ALL APPENDICES

- Review and agree on which appendices are on-going and should be integrated into the contract

Initial Proposal of the Sweetwater Union High School District
to the
California School Employees Association
Chapter 731

October 15, 2012 & November 13, 2012

Introduction

In preparation for contract negotiations with the California School Employees Association (CSEA), Chapter 731, the District has carefully examined the existing collective bargaining agreement (CBA). While many changes to contract provisions could be proposed, the District recognizes that the present document represents decades of negotiated compromise.

The District's initial proposal is based on the recognition that changes are needed in order to align with the principles and core values of the District's Delta of: Teamwork, Fiscal Responsibility, and Compact for Success. These are of crucial importance to students, the District, employees and the community. To support these principles and core values, the District proposes opening the below listed articles and all appendices of the CBA and adhering to the following core values for negotiations:

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The District and its employees will engage in endeavors that directly support the secondary and adult educational program. The District must do everything to provide a variety of learning experiences that provoke exploration, creativity and inquiry. We must continually provide excellent curriculum, instruction and programs that enable all students to develop the skills necessary to succeed in higher education and the world of work.

Fiscal Responsibility

The District will make all decisions and take all actions based strictly on the best interest of the students. The District will engage in endeavors that directly support our secondary and adult educational program in a fiscally responsible manner. The District must maintain a balanced budget and maintain adequate reserves for economic uncertainties.

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Quality and Safe Learning and Working Environment

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Decisions Meet Legal Requirements

The District and its employees will promote a culture of integrity, respect and trust. The District must ensure that decisions made will be in accordance with all State and Federal laws, regulations and codes.

ARTICLES TO BE OPENED

ARTICLE 1 AGREEMENT

- Agreement to be effective July 1, 2013

ARTICLE 6 HOURS OF EMPLOYMENT

- Review procedures to ensure operational needs are met
- Revise workweek and work year

ARTICLE 7 WAGES

- Maintain furlough days
- Salary Rollbacks

ARTICLE 11 HEALTH AND WELFARE BENFITS

- Maintain level of benefits
- Explore options

ARTICLE 12 HOLIDAYS

- Revise to be consistent with other related articles

ARTICLE 13 VACATION BENEFITS

- Vacation benefits to be used during Spring/Winter break when students are not attending classes

ARTICLE 16 DONATION OF ACCRUED LEAVE (Catastrophic Illness/Injury)

- Review and revise language for consistency within Article 16

ARTICLE 27 YEAR ROUND SCHOOLS

- Revise to reflect current school calendar

ARTICLE 32 TERM OF AGREEMENT

- Three year contract July 1, 2013 through June 30, 2016

ALL APPENDICES

- Review and agree on which appendices are on-going and should be integrated into the contract

Initial Proposal of the Sweetwater Union High School District
to the
Sweetwater Counseling and Guidance Association/CTA/NEA

October 15, 2012 & November 13, 2012

Introduction

In preparation for contract negotiations with the Sweetwater Counseling and Guidance Association/CTA/NEA, the District has carefully examined the existing collective bargaining agreement (CBA). While many changes to contract provisions could be proposed, the District recognizes that the present document represents decades of negotiated compromise.

The District's initial proposal is based on the recognition that changes are needed in order to align with the principles and core values of the District's Delta of: Teamwork, Fiscal Responsibility, and Compact for Success. These are of crucial importance to students, the District, employees and the community. To support these principles and core values, the District proposes opening the below listed articles and all appendices of the CBA and adhering to the following core values for negotiations:

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Fiscal Responsibility

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Quality and Safe Learning and Working Environment

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Decisions Meet Legal Requirements

The District and its employees will promote a culture of integrity, respect and trust. The District must ensure that decisions made will be in accordance with all State and Federal laws, regulations and codes.

ARTICLES TO BE OPENED

ARTICLE 1 AGREEMENT

- Three year contract July 1, 2013 through June 30, 2016

ARTICLE 4 WAGES

- Maintain furlough days
- Salary Rollbacks

ARTICLE 5 WORKDAY AND WORK YEAR

- Reduce the work year for 7-12 school
- Maintain furlough days

ARTICLE 6 HEALTH AND WELFARE BENEFITS

- Maintain level of benefits
- Explore options

ARTICLE 13 CASELOAD

- Increase the caseload from 400:1 to 450:1

ALL APPENDICES

- Review, update and agree on which appendices are on-going and should be integrated into the contract

Initial Proposal of the Sweetwater Union High School District
to the
National Association of Government Employees (NAGE)

October 15, 2012

Introduction

In preparation for contract negotiations with the National Association of Government Employees (NAGE), the exclusive representative of the supervisory bargaining unit, the District has carefully examined the existing collective bargaining agreement (CBA). While many changes to contract provisions could be proposed, the District recognizes that the present document represents decades of negotiated compromise.

The District's initial proposal is based on the recognition that changes are needed in order to align with the principles and core values of the District's Delta of: Teamwork, Fiscal Responsibility, and Compact for Success. These are of crucial importance to students, the District, employees and the community. To support these principles and core values, the District proposes opening the below listed articles and all appendices of the CBA and adhering to the following core values for negotiations:

Academic Focus and Student Success

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Fiscal Responsibility

The District will make all decisions and take all actions based strictly on the best interest of the students. The District will engage in endeavors that directly support our secondary educational program. The District must maintain a balanced budget and maintain adequate reserves for economic uncertainties.

Fair and Equitable Compensation for all Employees

The District places a high value on all employees and recognizes their impact on the success of District students. Within the context of core values and our fiscal ability, the District will provide a fair and equitable total compensation package.

Quality and Safe Learning and Working Environment

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Decisions Meet Legal Requirements

The District and its employees will promote a culture of integrity, respect and trust. The District must ensure that decisions made will be in accordance with all State and Federal laws, regulations and codes.

ARTICLES TO BE OPENED

ARTICLE 1 AGREEMENT

- Three year contract July 1, 2013 through June 30, 2016

ARTICLE 6 HOURS OF EMPLOYMENT

- Review procedures to ensure operational needs are met
- Revise workweek and work year

ARTICLE 7 WAGES

- Maintain furlough days
- Salary Rollbacks

ARTICLE 11 HEALTH AND WELFARE BENEFITS

- Maintain level of benefits
- Explore options

ARTICLE 12 HOLIDAYS

- Revise to be consistent with other related articles

ARTICLE 13 VACATION BENEFITS

- Vacation benefits to be used during Spring/Winter break when students are not attending classes

ARTICLE 16 DONATION OF ACCRUED (Catastrophic Illness/Injury)

- Review and revise language for consistency within Article 16

ARTICLE 23 YEAR ROUND SCHOOLS

- Revise to reflect current school calendar

ALL APPENDICES

- Review and agree on which appendices are on-going and should be integrated into the contract

SWEETWATER UNION HIGH SCHOOL DISTRICT

PROPOSITION O - Projects

Site	"A" "A" Prop "O" - Bond Funding Available	"B" "B" State Funding [1]	"C" "C" Prop BB Funding	"E" "E"="A+B+C+D" Total Available Funding	"F" "F" Original Budget [2]	"G" "G" Approved Revisions [3]	"H" "H" Proposed Revisions This Month	"I" "I" = "F + G + H" Revised Budget	"J" "J" Total Expenditures thru 10/30/12	"K" "K" = "I - J" Remainder
	FUNDING				BUDGET				ACTUAL COSTS	
FIRST ROUND										
Chula Vista High	$ 24,519,408	$ 8,789,813		$ 33,309,221	$ 27,519,408	$ 1,445,844		$ 28,965,252	$ 28,919,928	$ 45,324
Chula Vista Middle	$ 8,649,707	$ 850,731	$ 2,242,398	$ 11,742,836	$ 10,892,105	$ 1,343,581		$ 12,235,686	$ 11,272,812	$ 962,874
Hilltop High	$ 19,741,358	$ 11,382,634		$ 31,123,992	$ 19,741,358	$ 4,471,466		$ 24,212,824	$ 23,603,268	$ 609,556
Montgomery High	$ 20,913,971	$ 1,258,674		$ 22,172,645	$ 20,913,971	$ 4,793,299		$ 25,707,270	$ 25,528,131	$ 179,139
Mar Vista High	$ 10,417,900	$ 2,835,832		$ 13,253,732	$ 10,417,900	$ (431,075)		$ 9,986,825	$ 9,494,373	$ 492,452
National City Middle	$ 16,191,703	$ 1,588,448		$ 17,780,151	$ 16,191,703	$ (2,667,880)		$ 13,523,823	$ 12,965,879	$ 557,944
National City Middle Proj 2	$ 15,273,601	$ -		$ 15,273,601	$ 15,273,601	$ (12,790,307)		$ 2,483,294 [5]	$ 974,576	$ 1,508,718
Southwest High	$ 24,467,998	$ 8,013,531		$ 32,481,529	$ 24,467,998	$ (6,624,249)		$ 17,843,749	$ 16,118,870	$ 1,724,879
Southwest Middle	$ 14,738,042	$ 1,548,791		$ 16,286,833	$ 14,738,042	$ 5,437,518		$ 20,175,560	$ 14,653,449	$ 5,522,111
Sweetwater High	$ 25,086,312	$ 25,391,414	$ 12,000,000	$ 62,477,726	$ 38,522,133	$ 13,493,047		$ 52,015,180	$ 48,917,250	$ 3,097,930
SMALL and ADDED PROJECTS										
Chula Vista High - ORG Relo Removal					$ 1,100,000	$ 702,351		$ 1,802,351	$ 39,175	$ 1,763,176
Castle Park High - Title IX Improvements					$ 1,200,000	$ 100,000		$ 1,300,000	$ 59,605	$ 1,240,395
Fire Alarm Upgrades at Various Sites					$ 2,662,351			$ 2,662,351	$ -	$ 2,662,351
Granger Junior High Health Clinic 2					$ 160,000			$ 160,000	$ -	$ 160,000
iPad Initiative					$ 1,800,000	$ 3,600,000		$ 5,400,000 [6]	$ 1,800,000	$ 3,600,000
MAAC Charter School					$ 250,000			$ 250,000 [6]	$ 60,373	$ 189,627
Mar Vista High Project 2					$ 1,800,000			$ 1,800,000	$ -	$ 1,800,000
Montgomery High Gym Structural Upgrades					$ 200,000			$ 200,000	$ -	$ 200,000
Montgomery High Project 2 (Gym . . .)					$ 2,000,000			$ 2,000,000 [5]	$ -	$ 2,000,000
Montgomery Middle					$ 29,619,657	$ (3,100,621)		$ 26,519,036	$ 11,751,505	$ 14,767,531
Mar Vista High Title IX					$ 200,000	$ 150,000	$ 246,000 [4]	$ 596,004	$ 62,189	$ 533,815
Palomar High Science					$ 100,000			$ 100,000	$ -	$ 100,000
Power Purchase Agreement at 10 Sites					$ 500,000			$ 500,000	$ 137,474	$ 362,526
Sweetwater Synthetic Track and Field					$ 2,200,000	$ 919,492		$ 3,119,492	$ 74,169	$ 3,045,323
COMPLETED PROJECTS - See page 2	$ -	$ -	$ 768,288	$ 768,288	$ 820,565	$ (191,037)		$ 629,528	$ 627,987	$ 1,541
MISCELLANEOUS										
Long Range Facilities Master Plan - Update					$ 300,000			$ 300,000	$ -	$ 300,000
Planning & Operations					$ 4,208,519	$ 2,500,000		$ 6,708,519	$ 4,097,469	$ 2,611,050
Program Contingency					$ 3,000,000		$ (246,000) [4]	$ 2,754,000		$ 2,754,000
Interest				$ 7,280,186	$ 7,280,186	$ (7,280,186)		$ -		$ -
TOTALS	**$ 180,000,000**	**$ 61,659,868**	**$ 15,010,686**	**$ 263,950,740**	**$ 258,079,497**	**$ 5,871,243**	**$ -**	**$ 263,950,744**	**$ 211,158,482**	**$ 52,792,262**

NOTES:

[1] State funding includes $4,435,821 in Career Technical Education Grants that were accounted for in Fund 35.

[2] Original Budget is the budget established at the beginning of the project, the final Lease/Leaseback guaranteed maximum price for MOM, and interest earned.

[3] Budget revisions approved by the Board.

[4] Bids for this small project came in higher than the architect's estimate. In order to complete the project in time for softball season a budget adjustment from interest is necessary.

[5] Project funding is from a Bond Anticipation Note (BAN) approved in November 2012.

[6] Project funding is from Interest.

SWEETWATER UNION HIGH SCHOOL DISTRICT

PROPOSITION O - Projects

	"A"	"B"	"C"	"E"	"F"	"G"	"H"	"I"	"J"
	"A"	"B"	"C"	"E"="A+B+C+D"	"F"	"G"	"H" = "F + G"	"I"	"J"
	FUNDING				BUDGET			ACTUAL COSTS	
Site	Prop "O" - Bond Funding Available	State Funding [1]	Prop BB Funding	Total Available Funding	Original Budget [2]	Approved Revisions [3]	Proposed Revisions This Month [4]	Revised Budget	Total Expenditures thru 10/30/12	Remainder
COMPLETED PROJECTS										
Bonita Vista High Bleachers			$ 451,291	$ 451,291	$ 451,291	$ (142,169)		$ 309,122	$ 309,122	$ -
Granger Junior High Health Clinic			$ 316,997	$ 316,997	$ 316,997	$ (48,868)		$ 268,129	$ 268,129	$ -
Smartboards-CPH & MVM					$ 28,577			$ 28,577 [6]	$ 27,036	$ 1,541
Hilltop Middle					$ 23,700			$ 23,700 [6]	$ 23,700	$ -
TOTALS	**$ -**	**$ -**	**$ 768,288**	**$ 768,288**	**$ 820,565**	**$ (191,037)**	**$ -**	**$ 629,528**	**$ 627,987**	**$ 1,541**

AGREEMENT FOR STUDENT TRANSPORTATION SERVICES
BETWEEN
SAN DIEGO COUNTY SCHOOL DISTRICTS

This agreement is entered into between the SAN DIEGO COUNTY SCHOOL DISTRICTS of San Diego, California, as listed below, hereinafter called THE DISTRICTS.

This agreement is between the following school districts:

1. Alpine Union School District
2. Bonsall Union School District
3. Borrego Springs Unified School District
4. Cajon Valley Union School District
5. Cardiff School District
6. Carlsbad Unified School District
7. Chula Vista Elementary School District
8. Coronado Unified School District
9. Dehesa School District
10. Del Mar Union School District
11. Encinitas Union School District
12. Escondido Union School District
13. Escondido Union High School District
14. Fallbrook Union Elementary School District
15. Fallbrook Union High School District
16. Grossmont Union High School District
17. Jamul-Dulzura Union School District
18. Julian Union High School District
19. Julian Union School District
20. La Mesa/Spring Valley School District
21. Lakeside Union School District
22. Lemon Grove School District
23. Mountain Empire Unified School District
24. National School District
25. Oceanside Unified School District
26. Poway Unified School District
27. Rancho Santa Fe School District
28. Ramona Unified School District
29. San Diego Unified School District
30. San Dieguito Union High School District
31. San Marcos Unified School District
32. San Pasqual Union School District
33. San Ysidro School District
34. Santee School District
35. Solana Beach School District
36. South Bay Union School District
37. Spencer Valley Elementary School District
38. Sweetwater Union High School District

39. Vallecitos School District
40. Valley Center-Pauma Unified School District
41. Vista Unified School District
42. Warner Unified School District

WITNESSETH

WHEREAS, THE DISTRICTS are mutually interested in and concerned with provision of adequate student transportation services, and

WHEREAS, THE DISTRICTS have personnel, equipment and other required facilities under its jurisdiction suitable for such student transportation services;

NOW THEREFORE, in order to continue and to improve the cooperative efforts of THE DISTRICTS it is hereby mutually agreed as follows:

TERMS AND CONDITIONS REGARDING STUDENT TRANSPORTATION SERVICES

1. TRANSPORTING STUDENTS

At the request of any of THE DISTRICTS, THE DISTRICTS may transport students between public and non-public schools and field trip locations located with County boundaries and locations mutually agreed to by both DISTRICTS.

Neither DISTRICT shall be compelled by this agreement to create new transportation routes to service the other District's students.

2. STUDENT BEHAVIOR CODE

THE DISTRICTS agree to the behavior codes for transporting Special Education students (Education Code Section 44807 attached as Exhibit A). Before THE DISTRICTS may suspend or terminate riding privileges, THE DISTRICTS must notify the administration or administration's designee. THE DISTRICTS shall provide each other with any information on behavior problems, to ensure the safety of the student(s) and driver(s).

3. MEDICAL RECORDS

THE DISTRICTS shall provide all medical history that is pertinent to the safety of the student(s) and driver(s) as permitted by state and federal law.

4. INSURANCE

THE DISTRICTS shall exchange Certificates of Insurance and shall name each other as additional insured for the term of this agreement, for $1,000,000 per occurrence. THE DISTRICTS shall exchange copies of the certificates to show compliance.

Each DISTRICT agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of or resulting from negligent acts or omissions of the indemnifying party.

5. INDEMNIFICATION

Each DISTRICT agrees to mutually defend, indemnify, and save free and harmless each other DISTRICT, its officers, agents, and employees against any loss, injuries, claims, actions, causes of action, judgments, or liens arising from, or alleged to have arisen from, the intentional or negligent acts or omissions of the DISTRICT, its officers, agents, or employees.

6. TRANSPORTATION FEE

For the transportation of students with disabilities, THE DISTRICTS mutually agree to the current providing District's daily rate.

Fees will be charged only for those days that a student is in attendance.

For field trip transportation, THE DISTRICTS mutually agree to pay the District's published field trip rate.

7. TIME SCHEDULE

THE DISTRICTS shall mutually agree upon transportation schedules prior to implementation of service for each student.

EXHIBIT A

EDUCATION CODE SECTION 44807 provides:

Every teacher in the public schools shall hold pupils to a strict account for their conduct on the way to and from school, on the playgrounds, or during recess. A teacher, vice principal, principal, or any other certificated employee of that school district, shall not be subject to criminal prosecution or criminal penalties for the exercise, during the performance of their duties, of the same degree of physical control over a pupil that a parent would be legally privileged to exercise but which in no event shall exceed the amount of physical control reasonably necessary to maintain order, protect property, or protect the health and safety of pupils, or to maintain proper and appropriate conditions conducive to learning.

The term of this agreement shall be from July 1, 2012 to June 30, 2014, providing that any DISTRICT may terminate the same at any time upon ten (10) days notice in writing. Transportation directors of all participating DISTRICTS will be notified when any DISTRICT chooses to terminate their participation.

Alpine Union School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

Bonsall Union School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Borrego Springs Unified School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

Cajon Valley Union School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Cardiff School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

Carlsbad Unified School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Chula Vista Elementary School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

Coronado Unified School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Dehesa School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

Del Mar Union School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Encinitas Union School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

Escondido Union School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Escondido Union High School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

Fallbrook Union Elementary School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Fallbrook Union High School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

Grossmont Union High School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Jamul-Dulzura Union School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

Julian Union High School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Julian Union School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

La Mesa/Spring Valley School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Lakeside Union School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

Lemon Grove School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Mountain Empire Unified School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

National School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Oceanside Unified School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

Poway Unified School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Rancho Santa Fe School District__

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

Ramona Unified School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

San Diego Unified School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

San Dieguito Union High School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

San Marcos Unified School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

San Pasqual Union School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

San Ysidro School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

Santee School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Solana Beach School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

South Bay Union School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Spencer Valley Elementary School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

Sweetwater Union High School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Vallecitos School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

Valley Center-Pauma Unified School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Vista Unified School District

by_____
Name / Title

Approved by_____
On the ____ day of _____ 2012.

Warner Unified School District

by_____
Name / Title

Approved by the Governing Board
On the____ day of _____ 2012.

Bylaws of the Board BB 9270(a)

CONFLICT OF INTEREST

Incompatible Activities

Board of Trustees members shall not engage in any employment or activity which is inconsistent with, incompatible with, in conflict with or inimical to the Board member's duties as an officer of the district. (Government Code 1126)

Conflict of Interest Code

The district's conflict of interest code shall be comprised of the terms of 2CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with a district attachment specifying designated positions and the specific types of disclosure statements required for each position.

Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code in even-numbered years. If no change in the code is required, the district shall submit by October 1 a written statement to that effect to the code reviewing body. If a change in the code is necessitated by changed circumstances, the district shall submit an amended code to the code reviewing body. (Government Code 87306.5)

When a change in the district's conflict of interest code is necessitated by changed circumstances, such as the creation of new designated positions, amendments or revisions, the changed code shall be submitted to the code reviewing body within 90 days. (Government Code 87306)

When reviewing and preparing conflict of interest codes, the district shall provide officers, employees, consultants and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

If a Board member or designated employee determines that he/she has a financial interest in a decision, as described in Government Code 87103, this determination shall be disclosed. The member shall be disqualified from voting unless his/her participation is legally required. (2 CCR 18700)

Statements of economic interests submitted to the district by designated employees in accordance with the conflict of interest code shall be available for public inspection and reproduction. (Government Code 81008)

Financial Interest

Board members and designated employees shall not be financially interested in any contract made by the Board or in any contract they make in their capacity as Board members or designated employees. (Government Code 1090)

CONFLICT OF INTEREST (continued)

A Board member shall not be considered to be financially interested in a contract if his/her interest includes, but is not limited to, any of the following: (Government Code 1091.5)

1. That of an officer who is being reimbursed for his/her actual and necessary expenses incurred in the performance of an official duty

2. That of a recipient of public services generally provided by the public body or Board of which he/she is a member, on the same terms and conditions as if he or she were not a member of the Board

3. That of a landlord or tenant of the contracting party if such contracting party is the federal government or any federal department or agency, this state or an adjoining state, any department or agency of this state or an adjoining state, any county or city of this state or an adjoining state, or any public corporation or special, judicial or other public district of this state or an adjoining state unless the subject matter of such contract is the property in which such officer or employee has such interest as landlord or tenant in which even his/her interest shall be deemed a remote interest within the meaning of, and subject to, the provisions of Government Code 1091

4. That of a spouse of an officer or employee of the district if his/her spouse's employment or officeholding has existed for at least one year prior to his/her election or appointment

5. That of a nonsalaried member of a nonprofit corporation, provided that such interest is disclosed to the Board at the time of the first consideration of the contract, and provided further that such interest is noted in its official records

6. That of a noncompensated officer of a nonprofit, tax-exempt corporation which, as one of its primary purposes, supports the functions of the nonprofit Board or to which the school Board has a legal obligation to give particular consideration, and provided further that such interest is noted in its official records

7. That of a person receiving salary, per diem, or reimbursement for expenses from a governmental entity, unless the contract directly involves the department of the government entity that employs the officer or employee, provided that such interest is disclosed to the Board at the time of consideration of the contract, and provided further that such interest is noted in its official records

8. That of an attorney of the contracting party or that of an owner, officer, employee or agent of a firm which renders, or has rendered, service to the contracting party in the capacity of stockbroker, insurance agent, insurance broker, real estate agent, or real estate broker, if these individuals have not received and will not receive

CONFLICT OF INTEREST (continued)

remuneration, consideration, or a commission as a result of the contract and if these individuals have an ownership interest of less than 10 percent in the law practice or firm, stock brokerage firm, insurance firm or real estate firm

In addition, a Board member or employee shall not be deemed to be interested in a contract made pursuant to competitive bidding under a procedure established by law if his/her sole interest is that of an officer, director, or employee of a bank or savings and loan association with which a party to the contract has the relationship of borrower or depositor, debtor or creditor. (Government Code 1091.5)

A Board member shall not be deemed to be financially interested in a contract if he/she has only a remote interest in the contract and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. Remote interests are specified in Government Code 1091(b); they include, but are not limited to, the interest of a parent in the earnings of his/her minor child. (Government Code 1091)

A Board member may enter into a contract if the rule of necessity or legally required participation applies as defined in Government Code 87101.

Even if there is no prohibited or remote interest, a Board member shall abstain from voting on personnel matters that uniquely affect a relative of the Board member. A Board member may vote, however, on collective bargaining agreements and personnel matters that affect a class of employees to which the relative belongs. "Relative" means an adult who is related to the person by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes the individual's parents, grandparents and great-grandparents, children, grandchildren and great-grandchildren, brothers, sisters, aunts and uncles, nieces and nephews, and the similar family of the individual's spouse unless the individual is widowed or divorced.

Disqualification for Board Members Who Manage Public Investments

A Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following:

CONFLICT OF INTEREST (continued)

1. Publicly identify the financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required. (Government Code 87105)

2. Recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. This Board member shall not be counted toward achieving a quorum while the item is discussed. (Government Code 87105; 2 CCR 18702.5)

3. Leave the room until after the discussion, vote and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters. (Government Code 87105)

   If the item is on the consent calendar, the Board member must recuse himself/herself from discussing or voting on that matter, but the Board member is not required to leave the room during the consent calendar. (2 CCR 18702.5)

(cf. 3430 - Investing)

The Board member may speak on the issue during the time that the general public speaks on the issue. The Board member shall recuse himself/herself from voting on the matter and leave the dais to speak from the same area as members of the public. He/she may listen to the public discussion of the matter with members of the public. (Government Code 87105; 2 CCR 18702.5)

If the Board's decision is made during closed session, the public identification may be made orally during the open session before the Board goes into closed session and shall be limited to a declaration that his/her recusal is because of a conflict of interest pursuant to Government Code 87100. The Board member shall not be present when the decision is considered in closed session or knowingly obtain or review a recording or any other non-public information regarding the Board's decision. (2 CCR 18702.5)

Gifts

A gift is any payment or other benefit provided to an official that confers a personal benefit for which the official does not provide goods or services of equal or greater value. Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

No designated employee shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect,

CONFLICT OF INTEREST (continued)

distinguishable from its effect on the public generally, on the official or a member of his or her immediate family or on:

> Any business entity in which the designated employee has a direct or indirect investment worth two thousand dollars ($2,000) or more;
>
> Any real property in which the designated employee has a direct or indirect interest worth two thousand dollars ($2,000) or more;
>
> Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating five hundred dollars ($500) or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;
>
> Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management; or
>
> Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating $420 or more provided to, received by, or promised to the designated employee within 12 months prior to the time when the decision is made. This provision most often comes up when gifts are made in two calendar years but within a 12 month period. Even though the gifts may comply with the annual limit, because they total $420 or more within a 12 month period, the official may be disqualified from participating in a decision affecting the source of gifts.

The limitations on gifts do not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

Gifts of travel and related lodging and subsistence shall be subject to the prevailing gift limitation except as described in Government Code 89506.

A gift of travel does not include travel provided by the district for Board members and designated employees. (Government Code 89506)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, in accordance with law. (Government Code 89501, 89502)

CONFLICT OF INTEREST (continued)

The term *honorarium* does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade or profession unless the sole or predominant activity of the business, trade or profession is making speeches

2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes

CONFLICT OF INTEREST (continued)

APPENDIX A
DESIGNATED POSITIONS/DISCLOSURE CATEGORIES

DESIGNATED POSITIONS	DISCLOSURE CATEGORY
Accountants	1, 3
Accounting Assistant	1, 3
Accounting Technician	1, 3
Accounting Manager	1, 3
ASB Accounting Technician	1, 3
Assistant Principals	1, 3
Assistant Principals Student Activities	1, 3
Assistant Superintendent of Human Resources	1, 2, 3, 4
Associated Student Body Advisors	1, 3
Benefits Supervisor	1, 3
Board of Trustees Members	1, 2, 3, 4
Buyer	1, 3
Carpentry Shop Supervisor	1, 3
Chief Compliance Officer	1, 3
Chief Facilities Executive	1, 2, 3, 4
Chief Financial Officer	1, 2, 3, 4
Clerk of the Board/Executive Assistant to the Board	1, 3
Coordinator of Athletics	1, 3
Coordinator of Attendance and Student Welfare	1, 3
Consultants [1]	1, 3
Database and Systems Supervisor	1, 3
Director Lead Principal	1, 2, 3, 4
Director of Alternative Education and Educational Technology	1, 3
Director of Career Technical Education	1, 3
Director of Fiscal Services	1, 3
Director of Grants and Communications	1, 3
Director of Human Resources	1, 3
Director of Planning & Construction	1, 3
Director of Professional Development	1, 3
Director of Research and Evaluation	1, 3

[1] The Superintendent, or his/her designated officials, may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent (or his/her designated officials) determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

CONFLICT OF INTEREST (continued)

DESIGNATED POSITIONS	DISCLOSURE CATEGORY
Director of Risk Management and Human Resources	1, 3
Director of Special Services	1, 3
Director of Student Support Services	1, 3
Director of Transportation	1, 3
Director of Visual and Performing Arts	1, 3
District Mail Services Supervisor	1, 3
District Committee Members [2]	1, 2, 3, 4
District Superintendent	1, 2, 3, 4
Electrical Shop Supervisor	1, 3
Electronics Shop Supervisor	1, 3
Environmental and Safety Supervisor	1, 3
Executive Director of Curriculum and Instruction	1, 3
Facilities Accounting Supervisor	1, 3
Fleet Maintenance Supervisor	1, 3
Food Service Area Supervisor	1, 3
Food Services Manager	1, 3
Food Service Supervisor	1, 3
Gardener Grounds Supervisor	1, 3
Grants and Communications Manager	1, 3
Human Resources Supervisor	1, 3
HVAC and Refrigeration Shop Supervisor	1, 3
Info Tech Support Supervisor	1, 3
Information Systems Supervisor	1, 3
Internal Auditor	1, 3
Lead Principal	1, 2, 3, 4
Maintenance Manager	1, 3
Maintenance Planner/Coordinator	1, 3
Maintenance Shop Supervisor	1, 3
Office Supervisor	1, 3
Paint Shop Supervisor	1, 3
Payroll Manager	1, 3
Performing Arts Facility Manager	1, 3
Planning Project Manager	1, 3
Plant Operations Supervisor	1, 3
Plumbing/Heavy Equipment Supervisor	1, 3

[2] Disclosure of economic interest shall be required of a District Committee Member only if the member serves as a district committee with decision-making authority, as defined in the Code of Regulations, Title 2, Section 18701.

CONFLICT OF INTEREST (continued)

DESIGNATED POSITIONS	DISCLOSURE CATEGORY
Principals	1, 3
Program Manager	1, 3
Project Specialist	1, 3
Psychologist	1, 3
Purchasing Manager	1, 3
Senior Accounting Technician	1, 3
Senior Buyer	1, 3
Storekeeper	1, 3
Student Health Services Manager	1, 3
Student Support Services Manager	1, 3
Supervisor - Attendance/Student Welfare	1, 3
Technology Training Manager	1, 3
Telecommunications Supervisor	1, 3
Transition Services Supervisor	1, 3
Transportation Supervisor	1, 3
Warehouse Supervisor - Food Services	1, 3

CONFLICT OF INTEREST (continued)

APPENDIX B
DEFINITIONS OF DISCLOSURE CATEGORIES

Disclosure Category	Definition
1*	Personnel who makes decisions and/or are involved in the decision making process must report investments and/or business positions worth more than $2,000 in business entities which have contracted with the district within the past two years or which may foreseeable in the future contract with the district to provide services, supplies, materials, machinery, or equipment.
2*	Personnel who make decisions and/or are involved in the decision making process must report interests and/or business positions worth more than $2,000 in real property which may foreseeably in the future be developed as residential property or may be considered by the district for any school use.
3*	Personnel who make decisions and/or are involved in the decision making process must report income of $500 or more or gifts worth $50 or more from sources which have contracted with the district within the past two years or which may foreseeably in the future be contract with the district to provide services, supplies materials, machinery, or equipment.
4*	Personnel who make decisions and/or are involved in the decision making process must report interests and/or business positions worth more than $2,000 in real property including business entities or trusts in which ownership interest is 10% or greater.

* Ownership of interests include those of the designated employee, his/her spouse, dependent child, business entity controlled by the designated employee (including his/her spouse, dependent child).

Legal Reference: (see next page)

CONFLICT OF INTEREST (continued)

Legal Reference:

EDUCATION CODE
1006 Qualifications for holding office
35107 School district employees
35230-35240 Corrupt practices
35233 Prohibitions applicable to members of governing boards
35239 Compensation for board members in districts under 70 ADA
GOVERNMENT CODE
1090-1098 Prohibitions applicable to specified officers
1125-1129 Incompatible activities
81000-91015 Political Reform Act of 1974, especially:
82011 Code reviewing body
82019 Definition of designated employee
82028 Definition of gifts
82030 Definition of income
87100-87103.6 General prohibitions
87200-87210 Disclosure
87300-87313 Conflict of interest code
87500 Statements of economic interests
89501-89503 Honoraria and gifts
91000-91014 Enforcement
CODE OF REGULATIONS, TITLE 2
18110-18997 Regulations of the Fair Political Practices Commission, especially:
18702.5 Public identification of a conflict of interest for Section 87200 filers
COURT DECISIONS
Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th. 655
Kunec v. Brea Redevelopment Agency, (1997) 55 Cal.App.4th 511
ATTORNEY GENERAL OPINIONS
86 Ops.Cal.Atty.Gen. 138(2003)
85 Ops.Cal.Atty.Gen. 60 (2002)
82 Ops.Cal.Atty.Gen. 83 (1999)
81 Ops.Cal.Atty.Gen. 327 (1998)
80 Ops.Cal.Atty.Gen. 320 (1997)
69 Ops.Cal.Atty.Gen. 255 (1986)
68 Ops.Cal.Atty.Gen. 171 (1985)
65 Ops.Cal.Atty.Gen. 606 (1982)

Management Resources:

WEB SITES
Fair Political Practices Commission: http://www.fppc.ca.gov